



**University of Saskatchewan
Graduate Students' Association
Council Meeting
Minutes from Tuesday August 14, 2018 @ 5 PM**

Present: Marissa Evans (ARCHAIA), Chelsea Cunningham, Britney Lins (College of Medicine), Douglas Fansher (Chemistry), Rifat Zahan (Computer Science), Olamide Oriola (Electrical Engineering), Nazmul Hossain (Mechanical Engineering), Saman Naghieh (Biomedical Engineering), Brittany Laing (Geology), Indiana Best (Indigenous Graduate Students' Council), Mamata Panigrahi (Microbiology and Immunology), Natasha Boyes (Kinesiology), Se'era Anstruther (Pharmacy and Nutrition), Viktoria Hinz (SENS), Aimee Schryer (Soil Science), Breanne Murray, Narsimha Pujari, Anand Krishnan (WCVN), Eman Abdulhadi (School of Physical Therapy), Osai Clarke (Chemistry)

Executives: Naheda Sahtout (President), Jesus Corona Gomez (VP Finance and Operations), Edgar Martinez-Soberanes (VP Student Affairs), Somtochukwu Ufondu (VP External)

Organization of the Meeting:

Dr. Scott Adams acted as the Chairperson. The Chair acknowledged Treaty 6 Territory and Homeland of the Métis people and indicated that the meeting was properly constituted. Osai Clarke acted as the recording secretary for the duration of the meeting.

OPEN SESSION

Call to Order / Opening Remarks (Item 1)

The Chair called the meeting to order at 5:02 PM.

Approval of the Agenda (Item 2)

The Chair asked whether there were any amendments to the Agenda as circulated.

Motion to approve the Agenda as circulated. Moved by Naheda Sahtout. Seconded by Indiana Best.

Motion Carries.

Consent Agenda (Items 3 – 8)

The Chair asked whether there were any questions regarding any of the minutes in the consent agenda.

Motion to approve and/or receive for information items 3 – 8. Moved by Naheda Sahtout. Seconded by Somtochukwu Ufondu.

Motion Carries.

Report of the President (Item 9)

The President briefed Council on her circulated report making mention of three salient points, namely:

- 1) Graduate student representation on the University of Saskatchewan Board of Governors – a follow-through on the work spearheaded by previous GSA Executive.
- 2) Renewal of GSA Commons lease agreement which expires April 2019; and,
- 3) The Student Supervisor Agreement (SSA) - advocacy via a bottom up approach where students from each college/ school serve as the driving force for the expansion of the SSA's eventual mandatory university implementation.

There were no comments or questions.

Report of the Vice-President Finance and Operations (Item 10)

The Vice-President Finance and Operations also provided a brief summary of his report. The major messages were as follows:

- 1) Successful payment to all partners was completed for the closure of the 2017/2018 academic year (Health and Dental, Saskatoon Transit and the Canadian Federation of Students) as well as the Spring / Summer 2018 GSA Bursary.
- 2) Currently organizing the GSA Bursaries for the 2018/2019 academic year, 2019/2020 budget and preparation of the annual tax clinic.
- 3) Currently in the process of hiring a new coordinator for the GSA Commons.
- 4) Continued discussions with the bookkeeper and the auditor to ensure our financial audits are up-to-date.

There were no comments or questions.

Report of the Vice-President Student Affairs (Item 11)

The Vice-President Student Affairs updated Council on the following:

- 1) Fall orientation BBQ will be held on September 5th at 5pm in the Bowl.
- 2) GSA will participate in the Campus Expo on September 4th in the Bowl.
- 3) The VP Student Affairs attended the ThinkGrad conference hosted by the University of Manitoba. The issue surrounding paid leaves of absence was brought forth by the University of Saskatchewan GSA; this seems to be absent from most universities across Canada. It was interesting to note that if an international graduate student were to take a leave of absence it may jeopardize the individual's chances of qualifying for a post-graduate work permit.

There were no comments or questions.

Report of the Vice-President External (Item 12)

The Vice-President External informed Council of the following:

- 1) That a deal to secure a further discount of first aid training for graduate students was discussed with the manager; details will be discussed first with the Executive and a plan will be brought forth to Council in September.
- 2) There will be 5 Health Chats for the 2018/2019 year.
- 3) The GSA Guppies Co-recreational Spring/Summer soccer team made it to the playoffs.

- 4) The theme for the 2019 Gala Awards night was settled on; “Constellation of Stars”.

There were no comments or questions.

Report of the Indigenous Liaison (Item 13)

The Indigenous Liaison was away on research related travels abroad; therefore the President indicated that should there be any questions to direct them to gsa.aboriginal@usask.ca.

GSA Survey Results (Item 14)

The President delivered a short PowerPoint presentation on some of the key findings from the GSA Survey, some of which are as listed below. The President indicated that the slides to the presentation will be included in the minutes (at the end).

- 1) Students were generally content with the availability of courses within program of interest.
- 2) ~25% of students surveyed were not satisfied by current supervisor student relationship.
- 3) ~40% were uncomfortable approaching supervisor for help
- 4) Many factors affect academic performance but the survey revealed supervisor student relationship, financial security, access to resources, and quality of teaching were the biggest factors for USASK graduate students as well as mental health and wellbeing.
- 5) ~35% Depressed, 70% Anxious and 83% stressed.
- 6) This finding was compounded by the alarming amount of physical inactivity and lack of sleep amongst those surveyed.
- 7) 40% spend less time on their program so they can work to fund their program.
- 8) 15% may leave their program because of a lack of funds.
- 9) 70% feel the tuition fee increase doesn't reflect an increase or betterment in instruction received throughout program.
- 10) Most students did not understand the rationale behind the differential fee and felt it was discriminatory and unnecessary.

Does the 40 % who work, does that include teaching-assistants?

The question itself wasn't specific; however, it would probably not be inclusive of teaching-assistants and would most likely be off-campus work.

Is the Student Wellness Centre / Access and Equity Services able to support the high levels of anxiety and depression?

The GSA Executives will definitely bring forth the data to the Director of Student Services to ensure that graduate student concerns can be addressed. The findings will be used to write up a comprehensive document to help address the concerns of the graduate student body. The President indicated that there are more services this year that are available for students to access, especially Student Outreach and Councilors; however, more promotion and awareness will be needed to ensure that students are accessing these services.

A GSA Councilor also added that more self-assessment tools or awareness of those that already exist can serve as good mechanism for outreach to hopefully assist the many graduate students who need the help. Perhaps there is also the opportunity to strengthen this at a departmental level, including health and wellness workshops.

What are the next steps for this survey?

The concerns of graduate students will be highlighted and shared with the CGPS Executive team and the senior administration team.

Is it possible to see the numbers of health concerns at a more detailed level?

The President encourages GSA Councilors to approach her if they would like to see further details to the specifics of each of the data collected.

Academic Council Cheques and Ratification for 2018 / 2019 (Item 15)

The Chair indicated that this is the last Council meeting of the 2017/2018 academic year and called the President to make a few remarks.

The President began by thanking all the Academic Council representatives for their engagement on the Council, for participating on GSA Standing Committees and a special thank you to Dr. Scott Adams for serving as the GSA Council Chair.

The President reminded those Council members in attendance that Academic Council's need to be ratified again for the 2018/2019 academic year, forms being online on the GSA website. The President also indicated that Academic Council cheques will be ready for pick-up starting next week.

Other Business Announcements (Item 16)

The Chair emphasized the thank you once again for the engagement of Academic Council representatives and the many standing GSA Committees. The Chair also thanks the previous and present Executives for their hard work and tremendous hours devoted to the GSA.

The next Council meeting will be on September 25, 2018. There will be a call for Academic Council Ratification and a call for a GSA Council Chair.

Adjournment

Motion to adjourn. Moved by Douglas Fansher. Seconded by Somtochukwu Ufondu.

Motion Carries.

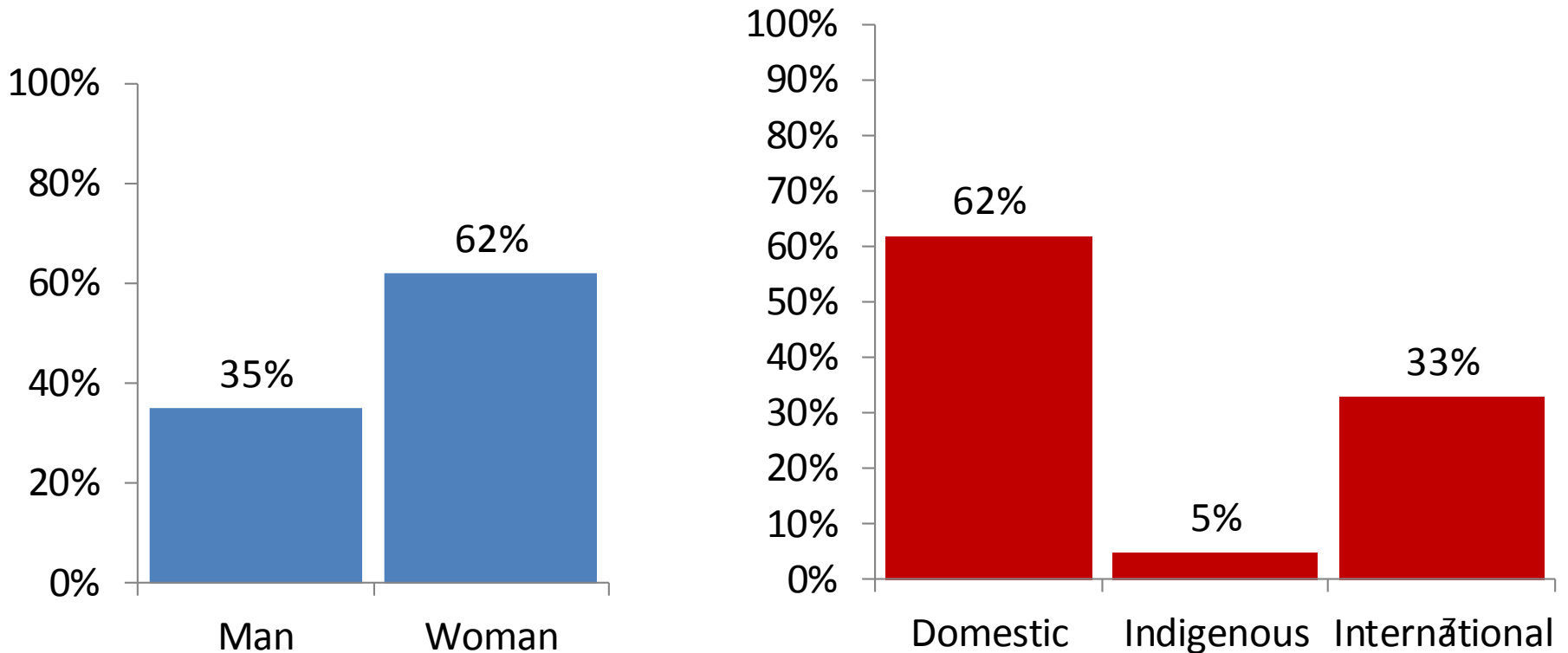
Meeting adjourned at 5:48 PM.

GSA Experience Survey

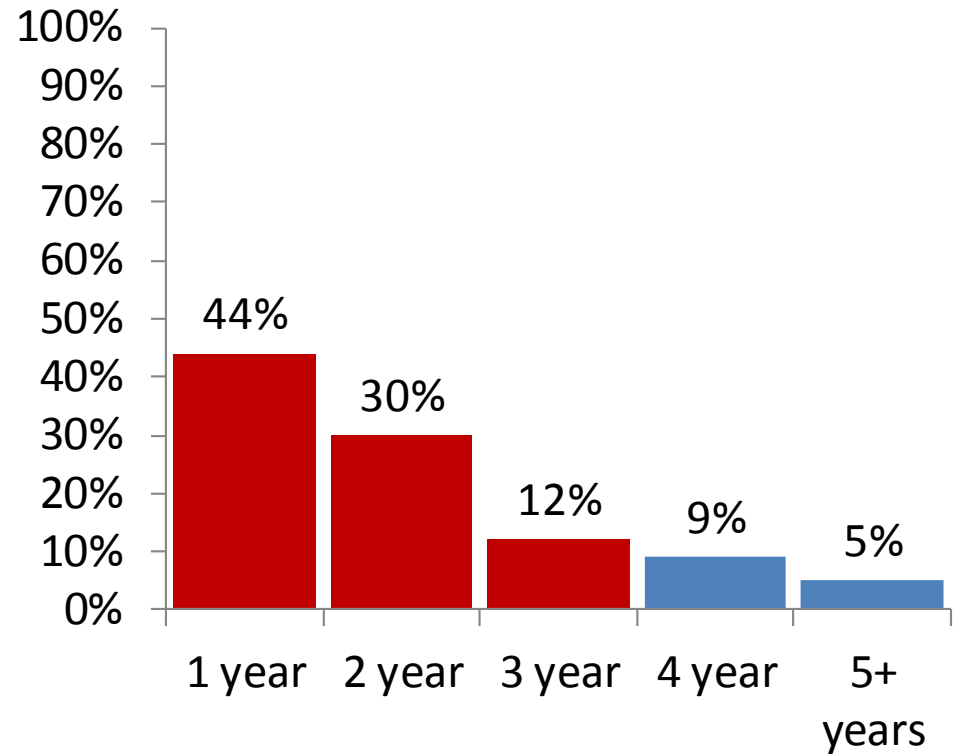
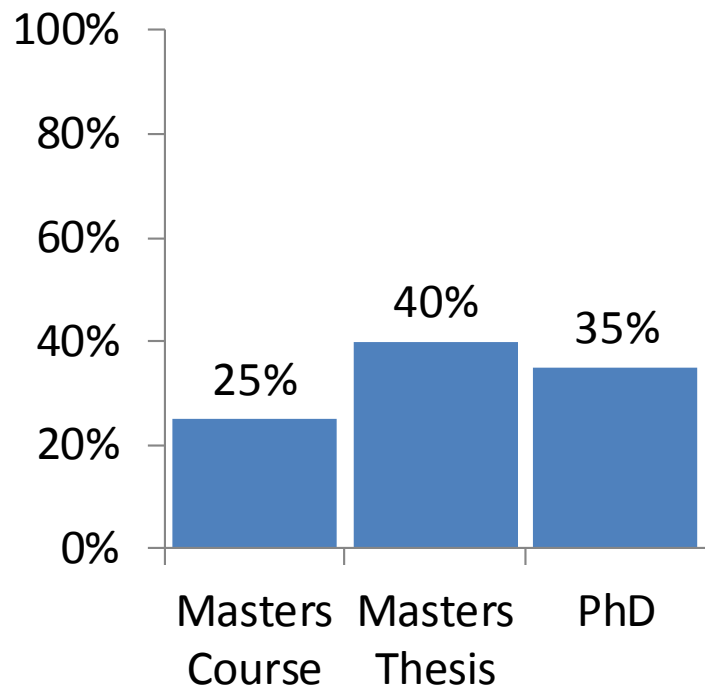
Respondent Statistics

