



**GRADUATE STUDENTS' ASSOCIATION**  
**Board of Directors**



**Notice of Meeting**  
**Tuesday, 1 August, 2017, 17:00 – 19:00**  
**Administration Building Room C210**

**Agenda**

		<b>Pages</b>	<b>Action</b>
	<b>OPEN SESSION</b>		
5:00	1. Agenda / Additional agenda items		Decision
5:05	2. Remarks from the Chair		Information
5:10	<b><u>Consent Agenda</u></b> <b>Motion:</b> To approve and/or receive for information by consent items 3 and 4 below.		
	3. Minutes from the 11 July, 2017 Board Meeting	3	Decision
	4. Reports from the Executive	4 – 9	Information
	<b><u>Regular Agenda</u></b>		
5:15	5. Business arising from the minutes		
5:20	6. President's Update		Information
5:30	7. Other Business		
	<b>CONFIDENTIAL SESSION</b>		
7:00	8. Adjournment		Decision

25 July, 2017

Robert D. E. Henderson, Chair

---

*Please convey regrets in advance to:*  
**brenda.byers@usask.ca**  
*Questions and comments should be sent to:*  
**gsa.chair@usask.ca**

---

**Note:** All meetings of the board are closed to the general membership, where only members of the board, senior staff, or individuals invited by the chair may attend. Confidential sessions are normally restricted to attendance of board members, the recording secretary and individuals invited by the chair for specific items. Agendas and minutes from “open” sessions will be made available electronically to the general membership. It is understood that content and discussions from confidential or *in camera* sessions may not be distributed to or discussed with anyone but current councillors, directors and/or the office manager. No record will be kept of discussions *in camera*.

To allow the board to complete a number of matters quickly and to devote more of its attention to major items of business, the agenda has been divided between items that are to be approved and/or received for information by consent and those that are to be presented individually for discussion and decision and/or information. A consent agenda does not aim to prevent discussion of any matter, but is intended for items that are likely uncontroversial, or relatively minor in nature, and will not be discussed at the meeting unless a member so requests. Members are supplied with the appropriate documentation for each item and all items will be approved by means of one omnibus motion. The board will then move immediately to consideration of the items on the regular agenda.

**GRADUATE STUDENTS' ASSOCIATION**

**Board of Directors**

**Tuesday, 11 July, 2017, 5:31 – 7:48pm**

**Administration Building, Room C210**

**Present:** Ziad Ghaith (GSA President); Jordan Bonkowski (VP Operations & Finance); Arinjay Banerjee (Council appointee); Isaac Pratt (transition\* appointee); Levi Johnson (director, 2 year term); Wanda Seidlikoski-Yurach (director, 2 year term); Robert Henderson (Chair\*); Jaylene Murray (transition\* appointee); Logan Pizzey (director, 1 year term) (Remote); Chris Maierhoffer (Council appointee)

Sherri Rohovich (GSA office manager, non-voting, resource to the board)

Brenda Byers (non-voting recording secretary);

