



We acknowledge that we live and work on Treaty 6 Territory and the homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

GSA Executives Meeting in April 2025
April 9th (3:30 PM to 5:30 PM)
April 28th (4 PM to 6 PM)

Attendance: David Ohene-Amoako, Lindsay Carlson, Nickson Joseph, Jennifer Amarualik-Yaremko, Reza Golpayegani.

Regrets: None

All executives approved all of these actions.

President:

1. Briefed the executive board on GSA Elections 2025.
2. Raised the question of having an interim president while GSA by-elections are ongoing, including the idea of allowing anyone at the AGM to self nominate. The other executives thought having an inexperienced person as the “acting president” would not be useful to incoming execs, would require a great deal of paperwork/logistics, and could create confusion. The VP Finance suggested that the existing president should serve as “acting president” since he would be required to participate in the transition process during the month of May anyway. Ultimately, the executives decided this is a question for the election committee.
3. Discussed the AGM 2025 and the bylaw amendments.
4. Proposed to compensate VP Finance and VP Indigenous Affairs for covering the operational manager responsibilities (managing gsa.admn email, scheduling coordinators to cover GSA Commons Hours, payroll, and other day-to-day operations) for the duration that GSA did not have an operational manager (~6 months). The VP Finance and VP Indigenous asked to be excluded from any conversations/decisions after the initial suggestion was made, but VP Finance

provided a breakdown of how much of Office Staff Salary budget was remaining for the current fiscal year (~\$5,000). **(Approved)**

VP Finance:

1. Event funding request from SPHSA for a grad student/faculty mixer at Louis' Loft. **(Approved)**
2. Event funding request from BGSA for a cross-country ski trip to Elk Ridge. **(Approved)**
3. Discussed remitting additional academic council funds following approval of the amendment to the funding policy (increasing from \$3 to \$6 per student and increasing max funding allowable from \$500 to \$750). Stated that she would process payments before end of fiscal year.
4. Informed the Executives of her plan to propose a bylaw amendment at the AGM requiring outgoing executives to assist with the transition during the month of May, noting that the current executive monthly stipend would be split into 13 monthly increments to account for this, rather than 12. Therefore, the final month of executive pay would be contingent upon participation in the transition process.
5. Informed the Executive Board that the previous GSA Chair received an additional paycheck in the month of March due to miscommunication between herself and the bookkeeper, and failure of previous office manager to set up payroll for previous Vice-Chair (now current Chair). The Executive Board decided to request that the previous Chair return the funds of his own volition. **(Approved)**
6. Discussed a situation with a coordinator who was allowed to work on the website outside of regular office hours by previous OM, but reported an unexpectedly high number of hours for April. A policy implemented by VP Finance in October to avoid this exact situation requires VP Finance and OM approval of any "remote" hours prior to their completion. No hours were submitted for approval in April but 14.5 hours were reported, mostly associated with the election. The Executives decided to pay the coordinator for some of the hours despite not requesting approval because the work was already done, but did not agree to pay the full reported hours as 1) some of the work should have been done during regularly scheduled GSA Commons

work hours, and 2) no verification that tasks took as long as reported could be provided. **(Approved)**

7. Informed the other executives that she feels it is unnecessary for coordinators to do additional/remote work anymore now that an OM is hired, and stated that this will no longer be allowed. Also, informed executives that the new OM is now in charge of scheduling coordinators for commons shifts, and informed everyone that the proposed budget allows for ~13.5 coordinator work hours per week for the next academic year.
8. Suggested that it may be useful to get feedback from Council on what went well this year, and what could be improved in future years by incoming executives.

VP Academic and Student Affairs:

1. Discussed handover to the new group of executives.
2. Asked whether others would like to write thank you cards to administrators who we appreciated during our tenure.

VP Indigenous Engagement:

1. An update was provided regarding efforts to recruit a new Vice President of Indigenous Engagement for the next term. The discussion highlighted a lack of significant interest at this time.

VP External:

1. Moved to approve the March 2025 executives' meeting minutes. **(Approved)**
2. Discussed the operational plan and staff assignment for the GALA day.
3. Informed the executive board that the Gala report with all financial details of incomes and expenditures will be presented at AGM 2025.
4. Discussed purchasing a cloud storage for maintaining GSA files instead of email attachments. VP Finance reported that some file-storage already exists for GSA (Jade) but has been underutilized because it is difficult to access. VP Finance suggested a Sharepoint. No final decisions were made, but all agreed the next group of executives should pursue a better solution.