~ 2 months

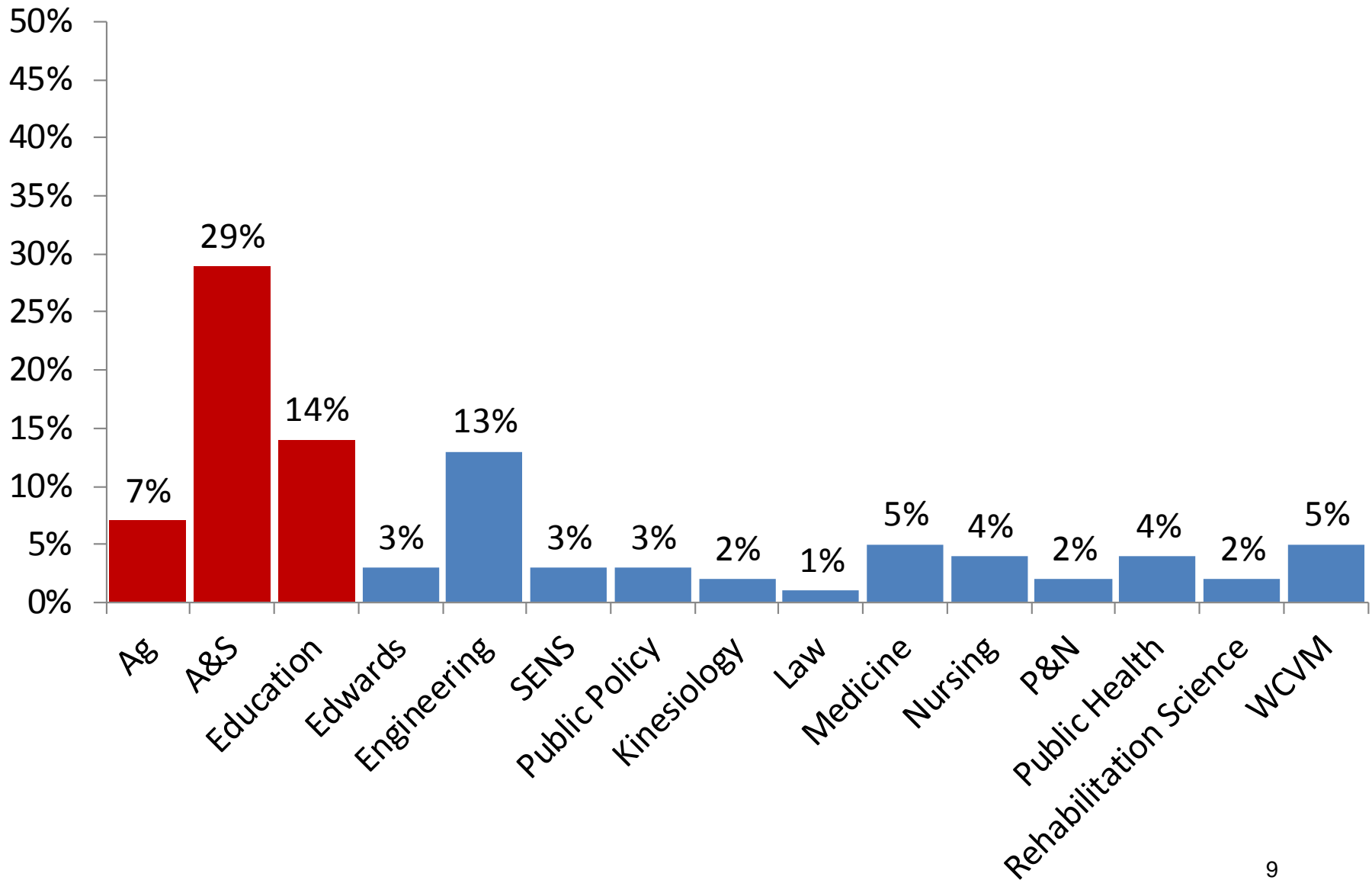
~ 450 responses



Program



College / School



Differential Fee

- Most students had no idea of the purpose of a differential fee.
- Students found the differential fee to be unfair and discriminatory and favoured a decrease or complete removal of the differential fee.
- It was suggested that this differential fee be proportional to the funding packages received by international students or should account for better services for international students.
- Overall, students saw that there was no additional benefit in their education with an increase in differential fee.

Courses

- Students indicated
 - that learning outcomes were generally clearly demonstrated and delivered in the courses.
 - that the overall quality of graduate level teaching was generally good.
 - that the availability of courses in the area of study was generally good.

Student-Supervisor Relationship

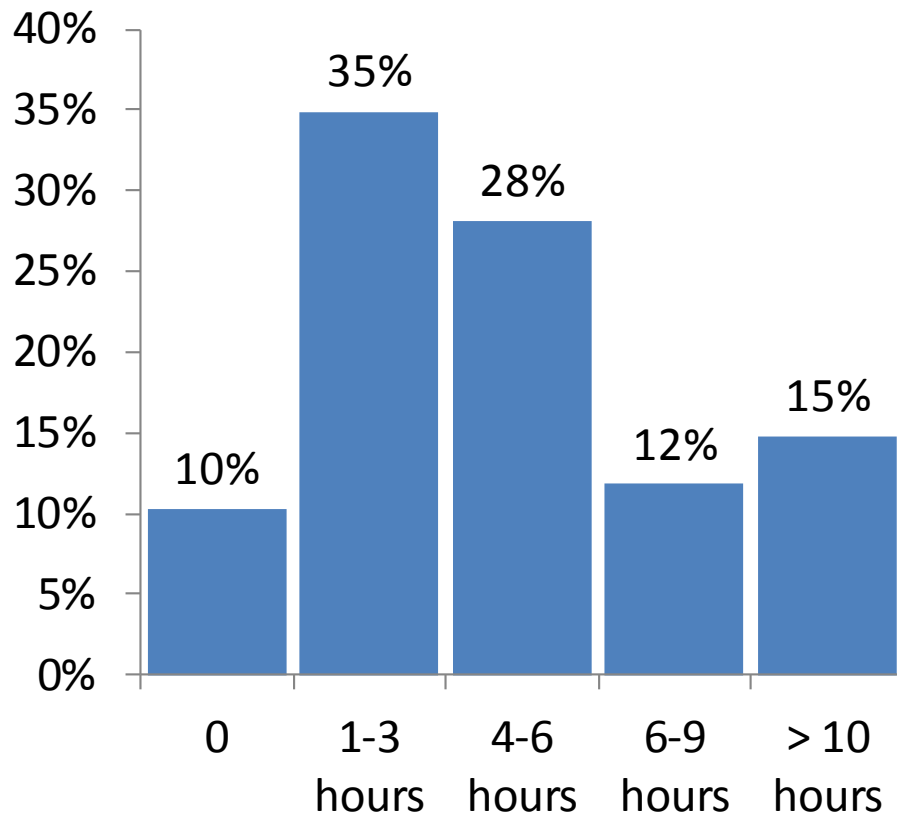
- 25 % of the students were dissatisfied with their **relationship** with their supervisor.
- 25 % of the students indicated a lack of satisfaction to the **advisory support** they receive.
- 40 % of the students showed little to no comfort in being able to **approach** their supervisor for help.
- 30 % of the students did not **meet** with their supervisor on a weekly or bi-weekly basis.
- 80 % of the students were aware of the SSA, 70 % of the students want to use the SSA but only 20 % currently do.

Factors Affecting Academic Performance

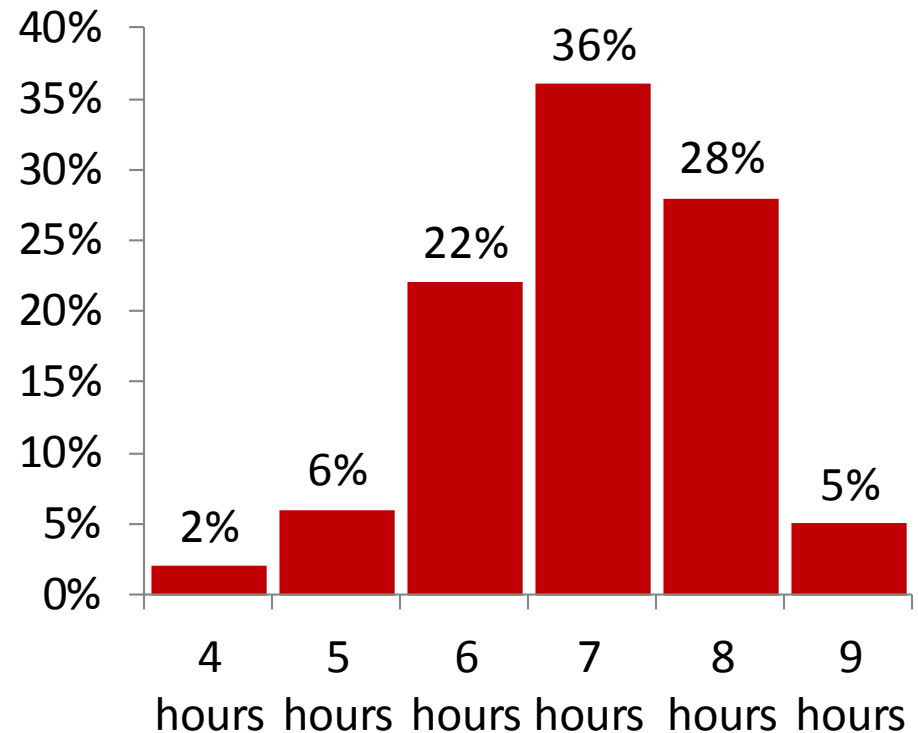
1. Supervisor relationship
2. Financial security
3. Faculty support and access to resources
4. Quality of teaching
5. Mental health and work-life balance

Wellness

Hours in the Gym



Hours of Sleep



Wellness

- 83 % of students felt somewhat to extremely **stressed** in their program of study.
 - 70 % of students felt somewhat to extremely **anxious** in their program of study.
 - 35 % of students felt somewhat to extremely **depressed** in their program of study.
-
- | | |
|----------------------------|------------------------------|
| 1. Supervisor relationship | 6. Uncertainty of the future |
| 2. Financials | 7. Loneliness |
| 3. Deadlines and workload | 8. Burnout |
| 4. Work-life balance | 9. Lack of support |
| 5. Fear of failure | 10. High expectations |

Funding your Education

1. 51 % work (part or full time)
2. 12 % have student loans
3. 35 % use personal funds
4. 70 % have scholarships / bursaries / other awards.

HOWEVER

Funding your Education

- 40 % of students expect to be in **financial debt** by the time they graduate.
- 40 % of students spend **less time** on their programs so that they can work.
- 15 % of students might **leave** their studies due to financial stress.
- 70 % of students feel that tuition increases **DO NOT** improve the quality of their academic program.

GSA

- Students indicated that the GSA provides events and supports that are useful to graduate students.
- Students indicated that they could express themselves as gender or sexual minority in the GSA.
- Students indicated that GSA orientation events made them feel comfortable on campus and helped them to understand the services / programs on campus.

Ultimately the GSA will continue to move towards engaging graduate students and finding support systems for graduate students that would improve their academic journey at the U of S.



**University of Saskatchewan
Graduate Students' Association
Executive Meeting (5 PM – 7 PM)
August 23, 2018**

Present: Naheda Sahtout (President), Jesus Corona Gomez (VP Finance and Operations), Edgar Martinez-Soberanes (VP Student Affairs), Somtochukwu Ufondu (VP External),

Regrets / Absent: Marie-Eve Presber (Indigenous Liaison)

1. Call to Order / Opening Remarks

The President called the meeting to order at 5:12pm.

2. Approval of the Agenda

The President asked if there were any additions or amendments to the agenda as circulated. VP Student Affairs added items for information; ThinkGrad (5.3) and Orientation Update (5.4).

Motion to approve the agenda as amended moved by VP Finance and Operations and seconded by VP External.

Motion carried.

3. Approval of the July 19, 2018 Executive Meeting Minutes

The President asked whether there were any further amendments to the July 19, 2018 Executive Meeting Minutes.

Motion to approve the July 19, 2018 Executive Meeting Minutes moved by VP Student Affairs and seconded by VP Finance and Operations.

Motion carried.

4. Items for Action

4.1. Fall Executive Meeting Dates

As per our governing documents, Executives must meet at least twice a month in the months of September to April.

Motion to approve the following as the meeting dates for the GSA Executive Meetings for the fall 2018 term moved by President and seconded by VP External.

Motion carried.

September 13
September 27
October 11
October 25

November 8
November 22
December 6
December 20

4.2. GSA Gardening Plot

The President mentioned that a garden plot was installed outside of the GSA last year, as part of a new initiative by one of the Executive members. It was indicated that it is very difficult for the Office Manager to garden during office hours, and none of the Executives seemed to have time to garden. The President indicates that SENSSA has shown interest in using the plot for gardening purposes. It was mentioned that it would seem reasonable to allow them to use the plot, keeping in mind that in the future this agreement can be re-evaluated by future Executives.

Motion to allow SENSSA to use the GSA garden plot moved by VP Student Affairs and seconded by VP Finance and Operations.

Motion carried.

4.3. Search Committee

The VP Finance and Operations received correspondence on July 25th from the Office of the Vice-President Research indicating that the University is resuming the Search Committee for the Associate Vice-President Research position. As with all senior admin search committees, the composition, as approved by the University Board of Governors, must include a graduate student appointed by the GSA. The President reached out to Zoe Gillespie, a College of Medicine Graduate Student Society Academic Council Representative to see whether she would be interested in sitting on this search committee. Ms. Gillespie has indicated that she is indeed interested; therefore:

Motion to approve Zoe Gillespie to serve as the GSA representative on the Search Committee for the Associate Vice-President Research moved by the President and seconded by the VP Student Affairs.

Motion carried.

4.5. Cheque Remittance

Whereas GSA Bylaws 5.4.3 restricts expenditure amounts above \$500, of any budget line, with the exception of salaries and Executive honorariums, without a majority vote of the Executive. BIRT that the following expenditure be authorized:

- Payment to One Brand Partner in the Sum of \$1917.47 issued on August 14, 2018 for orientation swag.

Motion to approve the above expenditure moved by the VP Finance and Operations and seconded by the President.

Motion carried.

5. Items for Information / Discussion

5.1. LGBTQ2+ Museum Sponsorship

The President indicated that the GSA was invited to participate as a sponsor to building the LGBTQ2 Museum in Ottawa for a 3 years commitment of at least \$500 / year. The VP Finance and Operations asked what the benefit would be for GSA members. VP Student Affairs mentioned that the only benefit they could provide would be to have free access to the museum although it would be difficult for graduate students to have access to it due to the location. The VP Student Affairs mentioned that it could be a good idea to direct them to other associations such as the USSU Pride Center. The VP External mentioned that this might not be part of the general interest of the GSA members and few people might travel to Ottawa to visit the museum. The President indicated that the GSA supports any individual/group initiative that would create a positive and inclusive space for all our members at the U of S. The President indicated that since this required budgetary allocations, this will be brought up in GSA Council, likely in September, for a discussion and a decision from Council.

