



GRADUATE STUDENTS' ASSOCIATION

Executive Meeting

Executive Agenda

Friday, November 24, 2017, 5:00 – 7:00 pm

GSA Commons



Present: Z. Ghaith (President); J. Bonkowski (VP Finance & Operations); I. Efimoff (Indigenous Liaison); A. Kiani (VP Student Affairs); N. Sahtout (VP External)

1. Call to Order / Opening Remarks

- a. Ghaith called meeting to order at 5:00 PM.
- b. Discussed future changes to the structure of agenda in order to increase efficiency, this would involve guests coming at the beginning of the meeting, with Executive numbers bringing forward information items first and foremost, with any additional updates left.

2. Approval of the Agenda

- a. Executive and Council meeting dates for 2018 has been added as Item 9.
- b. Kiani wishes to add Student Forum Executive committee to the confidential discussion. This will be Item 11b.
- c. Kiani moves to approve the agenda as amended. Sahtout seconds. All in favour.

Motion Carried.

3. Approval of November 3 Executive Minutes

- a. Minutes have been uploaded to the website.
- b. Efimoff moves to approve the minutes. Sahtout seconds. All in favour.

Motion Carried.

4. Indigenous Liaison – Update

- a. GSA Survey** – Efimoff will serve as the Principal Investigator for the survey as she has been working on the survey and has her TCPS II certification. Efimoff has edited the questions, and sent them to past members of the working group to provide further clarification and opinions on the edits.
- b. Sustainability Committee** – Moved to a standing committee on November 21 Council meeting. First committee meeting will be December 4. There are 7 Members and 2 Executives serving this year.
- c. Indigenous community engagement** – Meeting to discuss how the community will further implement Indigenization efforts for the rest of the year. Efimoff also helped to facilitate/organize an Indigenous soldier's event, led by a IGSC council member.
- d. Other tasks** – provided feedback on the CCR to the VP External, member of the TLARC Wellness working group, and helped with the PGSA social group event in early November.

5. VP External – Update

- a. Conference Attendance** – Attended CFS Provincial and National General Meetings. Brought forward issue with ISIC printer, which they will address. Campaign materials are also available for circulation. There will be another provincial meeting in late January.
- b. Faith Leadership** – There is now a Faith Leader Council on campus. Yesterday (November 23) was their first meeting. The group represents many different religious organizations within the university community. The idea behind the

Council is to provide a body of representatives that can provide guidance regarding spirituality and wellness. Addresses the current lack of religious resources on campus

- c. Gala** – Invitations are ready and in the process of being sent to senior administration and other guests. Funding has been acquired from CGPS, CFS, and StudentCare. Sahtout believes that the budget will be tight this year based on the current financial standing within the community.
- d. Co-Curricular Record** – Document forwarded earlier this week, and will be brought forth to the CCR Advisory Body.
- e. PAWS Communication** – The “sticky” announcement on PAWS has been postponed until further notice. Sahtout has spoken with the registrar’s office and the inclusion of a statement on the graduate student application form has likely been postponed until 2019 due to issues with the new system. Ghaith will speak with Dean Crowe regarding the status of the sticky announcement
- f. Health Chats** – Zumba was held in the Commons yesterday, one more event will take place prior to the end of 2017.
- g. Miscellaneous** – Poster boards available outside CGPS, working on layout. Will be used for the GSA promotion and other advertisements by Council. Awards Gala information, award winners from last year will be displayed pending permission. Parents on Campus has provided some children’s toys and books for the Commons. Would like to host a Talent Show in April as a fundraising initiative, will speak with ISSAC and USSU regarding the event and potential support. Seeking a potential “job-interview” clothing donation system in place

6. VP Student Affairs – Update

- a. Meetings** – CGPS re: student issues and 3MT; University Council; Student Forum/Student Forum Executive; bursary committee; Library master plan.
- b. 3MT Conference** – Currently in planning, seeking judges. Poster will be made soon to advertise. Communicating with CGPS.
- c. Winter Orientation** – Also in planning stages, will take place on Monday January 8 at the Commons in the afternoon.

7. VP Finance & Operations – Update

- a. Bursary Committee** – Recipients have been selected and will be notified following this meeting. There were 127 applicants for the fall bursary, and 20 have been selected to receive the allocated funds.

8. President – Update

- a. Industry Academic Partnership** – University group will draft a document outlining the partnership with the industry. Currently gathering ideas, and at this stage Ghaith wishes for the Executives to seek/share ideas for contribution. Next meeting will be held on December 18.
- b. Positioning Statement Adoption** – Adopted at November 21 Council meeting regarding graduate student representation on the university Board of Governors. This positioning statement will be submitted as an information item for University Council on December 16 and the PEC breakfast on November 29.
- c. Student-Supervisor Agreement Update** – Based on the experiences shared at the November 21 Council meeting Ghaith encourages Executives to share the

Student-Supervisor agreement with their departments in order to increase adoption and further test how the document benefits working relationships.

9. Executive and Council Meetings Dates 2018

- a. Executive Meeting Dates (Tuesdays, 4:30 PM)** – January 9 and 30, February 13 and 20, March 13 and 27, April 10 and 24
- b. Council Meeting Dates (Tuesdays, 5:00 PM)** – January 23, February 27, March 20, April 17

10. Other Business

11. Confidential Session

- a. Student Forum Executive Committee**

12. In Camera Session

13. Adjournment

- a.** Ghaith moves to adjourn the meeting at 7:08 PM, Bonkowski seconds. All in favour.

Motion Carried. Meeting Adjourned.