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# ANNUAL REPORT

VICE PRESIDENT STUDENT AFFAIRS



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GRADUATE STUDENTS' ASSOCIATION

## **INTRODUCTION**

As vice president student affairs over the period of 2016-2017 I learned a great deal about how the university works on an administrative and operational level.

One of the learning experiences from this position was the opportunity to serve on various committees through-out university. Another important function of this position is the organization, fund raising and administration of social events. These events range the size of 40-50 people up to 1500 + people. In addition, part of my role was to recruit the council members from various departments on university campus. Another facet of this position that is close to my personal character is assisting students when they need help regarding consumer & residence services, cultural adjustments, with awareness of the rights of international students, issues regarding availability of basic-necessities and personal security concerns.

The remainder of this report will summarize all of the committees I sat on, the social events I organized, important & ongoing initiatives and the recommendations for the incoming VP student affairs.

## **COMMITTEES**

Following is the list of committees that I served on throughout my 1 year term. I would like to acknowledge the efforts put by every individual of the committees, regarding the sensitive yet very important concerns regarding the meetings.

### **1.1.University Councils Committees:**

- **International Activities Committee:**

### **1.2.CGPR Committees:**

- **Equity and Interdisciplinary Committee**

### **1.3.Other Committees:**

- **Student forum**
- **Alternative dispute resolution committee**
- **Fall and Winter Orientation Committee**
- **Parking and Transportation Committee**

- **Survey committee**
- **GSA Gala Committee**

### **SOCIAL EVENTS**

Over the period of 1 year I have organized multiple events. The events along with the dates and approximate attendees is listed in the table below.

<b>S.No.</b>	<b>Events</b>	<b>Date of event</b>	<b>Approximate Attendees</b>
1.	Fall Orientation	September 6, 2016	1700
	Wine & Cheese	September 30, 2016	110
2.	Halloween Party	October 29, 2016	80
3.	Greet and Meet	November 25, 2016	80
4.	Holiday Party	December 16, 2016	60
5.	Winter Orientation	January 3, 2017	40
	Wine & Cheese	January 27, 2017	80
6.	Board Games Night	February 24, 2017	60
7.	Poetry Night	March 8, 2017	50
8.	Going Away Social	April 25, 2017	Estimated number = 80

### **GRADUATE STUDENT SURVEY**

The grad survey was one of the biggest initiative that was taken forward last year, the survey committee comprised of grad students from various disciplines was formed, the goal of the committee was to come up with a questionnaire which can relate to the life of a grad student both on and off campus. The survey was successfully made with the help of college of grad and postdoctoral studies, Dr. Adam Baxter-Jones, Dean CGPS and Eleonore Daniel-Vaugeois, Executive assistant to the dean CGPS have given their inputs in the survey. Presently, the survey is with the ethics approval and need to be collected and run for collecting the data.

## **RECOMMENDATIONS**

- Orientation: The GSA Fall Orientation is one of the main and biggest event under this profile and the incoming the new executive should start working on it early summer as the planning and implementation takes a lot of time.

The winter Orientation is usually collaborated with the university as the incoming students are very few during that time. It is better to start planning for the winter orientation in late October or early November as various facilities are involved in planning and implementation during such weather.

- The recruitment of the council from various disciplines should be started in the beginning of the term.
- The survey needs to be collected from the ethics approval and need to be run to collect the data.
- The childcare facility for grad students could be worked on to know the slots availability, the registration could be done through GSA itself so that we can improve the facility in future.
- Residence: A good number of grad students live in university residence and there are some concerns that always come forward. It is important to have a good relation with consumer services in order to tackle the concerns in a strategic manner.

## **CONCLUSION**

In the end, I would like to congratulate the incoming executive in his/her new job profile. I will be around to provide any information required regarding the profile of this position.