5.2. GSA-St John Ambulance Partnership

VP External talked to Patty Booth, the manager of St. John Ambulance, Saskatoon. Currently, they have a 10% discount in place for students already. VP External requested an extra discount based on a partnership, Patty Booth mentioned that the partnership with the GSA might be possible, and would include a 20% discount for students, if the GSA can guarantee at least 200 participants in a year. The President mentioned that we need to be very cautious about such partnerships because future Executives might not want to follow this initiative. The VP External mentioned that it would have to be renewed every year. It was suggested that it be made clear what could happen if we don't have the 200 people, and whether the partnership could be renewed every year. It was also mentioned that in order to meet the 200 participants' requirement per year, we would have to hold 10 sessions of a minimum of 20 attendees, which may not be feasible. VP Student Affairs mentioned that the difference in the price is not enough to attract people. The President recommends looking into whether First Aid courses are already offered on campus and to what extent student's register for these courses.

5.1 ThinkGrad

The VP Student Affairs mentioned that other universities have an Ombudsman and a special office for student advocacy. It would be beneficial for us to have someone professional to consult and to assist us during hearings and delicate issues, and this would be of great benefit to the students on campus. The VP Student Affairs provided insight into some of the highlights:

- It is important to work in cooperation with University Administration to create policies and options for paid leaves of absence.
- If you go on leave, regardless the reason, as an international student it is very unlikely that a postgraduate work permit will be granted.
- Students in Manitoba don't pay tuition in the summer unless they will graduate in summer, they just pay the student fees.
- In order to increase GSA's recognition at the U of Calgary, they sometimes offer rewards at the end of emails trying to encourage members to read their emails. Thus, the association can track the number of students actually reading emails.
- U of Calgary GSA has partnerships and affiliations with other companies and they use that to help students by sharing promotions.
- In other GSAs, they hold informal sessions with Council member in order to create a stronger and closer relationship, these sessions usually are done in a lounge with coffee.

5.2 GSA Orientation update

The VP Students Affairs mentioned that the company who was supposed to provide the audio had cancel. Thus VP Student Affairs will contact the same person who provided the speakers last year, he mentioned they charged around \$500. Other details regarding Orientation have been foreseen. The President will provide contact information to VP Student Affairs for the MC.

6. Other Business

The President reminded everyone of some important dates:

- Sept 4th from 11:30 AM – 12:30 PM – University Welcome (register)
- Sept 4th from 12:30 PM – 3 PM – VP Student Affairs and VP Finance and Operations will participate in the Campus Expo
- Sept 5th from 7:45 AM – 9 AM – President's Executive Committee Breakfast
- Sept 11th from 12 PM to 2:30 PM University Council Orientation (register)
- Sept 18th Internal Building Reconciliation Forum 8:30 AM to 6 PM (register)
- The GSA President will be away from August 30th to Sep 18th, but will still be in access to emails.

7. Confidential Session

8. In Camera Session

9. Adjournment of Meeting

The President asked whether there was any other business arising.

Seeing none, the meeting was adjourned at 6:30 PM.



University of Saskatchewan Graduate Students' Association
President Report – September 2018 GSA Council Meeting

On behalf of the Executives and Staff, I would like to welcome all graduate students to the 2018 / 2019 academic year. We look forward to the year ahead and to working alongside our Academic Councillors to better serve our graduate students at the University of Saskatchewan. We hope to continue seeing the high level of commitment and engagement among our graduate students so that we ensure the GSA continues to advocate for better resources and services for graduate students at the University.

In this report, I will provide a brief overview of the major areas of focus for the course of this academic year.

(1) Graduate Student Representation on the University Board of Governors

The GSA will continue its efforts to ensure that the graduate student voice is represented on every decision making table in this University. With the graduate student population constantly increasing at this University, it is important that the knowledge and vision of graduate students, who are ultimately the future leaders of academia, is heard, shared and taken into account.

The views, perspectives and unique experiences of graduate students on the Board will be a step in the right direction for this University, being a research-intensive university and a member of U15. Graduate student representation on the Board would reduce the gap in student representation and would ensure that the Board better reflects its stakeholder population. We will build on the success that was achieved last year and we hope to see actual results for this long standing request.

(2) Enhancing the Resources that Support the Student Supervisor Relationship

Promoting the use of the Student Supervisor Agreement across Colleges / Schools, as a means of paving the way to making it mandatory at the University of Saskatchewan, is the first step to ensuring that both faculty and students across campus are aware of this document. We plan on following a bottom-top approach in which the students of each College / School are the driving force behind the implementation of the SSA. We have been successful in initiating discussions / promoting its use in the College of Pharmacy and Nutrition, the College of Medicine, the

College of Arts and Science, the College of Engineering and the School of Environment and Sustainability. We will continue working with graduate students and the College of Graduate and Postdoctoral Studies to promoting its use and to developing a system to monitor its success.

We also aim at increasing the available resources that can help in enhancing the unique relationship between students and their supervisors. We plan to work closely with the College of Graduate and Postdoctoral Studies and the Gwenna Moss Centre for Teaching and Learning, as well as all other stakeholders, to develop these resources, Some of these resources, such as the Student Supervisor Agreement, have already been introduced or are currently available.

(3) Networking Opportunities for Graduate Students

The GSA will look for opportunities for graduate students to pitch their research to individuals in industry. Throughout the year, we will promote these opportunities and we hope that these avenues will allow graduate students to network, to practice communicating their research and to connect with industry partners. We hope to provide our members with an avenue in which they can transition from academia to industry by allowing you to learn the skills necessary in representing yourself to non-academics.

I look forward to the upcoming year and to working with you to promote and foster a superior academic experience for our graduate students.

Thank you,

Naheda Sahtout
President, Graduate Students' Association

Monthly Report from the VP Finance and Operations (September 2018)

Good Evening GSA members,

I am pleased to report you an update on my activities as the current Vice-President Finance and Operations.

First of all, I would like to congratulate our VP Student Affairs for organizing a fantastic Fall Orientation where GSA members were able to gather and enjoy together the beginning of a new academic term. I would like to emphasise that all the executives were actively cooperating and supporting this event including previous executive David Bennett. I don't have words to congratulate and thank all the graduate students who offer their valuable time to do volunteering on this event, definitely they contributed to this success.

I would like to congratulate Viktoria Hinz, Mario Gonzalez, and Omar Farag for joining to our team of coordinators here at the GSA Commons, I wish them success in their academic journey and here at the GSA. We were able to hire them thanks to the President and Office Manager who have done an amazing job during the interview and recruitment process. My main objective going forward will be organizing the GSA Bursary Selection Committee to select the recipients of the GSA Bursary Fall term, for that another member is required. The invitation is open to council members to serve in the GSA Bursary Selection Committee.

Based on the funds that we had available we will be able to allocate 20 bursaries for this fall term. The GSA President and Executive Team continue to lobby the University Administration for more match funding for our bursaries.

Please feel free to contact me at gsa.fin@usask.ca or speak to me anytime at the Commons should you have any questions or need any further clarification.

Sincerely,

[Jesus Corona-Gomez](#)

Vice-President Finance and Operations.

Graduate Students' Association

September 2018

RE: VP Student Affairs Report to Council

Dear Council Members:

Please find below my August-September report to council.

1) Fall Orientation

The GSA Fall Orientation was hosted in the Bowl on September 5th, 2018. I am happy to tell you that in general, the event was very successful. Around 1000 people came out on that date, many student groups were there, and faculty attended the invitation. Briefly, I can tell you that the amount of waste and leftover was improved in comparison to last year. This year we only bought food for 1000 people which considerably reduced the number of leftovers. Additionally, this year we saved about \$2,500.00 from the allocated budget. Last year the whole budget was used.

Some of the leftovers were given to PSAC that had a BBQ event for its members the day after the orientation. This way buns and hotdogs were not wasted. The remaining juices and cookies will be used in forthcoming events.

Also, you can see the Fall Orientation Report file for more details.

The following is an updated list of meetings and workshops I have attended, since August 14th:

Date	Meeting
August 31, 2018	GSA Presentation at ISSAC Orientation
September 4, 2018	GSA Presentation at CGPS Orientation and Campus Expo
September 5, 2018	Meeting with U of S President
September 6, 2018	Graduate Programs Committee
September 12, 2018	Academic Programs Committee
September 17, 2018	Mental Health Committee

GSA Fall Orientation Report



Graduate Students' Association
University of Saskatchewan

September 15th, 2018

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1. Introduction

The fall orientation is GSA's biggest event of the year, which attracts over 1000 graduate students on campus. The fall orientation also serves as a crucial opportunity for incoming graduate students to meaningfully interact with their peers and feel more comfortable at the University of Saskatchewan. It also introduces incoming graduate students to a wide range of important services and resources that are provided to students by the GSA, the university, and its partners.

As previous years, this year the orientation included a BBQ event at which food was provided for all the graduate students, incoming and returning, that were willing to come out to the event. During the BBQ, a stage was set, and time was provided for faculty to deliver a welcoming and informative speech to all the guests.

In general, the event which was held on September 5th, 2018 at the Bowl in the U of S, was very successful as there were lots of graduate students (about 1000 people) that came out, food and GSA promotional material were plenty for all the people, and most of the invited faculty to give a speech attended the invitation.

This document intent to report some of the main activities carried out in order to achieve a successful event such as planning, execution, arose issues, and recommendations. It additionally provides some of the documents generated throughout the planning and execution, as well as, a contact list that may be helpful for future events and an expenses report.

2. Objectives

The objectives for the GSA Fall Orientation 2018 were as follows:

1. To welcome and provide helpful information to incoming graduate students.

2. To create a welcoming and inclusive environment among students to make incoming students feel more comfortable at the University of Saskatchewan.
3. To provide incoming students with a meaningful opportunity to meet their peers.
4. To introduce incoming graduate students to a wide range of important services and resources that are provided to students by the GSA, the university, and its partners.

3. Planning

Such a large and important event like the GSA Fall Orientation requires a lot of pieces and people to come together; therefore, the planning started couple months in advance. In July, the report from last year's orientation was reviewed putting more attention to the recommendations made on the file. A main concern for this event in every year is how to organize and handle the large amount of people who usually attend the Orientation. Thereby, one of the goals for this year was to avoid long queues to get food and to deliver the food as fast as possible.

The event was schedule for September 5th, 2015 at the bowl U of S from 5:00 to 8:00 p.m. The BBQ was set in the evening because during the first week of classes there are many orientations events happening at the bowl during the morning and afternoon. Also, at this time most incoming graduate students will be free from other orientation activities and returning graduate students can join the event as they will be finished with their research or classes for the day.

3.1 GSA event coordinator

This year there was no need to hire an event coordinator since the VP Student Affairs who is responsible for the orientation events, served in this position last year. Thus, he had the experience and knowledge on how to carry out the fall orientation.

3.2 Venue

The Bowl was selected as the venue to host the event since it has been the place for GSA orientation in the last couple years. Additionally, it is the only open venue which can hold large amounts of people and it is very accessible to most graduate students and members of the U of S community. The USSU had the Bowl booked, and we borrowed the tables and stage that was set up for them. Also, an audio technician and DJ (Steven Koszman) was hired to do all the audio set up and play music during the event.

3.3 GSA Promotional Products

Also during the event some GSA promotional products were hand out to graduate students. These products were tote bags, lanyards, and t-shirts for volunteers. The costs for these can be found in the expenses appendix.

3.4 Food and food safety

In order to make faster the cooking and serving of food, this year it was opted to serve hotdogs, similar to last year. Hotdogs are already cooked, so they do not required lot of time in the BBQ and many of them can be warm up at the same time as they do not encompass lots of space. Three different types of hotdogs were served (beef, veggie, and chicken halal) to meet different dietary restrictions. The food menu also included assorted flavours of juice and pop and oatmeal cookies with chocolate chips. All the food was purchased at Wholesale Club and a detailed list with prices can be seen in the expenses appendix.

Events at which food is served or sold to the public sometimes require a temporary food service licence from the office of Saskatoon Heath Region (SHR). However, the policies of SHR office have change recently and it was found that a licence is no longer required for community events at which food such as hamburgers or hotdogs are served. This is indicated in the office website as,

“Events hosted by community organizations such as service clubs, community associations, multicultural associations, churches, schools, sports teams and recreational clubs where food is limited to:

- hot dogs
- hamburgers and smokies;
- pre-packaged foods; and/or
- non-potentially hazardous food.

No application or registration for these events is required to be submitted to our office. If your organization is wishing to serve foods not listed above please refer to the Temporary Food Service Licence application process below.”

To make sure the that interpretation of the above information was correct, an email was sent to the SHR office and they confirmed that we did not required any licence or permit from them to carry on with the orientation. Also, they said that a food safety inspector during the event was not necessary, so the GSA decided not to hire a person for this position this year. For future iterations of the orientation it would be recommended to double check food safety polices at the SHR website as these might change again in the future.

Additionally, this year the wellness centre donated ice cream and popcorn to the orientation. During the event the faith leader volunteer to help serving ice cream. Unfortunately, 8 gallons were not enough to everybody.

3.5 Transportation

This year there was no need to rent a truck because the VP Student Affairs had access to a vehicle. The car was used to pick up all the food and move stuff from the GSA Commons to the Bowl. Last year the BBQs were transported from the GSA Commons to

the Bowl using a truck; however, this year was learned that this is not necessary and they can be rolled easily over to the Bowl.

3.6 Barbeque arrangements

Proper functioning of the BBQ is imperative on the orientation day to avoid issues such as long line-ups. The GSA has two BBQs at its disposal. The BBQs were checked for proper functioning and thoroughly cleaned one week before the event, also the amount of gas in the tanks was revised. In previous year rental of extra BBQs has been necessary; however, this year this was not the case because hotdogs do not require lots of time and space for cooking.

3.7 Dignitaries

This year, a formal invitation was sent out to the university Vice Provost Teaching and Learning, the Vice Provost Indigenous Engagement, the Dean of CGSR, the manager of ISSAC, and the director of Student Affairs. A follow up reminder email to their respective secretaries a few days prior to the event should also be considered. A sample formal invitation has been attached in the appendices.

3.8 Event promotion

The event was promoted throughout the campus by posting posters in informative board of several departments. The poster has been attached in the documents appendix. It was also advertised on the GSA Facebook page and a general invitation email was sent out to all the graduate students. The event advertisement started couple weeks before the event.

3.9 Volunteers

Volunteers are vital to the success of the event. While the overall planning can be done by the VP Student Affairs, volunteers can be assigned smaller tasks prior to the event. Their contribution to the execution of the event on the day cannot be understated.

A call out for volunteers was sent out one month before the event. The day of the event the roles and tasks were divided among all the volunteers that arrived. The workflow for volunteers was divided into several categories and the volunteers were asked to identify their areas of interest and/or expertise. The categories and task were: logistics (set up and cleaning), BBQ (cooking and serving), stage direction, and hand out promotional materials.

