



**University of Saskatchewan - Graduate Students' Association**  
**Executive Meeting Agenda**  
**October 11, 2018, 5PM – 7PM**

**Present:** Naheda Sahtout (President), Jesus Corona Gomez (VP Finance and Operations), Edgar Martinez-Soberanes (VP Student Affairs), Marie-Eve Presber (Indigenous Liaison), Somtochukwu Ufondu (VP External).

**Regrets:**

**1. Call to Order / Opening Remarks**

The President called the meeting to order at 5:00pm.

**2. Approval of the Agenda**

The President asked if there were any additions or amendments to the agenda as circulated.

The President added: 4.3 Conference Studentcare Grad Stakeholder Invitation, 5.1 GSA Standing Committees, 5.2 CGPS Funding Request Letter and 5.3 Health on Tap.

The Vice-President Finance and Operations added 5.4 Update GSA Bursary Fall 2018.

The Vice-President External added 5.5 Update First Aid

The Vice-President Student Affairs added 5.6 Invitation “Establishing and Maintaining a Good Relationship with Your Supervisor”.

*Motion to approve the agenda as amended moved by Indigenous Liaison and seconded by VP External.*

*Motion carried.*

**3. Approval of the September 27, 2018 Executive Meeting Minutes**

The President asked whether there were any further amendments to the September 27, 2018 Executive Meeting Minutes.

*Motion to approve the September 27, 2018 Executive Meeting Minutes moved by VP Student Affairs and seconded by Indigenous Liaison.*

*Motion carried.*

#### **4. Items for Action**

##### **4.1. Financial request – Physical Therapy Student Society (PTSS)**

The President indicated that PTSS had provided the Executives with a thorough description and budget for the Annual Fall Formal. The President welcomed Mathew Kelly to the Executive meeting and asked him to briefly describe the event. Kelly indicated that the Annual Fall Formal, is a 1<sup>st</sup> and 2<sup>nd</sup> year student community and faculty combined event. He mentioned that this year the event was planned to take place at Louis Loft. The VP Student Affairs asked how many students would participate in the event. Kelly estimates that around 120 students will participate in the event.

The VP External wondered whether they were successful or unsuccessful in receiving monetary support from other organizations. Kelly mentioned they are starting to request funds from other organizations including the GSA. The President mentioned that when the GSA sponsors an event, the GSA logo is expected to be on the posters and an announcement should be made at the event. Kelly agrees to add the GSA logo on posters and advertising material. The President indicated that the decision is based on the budget and not on the event. The President thanked Kelly for providing the proposal and further information in the meeting.

*The VP Finance and Operations moved to approve funding in the amount of \$400 to the Physical Therapy Student Society. This motion was seconded by the Indigenous Liaison.*

*Motion carried.*

##### **4.2. Financial request – ARCHAIA**

The Academic Council ARCHAIA, department of Archeology and Anthropology, requested financial support from the GSA for their Haunted House Fundraiser. The amount requested was \$50.00 for posters to advertise the event.

*The VP Finance and Operations moved to approve funding in the amount of \$50 for ARCHAIA. This motion was seconded by the VP External.*

*Motion carried.*

##### **4.3. Conference Studentcare Grad Stakeholder Invitation.**

The President received an email invitation from Studentcare indicating that two individuals were requested to come to the Studentcare Grad Stakeholder meeting happening in Montreal from November 28<sup>th</sup> to 30<sup>th</sup>. Since the VP External has the CFS Conference in the middle of November the invitation was open to the VP Student Affairs and the VP Finance and Operations.

*Motion to approve Jesus Corona-Gomez and Edgar Martinez-Soberanes to attend the Studentcare Grad Stakeholder Conference was moved by the VP External and seconded by the Indigenous Liaison.*

***Motion carried. 2 abstention.***

## **5. Items for Information / Discussion**

### **5.1. GSA Standing Committees.**

The President indicates that in the October Council meeting, members to the GSA Standing Committees will be approved by Council. Executives who sit on the specific committees need to ensure that minutes are taken in the GSA Standing Committees for which they were assigned. These minutes need to be included in Council meetings to ensure that Council are aware of each committee's discussions.

