



Graduate Students' Association

We acknowledge that we live and work on Treaty 6 Territory and the homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

GSA Meetings on September 4, 18, and 25 2024

Time: 5:00 pm to 7:00 pm

Attendance: David Ohene-Amoako, Lindsay Carlson, Nickson Joseph, Jennifer Amarualik-Yaremko, Reza Golpayegani

Regret: None

Guest: None

All executives approved all of these actions.

President:

1. Asked all the executives to prepare a list of their main objectives for the remainder of their tenure.
2. Proposed to make a committee containing two executives (David and Nickson were selected) to investigate business ventures/other fundraising opportunities that GSA can make more money to support bursaries, etc.
3. Proposed the dates for next council meetings the approved dates are:
(Executives should be in GSA commons at 4:30 PM.)
 - a. October 9th
 - b. October 28th SGM (Special General Meeting)
 - c. November 27th
 - d. December 18th

VP Finance:

1. Proposed to purchase a few properties for GSA the list of the properties are as follows:
 - a. A timekeeping system for GSA staff.
 - b. A Screen and Zoom room microphone for executive office (proposed by Reza a few meetings ago)
 - c. A Printer for the main office (Requested by the current Office manager.)
2. Discussed coordinator schedule proposed by office manager. Executives approved no more than 12 coordinator hours per week, which costs GSA \$12,700 annually.
3. Executives voted to change GSA Commons fall hours to close at 5:00 pm rather than 7:00 pm. This is due to lack of use, concern for staff safety, and to allow greater time for coordinators to assist the office manager during the day. Ratified clubs and groups will not be charged to use the commons until after 7:00 pm, as was previously the case.
4. Executive board approved giving the office manager a three month extension to the previous contract, with performance metrics and completion benchmarks to be reached before a longer-term extension is considered.
5. Executive board will assign one meeting in October to discuss the long term contract for office manager.
6. Executives agreed to cover Office Manager health insurance insurance in a new contract extension which will cost GSA ~\$1500 CAD annually.
7. Updates for executive board:
 - a. Budget Committee Formation and Meeting Scheduling
 - b. CSGC event funding request.
8. Approved event funding for two ratified groups after their executives made a presentation requesting it.
 - a. Biology Graduate Student Association
 - b. Bangladeshi Student Association
9. Discussed the process of selection of new GSA chair and GSA secretary and GSA vice chair.

VP Academic:

1. A PAWS announcement was issued to announce the ratification deadlines/process for graduate student councils and groups, however few groups have ratified so far.
2. The GSA chair has been working to get email addresses of new councilors to remind them of the ratification deadline and requirements.

VP Indigenous:

1. Missed the meetings on September 4th and 18th.

VP External:

1. Proposed to design signage for GSA Commons building.
2. Proposed the new logo for GSA and Paying the coordinator (Prince George) for 10 hours for designing the new logo. The new GSA logos are included below.



3. Updated the Executives board on meeting with Debby Brshtyn and Jerome Cranstone about the new location for GSA. This relocation needs regular follow up with the campus planning team from the current and future executive board. Considering the current GSA building is really old and has significant maintenance issues, GSA will lose this building in the next couple of years which shows the importance of regular follow up on this matter from GSA.
4. Proposed to close GSA commons at 5pm when there is no event happening.
5. Proposed to do major updates to GSA website using USASK IT department. (GSA executives voted to get a quote from USask IT, and include this as a line item to be approved in the new budget).