4. Execution

4.1 Scheduling

In order to run the event as smooth as possible the following schedule was proposed:

Start Time	End Time	Activity
3:30	4:30	General set up
4:30	4:45	Sound system and stage set up
4:30		Food BBQ-ing begins
5:00		Arrival of participants and guests
5:15	6:00	Serving food and give out SWAG
6:00	6:05	Welcoming speech to guests and distinguished speakers
6:05	6:10	Dr. Jacqueline Ottmann, Vice-Provost, Indigenous Engagement
6:10	6:15	Dr. Trever Crowe, Dean, CGPS
6:15	6:20	Dr. Patti McDougall, Vice-Provost, Teaching and Learning
6:20	6:25	Pirita Mattola, ISSAC Manager
6:25	6:30	Peter Hedley, Director of Student Affairs and Services
6:30	6:35	GSA President speech and Executive introductions
6:40	8:00	Networking
8:00	8:30	Clearing the venue

4.2 Setup at the Bowl

The day of the event the setup of tables and BBQs started around 4:00 p.m. This could not be done earlier because the Bowl was occupied due to the general orientation organized by the USSU. Before the setting up at the Bowl, the BBQs were rolled over to the Bowl and materials were gathered close to the back door of the GSA Commons to ease the loading of the car. Several trips from the GSA Commons to the Bowl were required to bring everything to the Bowl. While the transportation of materials was happening, a group of volunteers helped organizing all the furniture and food at the Bowl. Also, the Steve (the Audio technician) was working on setting up the stage.

The setup started at 4:00 p.m. at the Bowl. We arrange three main areas, cooking area, food collection area, and seating area. The cooking area with the BBQs was set up in

a separate zone altogether for safety reasons and to avoid crowds. Runners were assigned the responsibility of transporting cooked hotdogs from the cooking area to the food collection area. Recycling bins were strategically kept close to the seating area to ensure cleanliness. The food collection area was setup in such a way that everything hotdog buns, hotdogs, cookies, juices, and dressings were in one long table, and people had access to everything from both sides of the table. This helped us on having two separate lines speeding up the food collection process. The seating area was set close to the stage and previous furniture used by the USSU was used to speed up everything.

4.3 Crowd Management

The GSA BBQ attracts over 1000 people, and strategic steps need to be taken for their safety and accommodation in the orientation area. Keeping a few volunteers in charge of maintaining the line, and spreading it across the Bowl in areas away from the cooking is recommended. These volunteers may also be assigned to give out promotional materials and have conversations with people standing in line to keep them entertained while they are patiently waiting for their time to collect food.

Having a single table with everything ready to collect the food worked well to speed up the collecting process. It would have been ideal to have another table to make four lines instead of two; however, the lack of trays to put the cooked hotdogs, impeded this. Three trays were set on the food table; each of them contained beef hotdogs, vegie hotdogs, and beef halal hotdogs, respectively.

The GSA promotional material were given out at the end of the food table. Everyone on the line got a tote bag that contained a GSA Agenda and a lanyard. Leftovers were kept to be given in the next Winter orientation.

Due to the little time available to setup everything in the Bowl after the general orientation, which ended at 4:00 p.m., we experienced a delay on serving the food which resulted in a long queue of students. Fortunately, 20 min after 5:00 p.m. when everything was up and running, the line moved very quickly and we only spend about an hour cooking and serving food. Food was plenty and enough for everyone.

4.4 Stage management and programme

This year, the stage direction was done by Mr. David Bennett who volunteer to be the MC. This year, we had speeches from the University Vice Provost Teaching and Learning Dr. Patti McDougall, a representative from the Vice Provost Indigenous Engagement office. Dean of CGPS Dr. Trever Crowe, ISSAC manager Ms. Pirita, and the director of Student Affairs Mr. Peter Hedley. Everyone was informed in advance to give a short welcome speech (not more than 10 minutes).

5. Recommendations

- Sponsoring and promotion: It is always recommended to start promotion of the event and invitations earlier, if possible one month before. Particularly, invitations for speakers should be done as soon as possible to make sure that they have space in their tight working schedule. If the option of inviting external partners to the event such as companies or sponsors is being considered, this should be done early.
- Food management: For events such as the GSA Orientation where the number of attendees is only estimated it is hard to calculate the amount of food required. From last year, it was learned to avoid buying food in excess, thus this year the estimate of food required was lower to only 1000 people. In comparison to last year, we had much less leftovers. The leftover buns and hot dogs were donated the next day to PSAC for a BBQ attended by graduate students. Juices and cookies were kept for future events.
- Setup: Unfortunately, it was not possible to start setting up the BBQs at the Bowl earlier because the general orientation ran until 4:00 p.m. However, one hour for setting up everything is not enough time for such a large event. Therefore, it is recommended to talk to the organizers of the general orientation to ask permit to set up at least the BBQs earlier. This should not be difficult to obtain, but it would make a considerable difference to avoid delays on cooking and serving.
- Organizing: It would be ideal for next year to share more information about the planning and execution among the executive in order to be on the same page at

the event. This will help the event to run smoothly and reduce the need of the organizer (the VP Student Affairs) to be present at all times.

Appendix A: Expenses Report

ITEM	DESCRIPTION	COST
Volunteers' T-shirts	20 Green T-Shirt with GSA logo	\$ 304.07
DJ and Audio Equip.	DJ and Audio equip. for orientation stage	\$ 525.00
Food	1000 hot dogs and beverages	\$ 1,606.74
Posters	Printing of 20 posters for promotion	\$ 15.16
Bags and Lanyards	600 bags and lanyards for orientation	\$ 1,917.47
Transportation and others	Car gas, ice, pans, etc	\$ 68.00
	Total	\$ 4,436.44

Note: Receipts are available on paper at the GSA Commons.

Appendix B: Documents for GSA 2017 Orientation

Poster:



GRADUATE STUDENTS'
ASSOCIATION

Schedule:

GSA Fall Orientation Event Schedule

Date: September 5th, 2018

Time: 5:00-8:00 P.M.

Venue: USASK Bowl

Purpose of event: The GSA fall orientation attracts over 1000 graduate students on campus and it is the largest event organized by the GSA. The event serves as a crucial opportunity for incoming and returning graduate students to meaningfully interact with their peers and feel more comfortable at the University of Saskatchewan. It also introduces incoming graduate students to a wide range of important services and resources that are provided to students by the GSA, the university, and its partners.

Schedule:

Start Time	End Time	Activity
3:30	4:30	General set up
4:30	4:45	Sound system and stage set up
4:30		Food BBQ-ing begins
5:00		Arrival of participants and guests
5:15	6:00	Serving food and give out SWAG
6:00	6:05	Welcoming speech to guests and distinguished speakers
6:05	6:10	Dr. Jacqueline Ottmann, Vice-Provost, Indigenous Engagement
6:10	6:15	Dr. Trever Crowe, Dean, CGPS
6:15	6:20	Dr. Patti McDougall, Vice-Provost, Teaching and Learning
6:20	6:25	Pirita Mattola, ISSAC Manager
6:25	6:30	Peter Hedley, Director of Student Affairs and Services
6:30	6:35	GSA President speech and Executive introductions
6:40	8:00	Networking
8:00	8:30	Clearing the venue

Edgar Martinez-Soberanes
VP Student Affairs
Graduate Students' Association

Invitation email example:

Dear Pirita,

We would like to invite you as ISSAC's manager, to participate and give a short message at the GSA Orientation and Welcome Event on September 5th, 2018 (5:00-8:00 PM) at the Bowl.

As a speaker, we are asking faculty to give a brief 5 to 10 min speech welcoming incoming and returning graduate students. The objective of the orientation is to welcome incoming graduate students and give them a brief overview of the services and resources that are provided by the GSA, the University, and its partners. The event starts at 5:00 PM and your speech have been tentatively scheduled for 6:20 PM.

The fall orientation is GSA's biggest event of the year, which attracts over 1000 graduate students on campus. The fall orientation also serves as a crucial opportunity for incoming graduate students to meaningfully interact with their peers and feel more comfortable at the University of Saskatchewan.

Thank you very much for your attention and time given to this matter. Would you mind considering this invitation and confirming your assistance at your convenience, please?

Sincerely,

Edgar Martinez-Soberanes
VP Student Affairs
Graduate Students' Association
University of Saskatchewan
E: gsa.sa@usask.ca



Graduate Students' Association
University of Saskatchewan

1337 College Drive, Saskatoon SK S7N 0W6
Phone: (306) 966-8471 Fax: (306) 966-8598
Email: gsa.admn@usask.ca

September 2018

RE: VP External's Report to Council

Dear Council Members,

Please find below my September report to council:

1) Health and Wellness

- Talks are still ongoing to organizing a First Aid/CPR training course.
- This month's health chat will be Dr Regan Mandryk. It will be a lunch-and-learn.

Month	Topic
September 27	Tips to Becoming an Exceptional Grad. Student

2) GSA Guppies

This term, we have registered two teams for soccer and basketball, Saturdays and Wednesdays, respectively. Please come out and cheer us up.

3) Meetings

The following is an updated list of meetings/events I attended in August/September.

Date	Meeting
August 14	GSA Council Meeting
August 22	Saskatchewan Student Coalition (SSC) Meeting

August 23	Meeting with the CGPS team
August 23	GSA Executives Meeting
August 27	Interdisciplinary Committee Meeting
September 5	Breakfast Meeting with the President's Executive Committee (PEC)
September 5	GSA Fall Orientation
September 11	University Council Orientation
September 12	CGPS Equity and International Committee Meeting
September 13	Breakfast Initiative
September 13	Meeting with the Decorator for the GSA Gala/Awards Dinner
September 13	GSA Executive Meeting

- 4) **GSA Gala/Awards Night**
Preparations are ongoing.

September 2018

RE: Indigenous Liaison

Dear Council Members,

Let me begin by thanking you for your engagement in the GSA Council as we begin a new academic year and a fall semester. Maarsii, for your dedication to the GSA. As usual, this report will be short and sweet. Please be advised that I was gone from July 22nd to September 2nd for personal reasons and a research trip. Despite my long absence, I have been actively looking at e-mails and corresponding amongst the GSA Executives regarding meetings, engagements, and other Executive responsibilities.

- 1) **Personal Leave:** For personal reasons, I decided to stay in Winnipeg from July 22nd to August 11th.
- 2) **Research Trip:** I was conducting my research from August 11th to September 2nd.
- 3) **IGSC – AGM:** The Indigenous Graduate Students’ Council Annual General Meeting will be held on Tuesday, September 18th, at the Gordon Oakes Red Bear Student Centre. Elections of the core-council will be held, and our strategic plan for the year will be developed. If I am fortunate enough to be elected as the IGSC co-chair/GSA Indigenous Liaison, I look forward to continuing to work with both councils on matters important Indigenous graduate students.
- 4) **Strategic Planning for 2018-19:** Once the IGSC elections have passed, the community will develop a strategic plan regarding the issues we would like to tackle this year, and how we can work with the GSA to achieve these goals.

Below is a list of my engagements since our last Council Meeting:

Date	Meeting
August 14 th , 2018	GSA Council Meeting - Regrets
August 23 rd , 2018	Meeting with CGPS - Regrets
August 23 rd , 2018	GSA Executive Meeting - Regrets
September 5 th , 2018	Breakfast with the President
September 11 th , 2018	TLARC Meeting
September 13 th , 2018	Meeting with Trevor Crowe, interim Dean of CGPS
September 13 th , 2018	GSA Executive Meeting

*Please note: when I state “Indigenous” it includes First Nations (status and non-status), Métis, and Inuit persons.

August 2018

RE: Indigenous Liaison

Dear Council Members,

Let me begin by thanking you for continuing your engagement in Council throughout the summer months. Maarsii, for your dedication to the GSA. As usual, this report will be short and sweet.

- 1) Miyomacihow (Healthy Man) Gathering:** The Healthy Man Gathering was a success. Many members of the community were present to discuss issues that Indigenous* men face everyday (i.e.: prejudices, stereotypes, racism, etc.) and how we, as a community, may offer better support.
- 2) Mental Health First Aid Training:** I am proud to say that I have successfully completed a mental health first aid course that will allow me to better respond in instances of crisis.
- 3) Bringing in the Bystander:** I am proud to say that I have taken a session to know how to safely intervene in an instance of sexual harassment and/or assault.
- 4) Proposed Plan for up-coming year:** The AGM of the IGSC will be held in September and we will discuss what we want to achieve this upcoming year. Something that has been on our minds is to better cater to the needs of some of our most marginalized people in our community, notably Indigenous single mothers with children.

Below is a list of my engagements since our last Council Meeting:

Date	Meeting
June 18 th , 2018	Informal Meeting with ISSAC team
June 18 th , 2018	Miyomacihow (Healthy Man) Gathering
June 19 th , 2018	GSA Council Meeting
June 28 th , 2018	GSA Executive Meeting
July 6 th , 2018	Informal Meeting with team of Vice Provost Teaching, Learning, Student Experience
July 11 th and 12 th , 2018	Mental Health First Aid Training
July 18 th , 2018	Bringing in the Bystander
July 19 th , 2018	GSA Executive Meeting

*Please note: when I state “Indigenous” it includes First Nations (status and non-status), Métis, and Inuit persons.



AUG 16 2018

**University of Saskatchewan Graduate Students' Association
Social Club Registration form**

Name of your Social Club	ELSE USask
Number of members in your Social Club	14
List of your Social Club Executives (their positions and email addresses)	1. Rick Pettipas (President, rdp992@mail.usask.ca) 2. Anindya Ganguly (vice-president, ang471@mail.usask.ca) 3. William Elcock (secretary, William.elcock@mail.usask.ca) 4. Karnjit Parmar (public relations representative, ksp325@mail.usask.ca)
Name of the Bank	Royal bank of canada
Proportion of graduate students in your Social Club.	85%
Proportion of non-graduate students in your Social Club.	15%

*****Please attach a void cheque as well as the constitution of your Social Club to this application*****

By signing, I agree that the above information is correct. I also agree that any cheque issued to the Social Club must be deposited within six months of the cheque being issued and that stale-dated cheques will not be replaced.

Social Club President Name and Signature

Date

Rick Pettipas 

August 16, 2018

Purpose

The purpose of this Club shall be:

1. to educate its members and the public about solar energy
2. to develop leadership and public speaking skills for members of the Graduate Students Association at the University of Saskatchewan

Membership

We are a group of graduate students from varying departments and disciplines, namely the Department of Chemistry, Department of Electrical Engineering, and the Department of Physics. The proportion of graduate students to undergraduate students shall not fall below 80%.

Dues

Currently, no annual fee is collected.

Positions

Executive positions are required to be filled in each academic year. The following executive positions exist:

1. President
 1. Presides at meetings of the Club
 2. Is responsible for the actions and for the guidance of the affairs of ELSE USask
 3. Is signer of cheques and monies
2. Vice President
 1. Assists the president and presides at meetings should the president be absent
3. Secretary
 1. Is responsible for the recording and distribution of the minutes of meetings of the Club
 2. To coordinate and be responsible for facilities and services required by the Club
 3. To make all presentations on solar technology available online for members
4. Public Relations Representative
 1. To produce and disseminate any posters or promotional material needed by club to inform graduate students about upcoming events and meetings
 2. To ensure all members are made aware of Club events

The Executive shall be empowered to act for the Club in matters concerning its routine business, subject to the instruction of the Club.

