



**University of Saskatchewan  
Graduate Students' Association  
Executive Meeting (5 PM – 7 PM)  
June 28, 2018**

**Present:** Naheda Sahtout (President), Jesus Corona Gomez (VP Finance and Operations), Edgar Martinez-Soberanes (VP Student Affairs), Somtochukwu Ufondu (VP External), Marie-Eve Presber (Indigenous Liaison)

**Regrets / Absent:** N/A

**1. Call to Order / Opening Remarks**

The President called the meeting to order at 5:20 PM.

**2. Approval of the Agenda**

The President asked if there were any additions or amendments to the agenda as circulated.

*Motion to approve the Agenda as circulated. Moved by the VP Finance and Operations, seconded by the Indigenous Liaison.*

*Motion carried.*

**3. Approval of the May 24, 2018 Executive Meeting Minutes**

The President asked whether there were any further amendments to the May 24, 2018 Executive Meeting Minutes.

*Motion to approve the May 24, 2018 Executive Minutes. Moved by the Indigenous Liaison, seconded by the VP External.*

*Motion carried.*

**4. Items for Action**

**4.1. August Meeting ThinkGrad**

The first meeting of ThinkGrad will be held from August 1st to 3rd at the University of Manitoba. Usually the VP External goes to this meeting, but the VP External will have another conference to attend in the coming months and prefers that another Executive go. The President suggested that VP Student Affairs attend the August ThinkGrad meeting.

*Motion to approve that the VP Student Affairs attend the August ThinkGrad Meeting at the University of Manitoba. Moved by the Indigenous Liaison, seconded by the VP External.*

***Motion carried.***

#### ***4.2 Cheque remittance***

The President indicated that the VP Finance and Operations will bring this item forward at every Executive Meeting, or as the need arises. The VP External asked for a reason why some of the payments relate to the previous academic year. The President explained that some of the invoices come after April and we pay them as we receive them.

*Whereas GSA bylaws 5.4.3 restricts expenditure amounts above \$500, of any budget line, with the exception of salaries and Executive honorariums, without a majority vote of the Executive.*

*BIRT that the following expenditures be authorized:*

- Payment to Buckberger Baerg in the amount of \$4440.00 on May 4, 2018 for financial audits for year ending April 30, 2014.
- Payment to USSU in the amount of \$6022.80 on May 4, 2018 for administrative fees relating to Winter 2018 UPASS stickers.
- Payment to FMD in the amount of \$1250.39 on May 31, 2018 for final A/V upgrade.
- Payment for ThinkGrad in the amount of \$800 on May 18, 2018 for membership dues for the 2018 / 2019 academic year.
- Payment to the University of Saskatchewan in the amount of \$8000 on June 12, 2018 for the GSA Student Travel Award contribution for the 2018 / 2019 academic year.
- Payment to City of Saskatoon in the amount of \$1157.97 on June 19, 2018 for remaining remittance of UPASS Fees for the 2017 / 2018 Fall and Winter terms.

*The VP Finance and Operations moved to approve the above expenditures. Seconded by the VP Student Affairs.*

***Motion carried.***

#### ***4.3 GSA Logo in vector format***

The VP Student Affairs mentioned that he has been working with the Office Manager for the promotional material for the Fall 2018 GSA Orientation. The marketing company, who is working with the GSA, asked for the GSA logo in vector file, to which the GSA currently does not have. The advantage of this vector file is that the quality and resolution of the image does not change, regardless of the size of the logo. The company indicated that they could create the vector file at an additional cost of \$50. The VP Student Affairs indicated that he knows a student, a graphic designer, who can create the vector file of the GSA logo for free. The VP Student

Affairs indicated that it would be nice if we could compensate them for their time and effort. The President added that the vector file will be added to the website so that it doesn't get 'lost'.

*Motion to approve payment of \$40 to Andrea Soberanes for creating the GSA Logo in vector file.  
Moved by the Indigenous Liaison, seconded by the VP Finance and Operations.*

*4 in favour, 1 Abstention*

## **5. Items for Information / Discussion**

### ***5.1 Committees and Attendance***

The President emphasized the importance of attending and participating in the CGPS and University Committees, because it shows a level of respect to our positions and our personal commitment as Executives to the GSA and our members. Only for exceptional reasons (illness, conference, family emergency) is it possible to not attend a meeting. It is important to send regrets when such circumstances arise that we are unable to attend a meeting.

### ***5.2 2018 Summer Bursaries Update***

The VP Finance and Operations mentioned that there were 86 applications for the GSA Bursary this term. The GSA Bursary Selection Committee will select 10 beneficiaries for this needs-based bursary. Once the Committee meets and assesses the applications, the recipients will be contacted.

### ***5.3 Website***

The President encourages the Executives to check the GSA website and suggest improvements to the content.

## **6. Other Business**

## **7. Confidential Session**

## **8. In Camera Session**

## **9. Adjournment of Meeting**

The President asked whether there was any other business arising.

Seeing none, the meeting was adjourned at 6:30 PM.