Guest: Anastasia Stadnyk, Policy Development

**Regrets:**

*Alumni seats (2, pending appointment at AGM);*

**OPEN SESSION**

**1. Agenda / Additional agenda items**

- one item added to the confidential section

**2. Remarks from the Chair**

- reports from exec are limited to summaries which was requested last meeting

- very quiet time due to holidays, if you have any questions ask Ziad

**Consent Agenda**

**Motion:** To approve and/or receive for information by consent items 3 and 4 below.

ACCEPTED

**3. Minutes from the 8 June, 2017 Board Meeting**

**4. Reports from the Executive**

**Regular Agenda**

**5. Business arising from the minutes**

- None

**6. Other Business**

- None



*Initiative Progress*

<i>Graduate Students representation</i>	<ul style="list-style-type: none"> <li>- Second meeting with the USSU for their feedback on our earlier request to share their seat on the BoG. The USSU informed us formally that they will not support this proposal, however they will support our efforts to establish our own seat on the Board.</li> <li>- Met with the Dean of the College of Graduate and Postdoctoral Studies and asked him to communicate with the University President that the GSA is looking for more progress.</li> </ul>
<i>Student Supervisor Agreement</i>	<ul style="list-style-type: none"> <li>- After my meetings with the CGPS, the new agreement which was drafted by the GSA and the CGPS is now available on the CGPS website .Met with the Dean and Associate Dean of the College of Graduate and Postdoctoral Studies regarding this and we agreed to upload the new agreement on the College website</li> <li>- The transition in the CGPS (new Dean) will hinder the plan of the consultation, however I will continue reaching out to different departments to encourage the adoption of our new agreement</li> </ul>
<i>GSA/Union Relation</i>	<ul style="list-style-type: none"> <li>- The first draft of the MoA is already out.</li> <li>- The MoA was sent for review.</li> <li>- Legal advice to be followed after the Union</li> </ul>

**Progress dashboard- August Board meeting**



feed

**GSA  
President**

*Recreation and Athletic Fees*

- The MoA regarding the Recreation and Athletic Advisory Council has been drafted in cooperation between the GSA, USSU, and the University.
- The MoA should be signed with the University upon

**Initiative**

**Progress**

**Progress  
Dashboard  
– VP  
Finance &  
Operations  
August 1,  
2017**

**Adopt New Bookkeeping System**

- Presently the GSA Office Manager codes the majority of expense forms
- Erica is presently on vacation but I intend to meet with her regarding progress with the implementation of our new financial controls prior to the start of the academic year

**Assist in Audit Efforts**

- Have contacted Kathryn Bankowski regarding decision to complete Reviews for 2013/2014/2015 and full financial audits for 2016/2017. Am awaiting further requests from her
- Will begin substantiating revenue for past fiscal years ASAP to pass along to Erica, hope to fulfill this task by late August

**Develop Budget Procedures**

- Will begin CharityVillage budget course in August
- Will develop a preliminary budgeting procedure for the GSA that is conducive to internal controls suggested by KPMG
- Preliminary document for October Board meeting

**Grad Student Email List**

- Have been looped into correspondence with Russ Isinger via President Ghaith

<b>Bursaries</b>	<ul style="list-style-type: none"> <li>- Will reach out to USSU VP Ops in August to determine how they have obtained their Member emails</li> <li>- 10 summer bursaries awarded on July 6, 2017</li> <li>- Will make call for applications for Fall bursaries in late September</li> <li>- CGPS funding for bursary is still unconfirmed due to internal restructuring</li> </ul>
<b>Commons A/V Equipment</b>	<ul style="list-style-type: none"> <li>- Consultation arranged for Thursday, July 27 with local A/V company</li> <li>- Budget is uncertain due to CGPS internal restructuring, will obtain 2 quotes to meet both budgets</li> </ul>
<b>Website Maintenance</b>	<ul style="list-style-type: none"> <li>- Website is being updated as needed</li> <li>- Would like this role to be taken on by a Commons Coordinator for the fall term so that the website is proactive and engaging for students.</li> </ul>



Ilorad  
anon

Efimoff  
Progress on Annual Plan  
July 23<sup>rd</sup>, 2017

Indigenization Efforts	<ul style="list-style-type: none"> <li>• Continuing efforts by meeting with Aboriginal Student Centre Team Lead (Graeme Joseph) to discuss SAGE (an Indigenous grad student program) implementation at U of S;</li> <li>• Attended Aboriginal Student Centre stakeholder meeting;</li> <li>• Spoke with Katherine Porter and helped connect her with students and staff for a recently released New York Times article about Indigenization at U of S;</li> <li>• Attended meeting for the reworking of the Natural Sciences Museum to ensure Indigenous content is appropriately considered;</li> <li>• Met with Indigenous Student Council (undergraduate Indigenous student group) to discuss collaboration for the year;</li> <li>• Helped to revitalize the Indigenous Student Leader Group (a group consisting of student leaders from across campus) – first meeting mid-June, second meeting scheduled for August;</li> </ul>
GSA Guppies	Not enough students indicated interest for the summer term. Will seek players in Fall before deadline.
Sustainability Committee	No action yet (first meeting in September).
GSA Survey	Kiani resubmitted to ethics and met with them; Kiani to inform Efimoff of next meeting and she will attend if work schedule permits.