Selection of Officers

1. Representatives and Executive members normally shall be chosen each September from members, by election at a meeting, and shall continue in office until their successors are chosen.
2. An Executive member may resign by tendering his/her resignation to the Executive
3. An Executive member may be removed from office by majority vote at a Meeting

4. If an Executive office becomes vacant, there shall within one month be a Meeting where a by-election to fill the vacancy is held

Meetings

1. The Club shall meet when determined by the Executive, at least once every four months
2. All members in good standing may attend and vote at any meeting
3. At least one week's notice must be given of any meeting at which Executives are to be elected or the Constitution amended
4. The Constitution may be amended at a meeting by a two-thirds majority of those voting, or a simple majority of the membership



**University of Saskatchewan Graduate Students' Association
Social Club Registration form**

Name of your Social Club	Nepalese Students Association
Number of members in your Social Club	25
List of your Social Club Executives (their positions and email addresses)	1.Raju Chaudhary, President, rajuchaudhary@usask.ca 2.Mangyung Kandangwa, VP- Student Affairs,, mlk151@usask.ca 3.Anuja Thapa, VP- Finance, ant159@mail.usask.ca 4.Nirajan Niroula, VP-Public Relations, nin287@mail.usask.ca, 5.Subas Dhakal, VP- Event Management, sud394@mail.usask.ca 6.Surendra Bhattarai, VP- Sports Management, surendra.bhattarai@usask.ca 7.Pashupati Bhandari, Secretary, pab230@mail.usask.ca
Name of the Bank	Royal Bank of Canada
Proportion of graduate students in your Social Club.	80%
Proportion of non-graduate students in your Social Club.	20%

*****Please attach a void cheque as well as the constitution of your Social Club to this application*****

By signing, I agree that the above information is correct. I also agree that any cheque issued to the Social Club must be deposited within six months of the cheque being issued and that stale-dated cheques will not be replaced.

Social Club President Name and Signature

Raju Chaudhary
RAJU CHAUDHARY

Date

September 7, 2018

Nepalese Students' Association (NSA) constitution

Article I – Name

The name of this organization shall be Nepalese Students' Association. Here in after, it is referred to as NSA.

Article II – Mission

To represent Nepalese students, to promote Nepalese culture at the University of Saskatchewan (U of S) and to assist undergraduate and graduate students at the U of S.

Article III – Purpose

1. To bring together all the Nepalese students at the U of S and to provide them with necessary help to make their stay comfortable.
2. To promote relations, better understanding, and co-operation among its members and other U of S students.
3. To serve as a liaison body between the Nepalese students at the University of Saskatchewan Students' Union (USSU) administration, the College of Graduate Studies and Research (CGSR), Graduate Students' Association (GSA), International Students and Study Abroad Centre (ISSAC), departments and faculties, and other students' associations/clubs.
4. To suggest students about undergraduate and graduate-program procedures, jobs, awards, accommodations and other opportunities.
5. To promote Nepalese culture and heritage at the U of S.
6. To foster friendship, goodwill and understanding between the Nepalese students and the Canadian students.
7. To keep close contacts with NSA alumni members.

Article IV – Membership

1. The membership of the association shall be open to all the students of the U of S.
2. The membership requires no fees.

Article V – Executive Positions

The Association shall have the following positions:

1. President, 2. Vice-President Students Affairs, 3. Vice-President Finance, 4. Vice-President Public Relation, 5. Vice-President Event Management, 6. Vice-President Sports Management and 7. Secretary
 - i. These are elected positions. The members of the association shall elect the positions annually.
 - ii. These seven positions shall constitute the Executive Committee of the association.
 - iii. By majority vote the Executive Committee can invite from amongst NSA, any member(s) as non-voting Executive Committee member(s) according to their need to serve the organization better.
 - iv. The term and job description of the non-voting executive members shall be defined by the majority vote of the Executive Committee.
 - v. Any NSA member who is currently enrolled at the U of S shall be eligible for the Executive Committee of the Association.

Article VI – Duties of the Executives

The **President** shall have the following duties:

1. Chair all the meetings of the general body and the Executive Committee, except during elections.
2. Initiate and decide, with the advice and majority consent of the Executive Committee, all matters concerning the activities of the association including, but, not restricted to constituting ad-hoc committees to assist her/him in the execution of her/his functions.
3. Coordinate, supervise and lead the NSA Executive Committee.
4. Co-sign the NSA Cheques.
5. Retain the ability to delegate responsibilities to other Executive Members within reasonable limits.

The **Vice-President Student Affairs** shall have the following duties:

1. Advise students about undergraduate and graduate-program procedures, jobs, awards, accommodations and other opportunities.
2. Advise students on Immigration and other Canadian rules and regulations.
3. Keep close contact with alumni members.

The **Vice-President Finance** shall have the following duties:

1. Collect the dues of the NSA. Keep a record of the NSA's funds.
2. Submit a full financial report to the Annual General Meeting.
3. Co-sign the NSA Cheques.

The **Vice-President Public Relation** shall have the following duties:

1. Undertake publicity and coverage of the association's activities.
2. Work as spokesperson of NSA.
3. Maintain good public relations with other university organizations.
4. Represent NSA at various platforms.
5. Report to the Executive Committee of NSA.

The **Vice-President Event Management** shall have the following duties:

1. Organize activities to promote interaction and fun activities within the NSA members.
2. Organize events celebrating various Nepalese cultural festivities.
3. Promote Nepalese culture among the students at the U of S.
4. Coordinate with the ISSAC & promote NSA's participation in the various events organized by ISSAC.

The **Vice-President Sports** shall have the following duties:

1. Organize and promote different sports related activities within student community.
2. Coordinate with other sports bodies where NSA represents.

The **Secretary** shall have the following duties:

1. Maintain minutes of meetings and all correspondences, inform members about general meetings, send copies of executive body minutes to NSA members.
2. Maintain and keep the records of all documents, reports and properties concerning the activities of the NSA.

3. Submit an annual report of the NSA activities to USSU/ISSAC or wherever necessary.
4. In case of any personal/confidential issue of an individual member being discussed in the Executive Committee meeting on the request of the concerned member, the decision to share such an issue with members (other than executive committee) shall fully and completely remain at the discretion of the said concerned member. In no case shall the Executive Committee share personal/confidential matter of any individual member without her/his permission to anyone else.

The **non-voting executive members** shall take up duties as delegated by the Executive Committee.

Article VII – Executive Meeting Procedures

Executive meetings shall follow the following rules:

1. The chair provides an agenda to the Secretary for a next executive meeting. The Secretary schedules the next executive meeting.
2. The quorum for an executive meeting is as follows.
 - i. More than 50% of the executive members must be present.
 - ii. Either the President or Vice-President must be present to chair the meeting.
3. The procedure for an executive meeting is as follows.
 - i. The chair ensures that the agenda is followed in order. Members may request a return to the agenda by calling a point of order. Additional agenda items should be placed, in order, in the 'Any Other Business' section at the end of the agenda.
 - ii. The chair will only recognize motions, and all motions must be seconded.
 - iii. The chair must ensure discussion follow the motion. Amendments may be made to the motion at this time. The person making the motion may also defer it to a subsequent meeting if he or she determines that further work is needed before bringing the motion to a vote.
 - iv. The chair will bring a motion (or amended motion) that is not deferred to a vote.
 - v. Executive Members may vote for or against the motion by a show of hands, or may abstain from the vote.
 - vi. A simple majority (more than 50% of the executive members) will pass or defeat the motion. If there is a tie in the vote, then the chair has the deciding vote that breaks the tie.
4. The secretary publishes the minutes of the executive meeting to all NSA members. In the case of personal/confidential issue of an individual member being discussed at the Executive Committee meeting the Secretary shall strictly follow by-law of the NSA constitution.

Article VIII – Elections

The Elections of the Association shall be held according to the following By-Laws. The Executive Committee shall be elected by members in the election process described as follows:

1. Distribute description of all positions by e-mail to interested members on NSA mailing list.
2. The President will determine the order in which positions are elected.
3. Nominations will be called at the meeting.
4. Nominations will be seconded.
5. Nominations will be accepted or declined by the nominee.
6. Nominee(s) will speak about their qualifications.
7. Voting must be done by a secret ballot.
8. The elections will be conducted by an Election Committee comprising of one Chief Returning Officer (CRO) and one Deputy Returning Officer (DRO), who are members of NSA. The Elections Committee will be appointed by the Executive Committee.
9. The election of the Executive Committee shall be held at least three weeks prior to the end of each academic year. The exact date shall be decided by the Executive Committee.
10. Only NSA members shall be entitled to vote. However, the outstation NSA member can send her/his vote to the CRO/DRO from her/his email ID registered with NSA.
11. In case of any discrepancies in any matter, NSA will follow USSU/ISSAC Election By-Laws.
12. The non-voting positions will be appointed by the President in consultation and with the majority approval of the Executive Committee.
13. Any member can only hold a post for not more than one consecutive term. The member may be elected to another post for as long as s/he remains a member of the NSA.

Article IX – Removal

1. Rules for Removal of Executives:
 - i. A motion to remove an executive member can be made if the members feel the executive is not conducting her/his delegated duty and/or if the executive is not following the spirit of the constitution.
 - ii. A vote of no-confidence against any executive may be called by a written request by five members.
 - iii. Any member of the Executive Committee could be removed if more than 50% of the NSA members vote in favor of the motion for removal.
2. In the event an executive member withdrawing from her/his position or becoming absent for a period, a replacement shall be appointed by the President in consultation and with the majority approval of the Executive Committee for the required period.

Article X– Amendments to the Constitution

Amendments to the Constitution can be made by the Executive Committee, after it has been presented and approved by the NSA members. For the change to be applicable, more than 50% of the general members need to ratify the change in the Constitution.



University of Saskatchewan Graduate Students' Association
Social Club Registration form

Name of your Social Club	Nigerian Students' Association																
Number of members in your Social Club	30																
List of your Social Club Executives (their positions and email addresses)	1. \Blessing Okeke (President) Chinenyeblessing87@gmail.com 2. Oluwatobi Ogunyebi (Vp Academic Affairs) Tublessd@yahoo.com 3. Chinaza Chukwudum (Vp Finance) Chinazanazza@gmail.com 4. Daniel Afe (Vp Welfare) daniel4afe@yahoo.com 5. Ademola Yusuf (Vp Communications) Demola.yusuf19@gmail.com 6. Paul Omozogie (Graduate Student Representative) Paul2lyfe@gmail.com																
Name of the Bank	Royal Bank of Canada																
Proportion of graduate students in your Social Club.	<table border="1"> <thead> <tr> <th>Full Name</th><th>Preferred Name to be Called</th><th>Preferred Email for Contact</th><th>Your NSID</th></tr> </thead> <tbody> <tr> <td>Bassey</td><td>Mr. B</td><td>bassey.bassey@usask.ca</td><td>beb074</td></tr> <tr> <td>Olukayode Jegede</td><td>Kayode</td><td>ooj692@mail.usask.ca</td><td>ooj692</td></tr> <tr> <td>Kiemute Oyibo</td><td>Kiemute</td><td>kiemute.oyibo1@gmail.com</td><td>kso544</td></tr> </tbody> </table>	Full Name	Preferred Name to be Called	Preferred Email for Contact	Your NSID	Bassey	Mr. B	bassey.bassey@usask.ca	beb074	Olukayode Jegede	Kayode	ooj692@mail.usask.ca	ooj692	Kiemute Oyibo	Kiemute	kiemute.oyibo1@gmail.com	kso544
Full Name	Preferred Name to be Called	Preferred Email for Contact	Your NSID														
Bassey	Mr. B	bassey.bassey@usask.ca	beb074														
Olukayode Jegede	Kayode	ooj692@mail.usask.ca	ooj692														
Kiemute Oyibo	Kiemute	kiemute.oyibo1@gmail.com	kso544														

Hakeem Shokoya		hos013@mail.usask.ca	hos013
Paul Daniyan	Paul	paul.daniyan@usask.ca	pad878
ELEMUREN RAHEEM		raheem.elemuren@usask.ca	rae626
Dotun John Oladimeji	Dotun	dotun.john@usask.ca	djo764
Ericmoore Elijah Jossou	Ericmoore	ericmoore.jossou@usask.ca	eej452
Ifeoma Adaji		ita811@mail.usask.ca	ita811
Arinze Ezeonyeka	Arinze	aae309@mail.usask.ca	aae309
Kazeem O. Sulaiman	Kazeem	kos683@mail.usask.ca	kos683
Olamide Anne Oriola		mideoriola@gmail.com	oao262
Olabenjo Tunde	Tunde	b.olabenjo@usask.ca	bto809
Owolabi Adekoya	Owolabi	ooa712@mail.usask.ca	ooa712
Augustine Nnamdi Ezugwu	Nnamdi	ezugwu.nnamdi@usask.ca	ane347
Adedamola Idowu	Dahmmie	adedamola.idowu@usask.ca	abi256
Oyeneye Adebimpe	Bimpe	ado517@mail.usask.ca	ado517
Ericmoore Elijah Jossou	Eric	ericmoore.jossou@usask.ca	eej452
Adedayo Babatunde Oke	Dayo Oke	adedayob.oke@gmail.com	abo974
Adebayo Adeleke	Bayo	aaa238@mail.usask.ca	aaa238
SomtoChukwu Ufondu	Somto	somto.ufondu@usask.ca	sou805
Fagbade adeyemi Isaiah	Adeyemi	aif188@mail.usask.ca	aif188
Chukwunonso Kingsley Nwabufu	Chukwunonso	chukwunonso.nwabufu@usask.ca	ckn824
Emmanuel O. Neye	Emmanuel	eon836@mail.usask.ca	eon836
Chidinma Afam- Mbah	Chidinma	cafammabah@yahoo.com	cha202
Ifeoma Adaji	Ifeom	ita811@mail.usask.ca	ita811
Segun Oyafajo		segun.oyafajo@usask.ca	olo299
Olufemi Ajiboye		ofa391@mail.usask.ca	ofa391
Valerie	Valerie	valyvoc@gmail.com	ovu015

	Onyinyechi Umaefulam			
	Chiedo Ifeanyi Chigozie David		icc279@mail.usask.ca	icc279
	Olukayode Jegede		Kayjega@yahoo.com	ooj692
	Obiora Ugo-Okeke	Obi	ovu029@mail.usask.ca	ovu029
	Jemilat ADEYEMO	Jemilat	joa051@mail.usask.ca	joa051
	Omowumi Obafemi		oeo081@mail.usask.ca	oeo081
	Banjo Olaleye	Banjo	oebanjo@gmail.com	beo658
	Imoleayo Modupeola Fagbemi		imf940@mail.usask.ca	imf940
	AFEES	AFEES	aaa273@mail.usask.ca	aaa273
	Peter Bankole		pob686@mail.usask.ca	pob686
	Miracle Obiagwu	Miracle	miracle.obilagwu@usask.ca	moo178
	Opeoluwa Fadele		ope.fadele@usask.ca	oef265
	Inimfon Udoetok		inu850@mail.usask.ca	inu850
	Fidelia Anulika Orji	Fidel	fao583@mail.usask.ca	fao583
	Imaeyen Okon	Imaeyen	ito828@mail.usask.ca	ito828
	Oluwatobiloba Bolaji	Tobi	deborah.bolaji@usask.ca	odb135
	Chidimma Doris Opara	Chidimma	chidybaby1@yahoo.com	cda770
	Jide Raheem	Jide	jar251@mail.usask.ca	jar251
	AIGBOGUN OMOZOJIE PAUL	PAUL	paul2lyfe@gmail.com	opa709
Proportion of non-graduate students in your Social Club.				
	Full Name	Preferred Name to be Called	Preferred Email for Contact	Your NSID
	Simon Beresford	Simon	sberesford@rocketmail.com	sib453
	Yisau Ibrahim Olawale	Ibrahim	yisauibrahim8@yahoo.com	loy383
	Toluwa Adams		toluwa.adams@gmail.com	toa599
	Moses Aligbe	Moses	aligbem@gmail.com	mag012
	Okeke Blessing	Blessing	chinenyeblessing87@gmail.com	bco669
	Nifemi Akinola	Nifemi Akinola	opa285@mail.usask.ca	opa285