### **5.2. CGPS Funding Request Letter**

The President received the funding request letter from the Dean of CGPS indicating the official request of \$25,000.00 for the GSA needs-based bursary, \$10,000.00 for the Awards Gala, \$3,500.00 for the 3MT and conference. CGPS will also consult the Student Finance and Awards office with regards to the Crisis Aid Program to see if a matching contribution could be made.

### **5.3. Health on Tap**

The VP Student Affairs mentioned that this is the second time he and the president will be participating in this event. The Health Opportunity Committee invited the GSA to this networking event, Health on Tap, to present the research of students. The criteria for the presented research is that it should be related to health and be commercialized; the VP Student Affairs is looking for 2 more students. The President suggested the VP Finance and Operations to participate in this event since his research is focused on biomedical materials for hip joint replacement. The VP Finance and Operations expressed interest on attending this event and will follow up with the VP Student Affairs for the registration after consulting his supervisor and agenda. This event was not publicized on a larger scale as this was our trial period. We hope that we would be able to allow graduate students to participate in more of these events and that a greater diversity in research and application would be shared.

### **5.4. Update GSA Bursary Fall 2018**

The VP Finance and Operations mentioned that the Fall GSA Bursary Fall was open on October 1<sup>st</sup> and will close on October 19<sup>th</sup>. We expect to receive around 100 applications as with previous years. The VP Finance and Operations mentioned that he is posting announcements on Paws every week and answering questions by email almost every day. The GSA Bursary Selection Committee will select 20 beneficiaries for this needs-based bursary. Once the Committee meets and assesses the applications, the recipients will be contacted. The President mentioned that the Council members interested to sit on this Committee should send an email to the GSA Chair indicating their interest, or nominate themselves at the October GSA Council meeting. The VP Finance and

Operations will email previous members of this Committee to follow the application procedure to participate on this Committee.

### **5.5. Update First Aid**

VP External mentioned that he finally managed to finalize negotiations with a certified private instructor of Red Cross for graduate students. The First Aid training will take place from November 13<sup>th</sup> to November 15<sup>th</sup>, and the cost is \$100 for students who will take it as new course, and \$80 for recertification. The VP Finance and Operations congratulated him for obtaining a considerable cost reduction (from 25% to 50% discount) for graduate students who need or would like to obtain their First Aid certificate.

### **5.6. Invitation “Establishing and Maintaining a Good Relationship with Your Supervisor”**

The Indigenous Liaison wanted to inform the executive that she was invited by the Graduate Writing Help Specialist of Student Learning Services at University Library to sit on a panel entitled “Establishing and Maintaining a Good Relationship with Your Supervisor.” Considering the Indigenous Liaison’s supervisor has a considerable amount of students, is Métis/Indigenous, and has working knowledge on the Student-Supervisor Agreement, the Graduate Writing Help Speciality thought the Indigenous Liaison would be able to offer interesting points at the table. The panel discussion will be held on Wednesday, October 24<sup>th</sup>, from 4pm to 5:30pm, in Arts 100.

### **5.7. Global Connections Network Retreat**

The 2018 Global Connections Retreat is a proposed collaborative program between the International Student and Study Abroad Centre (ISSAC), the USSU, the GSA, and the many U of S student groups. The goal of the retreat is to bring together student leaders from the Global Connection Network, the USSU, and the GSA for a one-day program which explores topics determined by the student leaders and provides opportunities for making connections among student leaders and student groups. The retreat will be hosted at the GSA on November 3<sup>rd</sup>, 2018.

## **6. Other Business**

## **7. Confidential Session**

## **8. In Camera Session**

## **9. Adjournment of Meeting**

The President asked whether there was any other business arising.

Seeing none, the meeting was adjourned at 6:45 PM.