GSA Twitter	Tweeting with the GSA handle where appropriate.
Health Chats	No action yet (first session in Fall).
GSA Graduate Student Achievement Week	No action yet (events not until April/March 2018).
Social Events	Rescheduling of wine and cheese event in September (to the last week of September) to accommodate Sexual Assault Awareness event.

Please let me know if you have any questions.

Háw'aa,

(Thank you)

Iloradanon Efimoff



**Graduate Students' Association**  
**Ali Kiani**  
**VP Student Affairs Report**  
**July 23rd, 2017**

---

**Orientation and Hiring Coordinator**

I am pleased to report that so far, majority of items required for Orientation have been ordered. I started to the recruitment process for a coordinator to assist in different events at the GSA. Fundraising is still ongoing (ISAC and PAC). Collaboration with USSU and University Orientation ongoing.

**Workshops**

I had a plan to have a workshop about mastermind group study at the GSA in July and I have postponed this workshop to fall semester. I will work on this workshop with USSU. It will be for five weeks that starting September 20<sup>th</sup> at 6 PM and each week, we will have one session for one and half hour. There is no cost for the GSA, except prints and binder for students.

I am working closely with ISAC about having panel discussion for the graduate student about immigration and health on fall and winter. We have a plan to have 2 panel discussions in Fall and 2 in Winter.

I am working with Study Abroad to have a panel discussion at the GSA about "Study Abroad Graduate students. Envision the experience". This panel discussion will place on Tuesday November 21<sup>st</sup>.

**Academic Advocacy**

I have advocated for one of grad students. I am dealing with different active cases, involving academic and non-academic issues.

### **Regular Committee Meetings**

I have been participating in different meetings with the following committees:

- GSA exec meeting
- Attended U of S Wellness Initiative Focus Group
- Meeting with different students about their issues
- Hearing board and appeal
- Study Abroad meeting at the GSA
- Student advocating
- Meeting with ISAC and Orientation fundraising
- Orientation Campus Expo meeting



## VP External Council Report

As the interim external I have worked on:

### Meetings/Representation attended:

- Attended the executive meetings dated May 29<sup>th</sup>, June 27<sup>th</sup>, and July 20<sup>th</sup>, 2017
- Meet with Peter Hedley on the Wellness Strategy
- Attended June Council
- Attended Student Care Stakeholder Meeting in Montreal (June 13<sup>th</sup> to 15<sup>th</sup>)
- Represented the GSA at convocation on June 5<sup>th</sup> & 6<sup>th</sup>
- Met to transition Naheda, and prepare her for the ThinkGRAD meeting in August.
- Attended Sexual Assault Awareness Planning Meetings to finalize the Consent Awareness Dance in September.
- Met with the Health Promotion Manager (Rita Hanoski) on the sustainability of the Health Chats with Naheda and Viktoria.

### Activities Completed:

- I worked on The GSA Academic Planner and fundraised \$900.
- I worked with the Health and Dental committee on the PST increase on the Health and Dental plan.
- Worked on drafting a letter to the provincial government requesting a grace period, before we must pay the 6% PST on health and dental insurance plans.
- Over the past year, I have worked with CFS to hire a Brand Ambassador. I have been able to secure a position. The application went live June 12<sup>th</sup> and the last day to apply is June 30<sup>th</sup> for more information look on our social media. The Brand Ambassador is to work with the VP External to solicit student discounts for the ISIC card and for students in general.
  - The Brand Ambassador was hired and will begin work August 1<sup>st</sup>, 2017.
- Organized and met with GSA from UofManitoba & UdeMontreal on the White Paper.
- Planted the GSA Garden