Afe Adesola	Desola	afedesola@yahoo.com	ava636
Abigail Bissy-Aluko	Abigail	oab669@mail.usask.ca	oab669
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emmanuel abel-nwachukwu	emmanuel	eabelnwachukwu15@gmail.com	eia018
Oluwole Akinosi	Wole	oaa619@mail.usask.ca	oaa619
Idinakachukwu Chukwu	Idy	idy.roselily@gmail.com	ikc374
Tamaramiebi Jo-Daria		jodariajoseph@yahoo.com	joj503
Terna Charles Abeghe	Charles	lilcman31@gmail.com	cta072
Jefferson Agbebaku	Jeff	nemadau@yahoo.com	joa415
Emmanuel Ogunsakin	Emmanuel	eao367@mail.usask.ca	eao367
Kosy Ugo-Okeke	Kosy	ksu481@mail.usask.ca	ksu481
Theophilus Olumorin	Theo	ito636@mail.usask.ca	ito636
EDIDIONG-ABASI PEACE ETTI	ETTI	ettiedidiong@gmail.com	epe479
Ipin Akinola	ipin	isa319@mail.usask.ca	isa319
Tamsaki Asawo	Saky	tamsaki.asawo@yahoo.ca	taa566
Pal Nnamdi Emezieke	Nnamdi	emeziekepal@yahoo.com	pne455
Mariam Adekunle		moa176@mail.usask.ca	moa176
Okereke Samuel	Samuel	sco233@mail.usask.ca	sco233
Adeola Onidare	Addy	aoo279@mail.usask.ca	aoo279
Olashubomi Shoyemi	Shubby	oks659@mail.usask.ca	oks659
Chelsea Nworisa		ccn562@mail.usask.ca	ccn562
Chijoke Augustine Nwanmuo	Augustine	cnwanmuo@gmail.com	can631
Femi Yusuf	Femi	femi.yusuf@usask.ca	say333
Damilola-Oluwa Adeola Adeniyi		daa243@mail.usask.ca	daa243
Oluwatoyin Falayi	Toyin	off239@mail.usask.ca	off239
Odeobi Ekpar		oie665@mail.usask.ca	oie665

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Oluwasubomi Adefila	Subomi	subomiadefila@gmail.com	foa648
Kehinde kehinde	Kk	kak893@mail.usask.ca	kak893
Simon David	Simon	sgd074@mail.usask.ca	sgd074
ATOTSE ISAAC SEFATER		isa015@mail.usask.ca	isa015
Kolade Toyosi	Kamal	toyo2chizy@yahoo.com	koa822
Edison odunze	Eddie	edisonodunze23@outlook.com	edo702
Tolulope	Tolu	tolulopeomoyefa@gmail.com	too501
Iberedem	Ibee	ibu947@mail.usask.ca	ibu947

*****Please attach a void cheque as well as the constitution of your Social Club to this application*****

By signing, I agree that the above information is correct. I also agree that any cheque issued to the Social Club must be deposited within six months of the cheque being issued and that stale-dated cheques will not be replaced.

Social Club President Name and Signature

Date

Important notes:

Requirements to ratify a Social Club under the GSA:

1. Have a majority of its total membership that are GSA members;
2. Have members from more than one GSA Council;
3. Reapply for social group status each academic year;
4. Exist for the betterment of its members;
5. Not exist for the financial betterment of its members;
6. Not restrict membership on the basis of sex, race, gender identity, sexual orientation, unless approved by the GSA Council;
7. Not exist for the purpose of discrimination or harassment of any group;
8. Use membership fees and money garnered for the objectives outlined in the constitution of social club;
9. Elect its membership in a democratic fashion;
10. Hold public meetings;
11. Make its meeting minutes and governing documents public to its membership and the GSA;

Social Club President Name and Signature

Date

Blessing Ekeke 

15th August 2016

Important notes:

Requirements to ratify a Social Club under the GSA:

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12. The above form and all attachments must be submitted or mailed to the GSA main office:

Attention: GSA Vice-President Student Affairs

1337 College Dr, Saskatoon, SK, S7N 0W6

Monday-Friday 9:00 AM – 7:30 PM



**University of Saskatchewan Graduate Students' Association
Social Club Registration form**

Name of your Social Club	Pakistani Students' Association
Number of members in your Social Club	20
List of your Social Club Executives (their positions and email addresses)	<p>1.Amara Zuhaib President, amz374@mail.usask.ca</p> <p>2.Saniya Alwani Treasurer, ssa930@mail.usask.ca</p> <p>3.Umair Cheema Vice President, umc363@mail.usask.ca</p> <p>4.Hassan Qureshi, General Secretary, haq038@mail.usask.ca</p>
Name of the Bank	Royal Bank of Canada
Proportion of graduate students in your Social Club.	85%
Proportion of non-graduate students in your Social Club.	15%

*****Please attach a void cheque as well as the constitution of your Social Club to this application*****

By signing, I agree that the above information is correct. I also agree that any cheque issued to the Social Club must be deposited within six months of the cheque being issued and that stale-dated cheques will not be replaced.

Social Club President Name and Signature

Date

Amara Zuhaib

15/08/2018

Important notes:

Requirements to ratify a Social Club under the GSA:

1. Have a majority of its total membership that are GSA members;
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12. The above form and all attachments must be submitted or mailed to the GSA main office:

Attention: GSA Vice-President Student Affairs

1337 College Dr, Saskatoon, SK, S7N 0W6

Monday-Friday 9:00 AM – 7:30 PM

Constitution of Pakistani Students' Association (PKSA), University of Saskatchewan, Canada

Article 1 – Name

The official name of the club shall be “***Pakistani Students' Association (PKSA), University of Saskatchewan***”. No other name shall be used in the advertisement or representation of the club.

Article 2 – Purpose of the association:

The primary purposes/objectives of this association are to:

- 2.1 Provide a concrete platform to gather all Pakistani students and others at U of S under one umbrella.
- 2.2 Host social events to provide entertainment outlets for current students and to promote Pakistani culture and heritage at U of S and Saskatoon.
- 2.3 Assist new Pakistani students with pre/post arrival matters to make their transition in life of Saskatoon as smooth as possible.

Article 3 – Membership

- 3.1 **PKSA General membership** is open to all current Graduate and Undergraduate students.

- General members will enjoy the privilege for:
 - Voting to elect new executive members
 - Participating to be elected as an executive
 - Participating in general meeting
 - Suggesting changes in constitution
 - Getting alerts for events being organized/managed by PKSA along with provision of discounted ticket price

- 3.2 **PKSA Associate membership** is open to all alumni, faculty and staff members at U of S as well as Pakistani community members of Saskatoon.

- Associate members will enjoy the privilege for:
 - Participating as a member of advisory committee, responsible for holding elections in collaboration with the acting president
 - Advisory committee will consist of three (3) associate members, residents of Saskatoon who will be selected by

Executive Committee.

- Getting alerts for events being organized/managed by PKSA along with provision of discounted ticket price

Article 4 – Executive

4.1 The Executive Committee shall consist of:

- a) President
- b) Vice-President
- c) General Secretary
- d) Treasurer

Article 5 – Eligibility and Duties of the Executive

5.1 President

Eligibility:

Any general member, who has been a member of the association for at least six months prior to the Election Day, is eligible for election to this office.

Responsibilities:

- Oversee all affairs of the association (PKSA)
- Represent association (PKSA) being the chief spokesperson
- Lead the executive committee and coordinate with them
- Call the meeting of executives and general meeting
- Co-sign all financial/legal matters
- Liaise with U of S student union and other student associations

5.2 Vice-President

Eligibility:

Any general member, who has been a member of the association for at least six months prior to the Election Day, is eligible for election to this office.

Responsibilities:

- Assist the President in performing his/her duties
- Assumes all powers of the President in his/her absence
- Co-sign all financial/legal matters
- Liaise with other executives and members of the association
- Maintain and update all the information/records of the association

5.3 General Secretary

Eligibility:

Any general member, who has been a member of the association for at least three months prior to the Election Day, is eligible for election to this office.

Responsibilities:

- Writes the minutes of the meetings and circulate to the members
- Facilitate President/Vice President in performing the duties
- Coordinate with social secretary and Secretary-event & sports for planning and execution of events
- Maintain and update official website of the association and maintain the social media accounts
- Plan and execute strategies to raise membership of the club
- Plan social activities in accompanying with secretary- events & sport
- Participate in planning, management and execution of the events
- Develop strategies for promoting Pakistani culture and heritage
- Other duties as assigned by the President

5.4 Treasurer

Eligibility:

Any general member, who has been a member of the association for at least three months prior to the Election Day, is eligible for election to this office.

Responsibilities:

- Deal with financial matters of the association
- Keeps complete record of all financial transactions
- Holds co-signing authority for all financial matters
- Other duties as assigned by the President

Article 6 – Finances

- 6.1 The finances of the organization must be handled exclusively by the organization and kept separate from any other club.
- 6.2 Any surplus resulting from the yearly operation of the club should be transferred to reserve for future use and no part of the surplus shall be payable to any member.

- 6.3 In the event of the dissolution of the club, all surplus and assets should be transferred to a similar group with the same membership and purpose.

Article 7 – Meetings

- 7.1 At least two (2) general meetings shall be held during the academic year, including the Annual General Meeting.
- 7.2 Members must be informed of each meeting at least seven (7) days in advance.
- 7.3 Quorum shall consist of sixty percent (60%) of the members.
- 7.4 President can call executive member's meeting for any agenda at any time; by giving three (3) days prior notice.

Article 8 – Elections

- 8.1 The Executive Committee of the club must be elected by the majority vote of the general association members.
- 8.2 The election shall be held by secret ballot.
- 8.3 The election shall be held each year in first General meeting of the year (January) under the supervision of advisory committee, which will be facilitated by the acting President, Vice President, General Secretary and Social secretary.
- 8.4 Any General Member can nominate himself/herself for any executive position, however, advisory committee will determine if they meet the prescribed criteria for the position.
- 8.5 One person cannot contest in more than one position in the election.
- 8.6 In case of any executive member is unable to perform his/her duties for any reason, president in consultation with other executives can assign a temporary replacement for that position for up to two months then the elections will be held to choose a permanent executive.
- 8.7 The office will be handed over to the new elected members of the Executive Committee in an annual ceremony after 1st week of election. The past committee is solely responsible to hand over all necessary documents to the newly elected Executive Committee members; those were inherited and maintained by them.

Article 9 – Amendments

- 9.1 Amendments to the constitution can be made at the General Meeting.
- 9.2 Amendments to the constitution must pass by a two-thirds (2/3) majority vote of the members present.

Article 10 – Impeachment

- 10.1 A motion to remove a member of the club must be signed by at least five percent

(5%) and for any executive member motion should be signed by at least twenty five percent (25%) of the members of the club.

- 10.2 The motion can be presented in writing at a regular meeting or can be submitted to the President/ Vice-President or to advisory committee of the club, which shall be inscribed on the agenda of the next regular meeting of the club, whereupon the impeached individual will be given the right to defend his/her actions.
- 10.3 A quorum of one half (1/2) of the voting members of the club is required to consider a motion to remove a member/executive of the club.
- 10.4 A two-thirds (2/3) majority vote of the members present shall be required to remove a member of the club and any responsibilities or privileges associated with such.

ARTICLE 11 - Privacy Act

The information provided to PKSA will be maintained in a confidential and secure manner and will only be utilized for which they were collected.

Article 12 – Agency

The club is not an agent of the GSA and the club's views and actions do not represent those of the GSA.

PKSA Member List 2018

Name	Email	Student Number	Status
Amara Zuhaib	amz374@mail.usask.ca	11094238	Executive/Signing Aut
Saniya Alwani	ssa930@mail.usask.ca	11145133	Executive/Signing Aut
Umair Cheema	umc363@mail.usask.ca	11238569	General Secretary
Hafiz Faizan Ahmed	hfa554@mail.usask.ca	11125434	
Javeria rehman	jer454@mail.usask.ca	11189784	
Najeeb khan	nak158@mail.usask.ca	412253	Executive
Uzma Baloch	uzi723@mail.usask.ca	11158415	
Aysha Rafique	air496@mail.usask.ca	11240446	
Tahreem Yousaf	tay911@mail.usask.ca	11239801	
Sadegh Shokatian	sas682@mail.usask.ca	11136338	
Sahan Perara	sdp494@mail.usask.ca	11099974	
Raj Rai	rkr201@mail.usask.ca		
Muhmmad Maaz Saleem	mms348@mail.usask.ca		
Sharmeen Punjwani	sfp866@mail.usask.ca		
Razi Mahmood			
Javeria Muhammadzai	jzm186@mail.usask.ca		
Syed Kamran Rizvi	skr941@mail.usask.ca	11121641	
		11259931	
Rayyan Khan	rak038@mail.usask.ca		
Iqra Azam	iqa776@mail.usask.ca	11255374	
Qasim Gill	qsg544@mail.usask.ca	11199131	
Muhammad Hassan	muh050@mail.usask.ca		

:hority

:hority



University of Saskatchewan Graduate Students' Association
Social Club Registration form

Name of your Social Club	U of S American Association of Pharmaceutical Scientists chapter
Number of members in your Social Club	62
List of your Social Club Executives (their positions and email addresses)	1.Chair- Stephanie Vuong (steph.vuong@usask.ca) 2.Chair Elect- Mujtaba Badr (mujtaba.badr@usask.ca) Vice Chair- Raj Rai (raj.rai@usask.ca) 3.Secretary- Chukwunonso Nwabuofo (chukwunonso.nwabuofo@usask.ca) Treasurer- Saniya Alwani (ssa930@mail.usask.ca) 4.Design and media officer- Omozojie Aigbogun (omo.paul@usask.ca)
Name of the Bank	CIBC
Proportion of graduate students in your Social Club.	48%
Proportion of non-graduate students in your Social Club.	52% (includes undergrad, alumni and faculty members)

*****Please attach a void cheque as well as the constitution of your Social Club to this application*****

By signing, I agree that the above information is correct. I also agree that any cheque issued to the Social Club must be deposited within six months of the cheque being issued and that stale-dated cheques will not be replaced.

Social Club President Name and Signature

Date

August 22, 2018

Important notes:

Requirements to ratify a Social Club under the GSA:

1. Have a majority of its total membership that are GSA members;
2. Have members from more than one GSA Council;
3. Reapply for social group status each academic year;
4. Exist for the betterment of its members;
5. Not exist for the financial betterment of its members;
6. Not restrict membership on the basis of sex, race, gender identity, sexual orientation, unless approved by the GSA Council;
7. Not exist for the purpose of discrimination or harassment of any group;
8. Use membership fees and money garnered for the objectives outlined in the constitution of social club;
9. Elect its membership in a democratic fashion;
10. Hold public meetings;
11. Make its meeting minutes and governing documents public to its membership and the GSA;
12. The above form and all attachments must be submitted or mailed to the GSA main office:

Attention: GSA Vice-President Student Affairs

1337 College Dr, Saskatoon, SK, S7N 0W6

Monday-Friday 9:00 AM – 7:30 PM

Constitution for The University of Saskatchewan (UofS) American Association of Pharmaceutical Scientists (AAPS) Student Chapter

1. Name

- 1.1. The official name of the club shall be “University of Saskatchewan American Association of Pharmaceutical Scientists Chapter or University of Saskatchewan American Association of Pharmaceutical Scientists Student Chapter or University of Saskatchewan AAPS Student Chapter or University of Saskatchewan AAPS Chapter or U of S AAPS Chapter or U of S AAPS Student Chapter”. No other name shall be used in the advertisement or representation of the club.

2. Purpose of the Club

- 2.1. Create a diverse, inclusive, welcoming, coherent, social and scientific community that serve the needs and interests of graduate (primarily) and undergraduate students related to the broad field of Pharmaceutical Sciences that are studying in pharmacy, chemistry, biomedical science, biotechnology, engineering, medicine, public health, and other science and science policy related fields at the University of Saskatchewan. This student chapter ideally connects students and postdoctoral fellows as well as other science/lab personnel from different pharmaceutical backgrounds to the larger community involved in pharmaceutical discovery, development and manufacturing.
- 2.2. Help student members share knowledge with peers and mentors from a wide variety of field of studies such as toxicology, pharmacology, biotechnology, medicinal chemistry, analytical chemistry, natural products, bioinformatics, computation biology, drug design, pharmacokinetics, clinical outcomes, regulatory guidelines and aspects, and drug discovery and development.
- 2.3. Launch a platform where our multidisciplinary expertise can advocate, promote, meet, nourish and grow. This is best achieved through the integration of different interactive learning environments that will not only help students to grow professionally but will also allow them to develop other communication, career and leadership skills. Workshops, seminars, talks, conferences, mentoring sessions, webinars, and discussion groups on career opportunities and current advancements in pharmaceutical sciences are organized, promoted, and sponsored. The participation and engagement in such opportunities are often encouraged. Speakers from industry, academia and government are invited to talk to trainees about career options and how to effectively search for jobs in the relevant field.

3. Membership

- 3.1. Membership is open to anyone.

3.2. Only student members enrolled in the University of Saskatchewan are eligible to hold voting privileges and executive positions in the organization.

3.3. Associate non-voting members shall be allowed.

4. Executive

4.1. The Executive Committee shall consist of:

- a) Chair
- b) Chair Elect
- c) Vice Chair
- d) Secretary
- e) Treasurer
- f) Design & Media Officer
- g) Past-Chair (part-time basis)
- h) Faculty Advisor(s)

5. Duties of the Executive

5.1. Chair

The Chair shall represent or appoint a representative of the Student Chapter at AAPS meetings; direct the Student Chapter and preside at its meetings; appoint committee members and Committee Chairs as necessary.

5.2. Chair elect

The Chair-Elect shall act as Chair in the absence of the Chair or as necessary

5.3. Vice chair

The Vice Chair shall act as Chair if necessary.

5.4. Secretary/Treasurer

The Secretary/Treasurer shall correspond with the Student Chapter members; record minutes and other actions of the Student Chapter; maintain records, minutes, documents, finances, mailings, program or meeting materials, and all other significant information related to the Student Chapter and ensure that updated material is shared with AAPS in a timely manner; coordinate communications regarding elections; and maintain financial records in association with the Chair-elect.

5.5. Faculty Advisor

The Faculty Advisor shall provide insight and guidance that assists the student chapter in furthering its purpose and enhancing the meaningfulness of organization membership. As a general rule, the advisor should counsel the organization regarding their responsibilities, be familiar with the organization's programs and be familiar with College policies and procedures. Specific written duties or expectations of an advisor shall be mutually agreed upon by the advisor and the student organization.

6. Finances

- 6.1. Membership to the UofS chapter is for free.
- 6.2. Through the annual renewal approval from the AAPS, a stipend is provided to run the chapter.
- 6.3. The finances of the organization must be handled exclusively by the organization and kept separate from any other group.
- 6.4. Any surplus resulting from the yearly operation of the group should be transferred to reserve for future use and no part of the surplus shall be payable to any member.
- 6.5. In the event of the dissolution of the group, all surplus and assets should be transferred to a similar group with the same membership and purpose.

7. Meetings

- 7.1. At least three (3) general meetings shall be held during the academic year, including the Annual General Meeting.
- 7.2. Members must be informed of general meetings at least seven 7 days in advance. However, under certain conditions/situations (e.g: chapter event) specific meeting can be held at any time with less than 7 days of notice.
- 7.3. Quorum shall consist of fifty percent (50%) plus one of the voting members.
- 7.4. Executive decisions shall not be autocratic. If there is any opposition to an executive decision, the decision must be taken to a vote of the membership.

8. Elections

- 8.1. The Executive Committee of the chapter must be elected from and by the membership by a majority vote.
- 8.2. The election shall be held by secret ballot every year.

9. Amendments

- 9.1. Amendments to the constitution shall be made at the Annual General Meeting.
- 9.2. Amendments to the constitution must pass by a two-thirds (2/3) majority vote of the members present.

10. Impeachment

10.1. A motion to remove a member of the club must be signed by at least five percent (5%) of the regular members of the club.

10.2. The motion shall be presented in writing at a regular meeting of the club where it shall be inscribed on the agenda of the next regular meeting of the club, whereupon the impeached individual will be given the right to defend his/her actions.

10.3. A quorum of one half (1/2) of the voting members of the club is required to consider a motion to remove a member of the club.

10.4. A two-thirds (2/3) majority vote of the members present shall be required to remove a member of the club and any responsibilities or privileges associated with such.

11. Agency

11.1 The club is not an agent of the USSU/GSA/host college (CoPN) and the club's views and actions do not represent those of the USSU/GSA/host college (CoPN).

Timeline of the constitution:

Primary constitution was compiled in February 2015.

Update: May 2018 and approved by the Executive Committee.



AUG 31 2018

**University of Saskatchewan Graduate Students' Association
Social Club Registration form**

Name of your Social Club	USask IEEE PES Student Branch Chapter
Number of members in your Social Club	8
List of your Social Club Executives (their positions and email addresses)	1.Osama Aslam Ansari, Chair, oa.ansari@usask.ca 2.Alireza Zare, Vice-Chair, alireza.zare@usask.ca 3.Alireze Zia, General Secretary, alz449@mail.usask.ca 4.Nima Safari, Treasurer, n.safari@usask.ca
Name of the Bank	RBC Royal Bank
Proportion of graduate students in your Social Club.	100%
Proportion of non-graduate students in your Social Club.	0%

*****Please attach a void cheque as well as the constitution of your Social Club to this application*****

By signing, I agree that the above information is correct. I also agree that any cheque issued to the Social Club must be deposited within six months of the cheque being issued and that stale-dated cheques will not be replaced.

Social Club President Name and Signature

Date


OSAMA ASLAM ANSARI

31/08/18

Important notes:

Requirements to ratify a Social Club under the GSA:

1. Have a majority of its total membership that are GSA members;
2. Have members from more than one GSA Council;
3. Reapply for social group status each academic year;
4. Exist for the betterment of its members;
5. Not exist for the financial betterment of its members;
6. Not restrict membership on the basis of sex, race, gender identity, sexual orientation, unless approved by the GSA Council;
7. Not exist for the purpose of discrimination or harassment of any group;
8. Use membership fees and money garnered for the objectives outlined in the constitution of social club;
9. Elect its membership in a democratic fashion;
10. Hold public meetings;
11. Make its meeting minutes and governing documents public to its membership and the GSA;
12. The above form and all attachments must be submitted or mailed to the GSA main office:

Attention: GSA Vice-President Student Affairs

1337 College Dr, Saskatoon, SK, S7N 0W6

Monday-Friday 9:00 AM – 7:30 PM

CONSTITUTION OF UNIVERSITY OF SASKATCHEWAN IEEE PES STUDENT BRANCH CHAPTER, SASKATOON, CA (as drafted in 2017 and updated September 2017)

Constitution

Preamble

The IEEE PES Student Branch Chapter of University of Saskatchewan is a nonprofit membership organization dedicated to promoting professionalism among power engineering students and is a student chapter affiliated with the Institute of Electrical and Electronics Engineers (IEEE) and the IEEE Power and Energy Society (IEEE PES).

Article I – Name and Official Symbol

1. This organization shall be known as the University of Saskatchewan IEEE PES Student Branch Chapter or in short USask IEEE PES Student Branch Chapter.
2. The student chapter is supported by IEEE Canada, IEEE PES Canada, IEEE North Saskatchewan Section, and IEEE NSS PES/IAS Joint Chapter.

Article II – Purpose

The purposes of the USask IEEE PES Student Branch Chapter shall be as follows:

1. To promote excellence in engineering and the role of engineers in developing the quality of life.
2. To encourage professionalism and professional registration among power engineering students and engineering staff, and to instill a code of engineering ethics in the engineering community.
3. To develop and implement activities that promoting awareness of career opportunities and the role of professional engineers in society.
4. To provide orientation and guidance for new power engineering students by providing a communication link with other students and an opportunity to work for common goals.
5. To work as a coordinating body with other technical societies on campus to produce integrated extra-curricular activities particularly
6. To develop the funds necessary to achieve these purposes.
7. To uphold the vision and traditions of University of Saskatchewan
8. To engage in such other activities as might be consistent with and reasonably related to the purposes previously described in this Article.

Article III - Membership

1. Membership in this organization shall be open to University of Saskatchewan students enrolled in the Schools of Engineering as engineers. As required by IEEE and IEEE PES, Active members must pay annual dues, have a membership card, and regularly attend USask IEEE PES Student Branch Chapter meetings.
2. Membership and participation are free from discrimination based on race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as disabled.

3. Membership implies participation and members shall be deactivated based upon the following criteria:

a. If a member withdraws or is expelled from the University of Saskatchewan

b. If a member displays actions not concurrent with the Engineering Code of Ethics.

5. Deactivated members may be reactivated upon written request, requalification, and attendance at subsequent meetings.

Article V – Branch Structure

A central body of four Executive Officers will head the branch leadership, with special duties described in the Bylaws and titles described as follows:

Chair:

The Chair shall play central role in managing the chapter. The Chair shall be responsible for:

1. Representing the Chapter on the IEEE North Saskatchewan Section
2. Serving as a liaison to the administration, faculty and staff at the University of Saskatchewan
3. Serving as a liaison to the IEEE and IEEE PES
4. Serving as a chair in all executive and general meetings
5. Ensuring the Executive Committee members are carrying out their duties
6. Arranging collaborations with different organizations/institutions/individuals

Vice-Chair:

The Vice-Chair shall serve as the Chair, when required in the absence of the Chair. Additionally the Vice-Chair shall be responsible for:

1. Managing day to day operation of the chapter
2. Preparing necessary documents for the events/activities
3. Contacting sponsors/charities for collaboration
4. Handling all the constitutional affairs and bylaws

General Secretary:

The General Secretary shall be responsible for:

1. Providing support during the activities/events +
2. Arranging meetings and drafting minutes of the meetings
3. Dealing with the students/members and answering any queries
4. Handling the official email account, and social media accounts of the Chapter
5. Handling the website of the chapter

The Treasurer:

The Treasurer shall be responsible for:

1. Handling all the financial matters of the Chapter
2. Maintaining financial records of all the transactions of the Chapter
3. Preparing quarterly reports about the finances of the chapter
4. Dealing with the registration fee for events/activities
5. Authorizing the expenditures for events/activities

ARTICLE VI – Election

1. Election of Officers for the following year shall be held no later than the second month of each academic year. Voting will be held in a General Meeting where all candidates are given a chance to give a speech prior to voting. All voting will be done through secret ballot. All of those who hold IEEE Membership and all undergraduate and graduate Electrical and Computer Engineering students are eligible to vote.

2. The positions will be advertised to all Electrical and Computer Engineering students and Branch members three weeks prior to the elections. Candidate nomination forms will be accepted up to a period determined by the current Executive prior to elections, never being closer than three days.

ARTICLE VIII – Meetings

1. The Branch shall hold regular, and special Executive and Committee Meetings at such places and times as designated by the Executive.
2. Executive Meetings are only to be attended by Executive members, any non-Executive individual(s) invited by the Branch Chair for official purposes.
3. A General Meeting, including the Annual General Meeting, can be called by a simple majority vote of the Executive.
4. An Annual General Meeting shall be held no later than the second last month of each academic year.

ARTICLE IX – Amendments

1. Amendments to this constitution shall become valid immediately upon fulfillment of the criteria specified in either Method A or Method B given below:
 - a. Method A:
 - (1) Copies of the amendments are to be submitted to all members at least one week prior to the student chapter meeting.
 - (2) A two-thirds majority affirmative vote of those present is required for passage of an amendment.
 - b. Method B:
 - (1) Copies of the amendments and a ballot with which to vote on the amendments shall be mailed to all members.
 - (2) Members shall be given two weeks, but no more than four weeks, in which to return their ballot to the USask IEEE PES Student Branch Chapter.
 - (3) A two-thirds majority affirmative vote of the returned ballots is required for passage of an amendment.
2. A defeated amendment shall not be resubmitted for approval in its original form, nor in a form not significantly different from the original in content, until one calendar year shall pass.
3. The aforementioned methods shall be the only valid methods by which this constitution may be changed (i.e. - Techniques such as "Suspension of the Rules" are prohibited to amend or change this constitution in any manner).
4. Amendments to this constitution are subject to the review and approval of the appropriate representative of USask IEEE PES Student Branch Chapter.



**University of Saskatchewan Graduate Students' Association
Social Club Registration form**

Name of your Social Club	Let's Talk Science
Number of members in your Social Club	170
List of your Social Club Executives (their positions and email addresses)	1.Somtochukwu Ufondu (Special Events and Rural/Remote Coordinator, Its.community@usask.ca 2.Jude Okolie (Local Events Coordinator, letstalkscience@usask.ca)
Name of the Bank	N/A
Proportion of graduate students in your Social Club.	60%
Proportion of non-graduate students in your Social Club.	40%

*****Please attach a void cheque as well as the constitution of your Social Club to this application*****

By signing, I agree that the above information is correct. I also agree that any cheque issued to the Social Club must be deposited within six months of the cheque being issued and that stale-dated cheques will not be replaced.

Social Club President Name and Signature

Date

Somtochukwu Ufondu

September 19, 2018

Important notes:

Requirements to ratify a Social Club under the GSA:

1. Have a majority of its total membership that are GSA members;
2. Have members from more than one GSA Council;
3. Reapply for social group status each academic year;
4. Exist for the betterment of its members;
5. Not exist for the financial betterment of its members;
6. Not restrict membership on the basis of sex, race, gender identity, sexual orientation, unless approved by the GSA Council;
7. Not exist for the purpose of discrimination or harassment of any group;
8. Use membership fees and money garnered for the objectives outlined in the constitution of social club;
9. Elect its membership in a democratic fashion;
10. Hold public meetings;
11. Make its meeting minutes and governing documents public to its membership and the GSA;
12. The above form and all attachments must be submitted or mailed to the GSA main office:

Attention: GSA Vice-President Student Affairs

1337 College Dr, Saskatoon, SK, S7N 0W6

Monday-Friday 9:00 AM – 7:30 PM

Constitution of Let's Talk Science at the University of Saskatchewan (2018-2019)

I. Name

The official name of this organization shall be Let's Talk Science at University of Saskatchewan (U of S), herein referred to as Let's Talk Science (LTS). Communication with other universities hosting the LTS organization demands by necessity specification of this organization as 'Let's Talk Science at UofS.'

II. Purpose

LTS at U of S is one of 42 university sites across Canada acting as part of a national, charitable science, technology, engineering and mathematics (STEM) outreach education organization. The primary goal of the Let's Talk Science is to work with educators to deliver hands-on and minds-on STEM activities to elementary and high school classrooms, as well as at community events, which are designed to promote STEM literacy among Canadian youth. The increasing prevalence of STEM skills required across careers today demands that higher attention be directed at instilling interest in these disciplines, which LTS strives to accomplish through volunteer initiative. Undergraduate and graduate U of S students from any discipline act as enthusiastic volunteers who provide a unique and engaging learning experience for students in grades K-12 through their position as role models to the next generation of scientists.

The U of S hosts the only participating LTS site in Saskatchewan, and therefore serves as an important program in science outreach education for all youth in the province, including urban, rural, remote and aboriginal (First Nations, Metis, Inuit) students. All activities and events are free of charge to participants, including volunteers, educators, and students.

III. Membership

The LTS shall consist of all presently enrolled graduate and undergraduate students at the University of Saskatchewan. Membership for new volunteers shall be granted upon attending a required Science with Impact® training session. Returning volunteers are not required to attend a second training session. Faculty and alumni shall be considered invited members if they so wish to participate. Membership shall be considered active if a volunteer participates in at least two activities per semester. Volunteers deemed active shall receive a certificate of appreciation. Members shall adhere to proper conduct in accordance with the organization and university policies or they shall be liable to suspension or expulsion from the society. Suspension or expulsion shall be left to the discretion of the acting coordinator(s) after consultation with the National Office. No membership fees will be required.

IV. Selection of Coordinator(s)

1. Applications from prospective site coordinators shall be taken by the incumbent site coordinators and they, in coordination with the National Office, shall conduct interviews to make the final selection of the incoming site coordinators.
2. A site coordinator may resign by tendering his or her resignation letter to the National Office.
3. A site coordinator may be removed from office if he or she is inactive with no prior notice for a period of four weeks, or engages in improper conduct prejudicial to the organization or in violation of university policies. The decision of removal shall be jointly determined by the National Office and the University of Saskatchewan College of Graduate Studies and Research, as suggested by the currently serving coordinator(s).

V. Coordinator Duties

1. The coordinator(s) shall serve as the primary contact between the LTS at U of S site and the LTS National Office in London, Ontario. Communication with the LTS National Office shall be on a regular basis.
2. The site stipend and additional access funding shall be managed by the coordinator(s), as directed by the National Office. Requests for site stipend and access funding shall be sent to the National Office by August for the upcoming year. Expense claims shall be sent to the National Office or filed via the UniFi system of the UofS with regard to the appropriate budget.
3. Internet-based maintenance shall include:
 - a) The LTS at U of S email (letstalkscience@usask.ca) shall be monitored on a daily basis. A response to incoming emails shall be sent within 48 hours of reception.
 - b) The LTS Portal shall be updated on a continuous basis. Examples of such maintenance will involve the approval of volunteer and educator registration, activity logging, monitoring of volunteer activity, and the addition of newly created site-specific activities.
 - c) Other online site maintenance (e.g., Facebook page) shall be at the discretion of the coordinator.
4. Educator contacts shall be maintained throughout the school year. Educators who have participated with the LTS in previous years shall receive a note of greeting before the start of the fall term, as well as a note of appreciation following the end of the public school year. Initial contact with new educators within the province shall be attempted throughout the year.
5. Volunteer management shall be at the discretion of the coordinator(s). Recruitment, training, ongoing contact and appreciation are expected on a continuous basis.
6. A Science with Impact® training workshop shall be offered once a semester, or more often if necessary. A training workshop will follow the outline as given by the National Office and presented by the site coordinator(s). This workshop will serve to assist with hands-on science activity creation, as well as to offer an environment in which to

practice the delivery of such activities in order to enhance the appreciation and understanding of science outreach for incoming volunteers to the LTS.

7. Activity Kits may be acquired by the coordinator(s) from the National Office to assist in science activity delivery. Activity Kits shall be returned immediately upon request from the National Office.
8. The current coordinator(s) shall interview candidates to fill the next coordinator position(s) for the following school year. Potential candidates shall be recommended to the National Office for approval to hire.
9. An annual site stipend report shall be written by the coordinator(s) that will review the yearly expenditures and submitted to the National Office prior to the start of the following school year.
10. At least one LTS conference, either the regional or the national conference, shall be attended by the coordinator(s). All expenses will be reimbursed by the National Office.
11. A coordinator stipend may be requested by the coordinator via a Graduate Service Fellowship through the U of S College of Graduate Studies and Research.

VI. Organization Policies

1. All currently enrolled undergraduates and graduates at the UofS may join the LTS, regardless of discipline.
2. Volunteers with Science with Impact® training may participate in any activities or events.
3. Volunteers shall submit expense claims with itemized receipts to the coordinator(s) within three weeks of the expenditure(s) or experience significant delay in the reimbursement process.

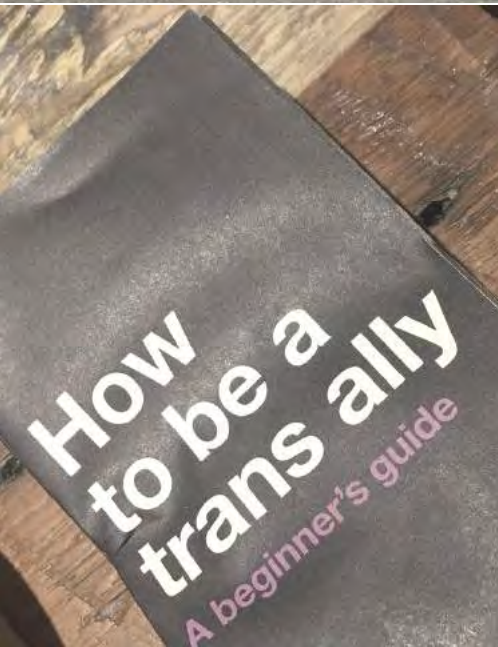
LE CENTRE CANADIAN DE LA
DIVERSITÉ DES GENRES
+ DE LA **SEXUALITÉ**



THE CANADIAN CENTRE FOR
GENDER+SEXUAL
DIVERSITY

A SPACE FOR
YESTERDAY,
TODAY &
TOMORROW

LET'S
BUILD
HISTORY



WILL YOU SUPPORT US IN BUILDING CANADA'S LGBTQ2+ MUSEUM?

JOIN US IN MAKING HISTORY BY DONATING TO THIS INCREDIBLE CAUSE!

On May 17, 2021, the Canadian Centre for Gender and Sexual Diversity will be opening Canada's first national LGBTQ2+ museum and community space. It will include a studio, a theatre, a community space, and MORE.

We would like to invite you to join us as a donor and collaborator on our journey, as we create a space that will share the stories of LGBTQ2+ Canadians.

MORE THAN A MUSEUM

We are building a space that will curate, and disseminate our communities' stories, heritage, history, and culture.

Learn more about what the museum space will include and how you can be a donor to the work we are doing.

**DO YOU HAVE AN IDEA FOR A STORY?
EMAIL US AND SHARE YOUR THOUGHTS!!**



Without you, there would be
no history.

**WE HOPE THAT YOU
WILL DONATE \$500
TO HELP US MAKE
HISTORY.**

THE CENTRE



LET'S BUILD THE (NEW) CENTRE FOR GENDER & SEXUAL DIVERSITY

Claridge Homes have offered over 15,000 square feet in their upcoming development at Lebreton Flats in Ottawa to build the new Centre for Gender & Sexual Diversity. After consultation, the new facility will include a Two-Spirit healing room, educational space, museum-

space and more to be used for the CCGSD and LGBTQ2+ community organizations. We need your help to make history: to create a space that preserves, celebrates and supports LGBTQ2+ culture, history, and community.

The (new) Centre for Gender & Sexual Diversity will be located on the second floor of the new Claridge condo tower. The space overlooks the Museum of War, the Holocaust Monument, and Gatineau. It will be situated blocks away from the Chaudiere Falls (a sacred Algonquin meeting space), the Centre connects to history, and opens its doors with over 15,000 square feet dedicated to our community.

It will be a living space for the sharing of LGBTQ2+ culture, history, and community.

INDIGENOUS

Located on unceded Algonquin territory, the museum will be the home of the CCGSD's Elder and the world's first Two-Spirit Art Studio Healing Room. The room will be used for gathering, healing, teaching and holding the stories of Canada's Two-Spirit people.

MUSEUM

With 3 gallery spaces (over 12,000 sq ft), the Centre will be a B+ Class facility. We will feature a permanent collection documenting Canadian LGBTQ2+ history and hold 6 rotating theatrical shows a year. We are especially proud of our partnership with the Canadian Museum of History who will be holding our collection of artifacts.

THEATRE

The main gallery (5000 sq ft) will be set up to also accommodate a theatre and cinema with seating for groups up to 200 people. Focusing on LGBTQ2+ performances, the space will welcome theatrical productions, film screenings, comedians, dance productions, education lectures, and more.

EDUCATIONAL SPACE

At the core of the Centre for Gender & Sexual Diversity is Education. For the first time, as opposed to just going out to educate folks, we will welcome people in. We will host guided tours of galleries, special school group programs, and visitors for self-guided tours. The space will also include a library that will finally show off our collection of over 2000 titles.

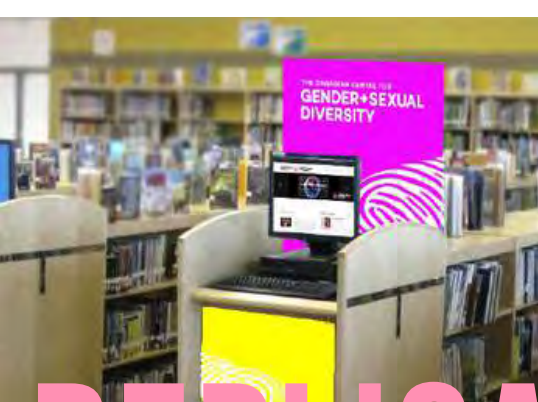
COMMUNITY

The space will host the CCGSD offices, but also two-dozen local community organizations who will use the space for meetings, a mailing address, and office storage. The space will also be a home away from home for members of the Canadian LGBTQ2+ Service Providers Network for office space when visiting Ottawa. Moreover the space will be open to anyone who needs it.

A SPACE FOR YESTERDAY, TODAY, & TOMORROW

THE VISION FOR THE (NEW) CENTRE FOR GENDER & SEXUAL DIVERSITY





REPLICABLE
 Each exhibition
 will be available
 to be reproduced
 in schools,
 communities,
 unions &
 businesses.

In addition to creating some of the country's coolest LGBTQ2+ exhibitions, the CCGSD will invite YOU to replicate our exhibitions in your school, community, workplace or at home.

All exhibitions will be available online to be downloaded for free, printed, and mounted, with interpretation material and curriculum tools!

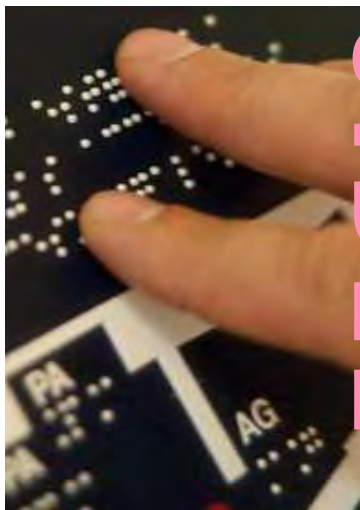
By 2022 we hope to have 1000 walls across Canada that will be hosting our exhibitions and sharing the stories of LGBTQ2+ communities.

We will be launching exhibitions starting in Fall of 2018. Some topics in development will include: Love is Love is Love⁹⁵ LGBTQ2+ Unions, LatinX, and Trans Voices.

THIS SPACE WILL CREATE HISTORY BY SUPPORTING COMMUNITY

This space will be open to community organizations, sports teams, and arts organizations for use. The added museum café will be a meeting space in the heart of the nation's capital for people to gather, organize, and promote human rights

YOUR SPACE



ACCESSIBLE

A COMMITMENT TO OUR CORE VALUES

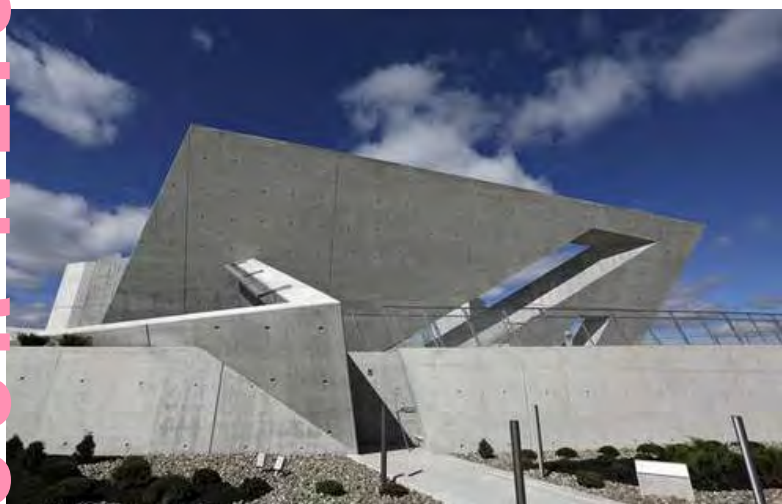
Since our inception, the CCGSD has offered our programming for free. This new space will also be offering programs. Exhibition space will always be open for everyone, and we will ensure events have means to create space for all.

The space is also designed⁹⁶ with accessibility in mind.

WHERE WILL THE SPACE BE LOCATED?

Located in the heart of the Ottawa Valley, the new space is feet away from the new Pimisi O-train station on the national museum circuit. Its location will make it easy for ALL to come out. It will be across the street from the Museum of War & Canadian Holocaust Monument, The space is fully accessible!

OUR NEIGHBOURS



PARTNERS

A PROJECT LIKE THIS ONLY WORKS WITH FRIENDS

Since the launch of the new space, we are proud to have strengthened and gained new partnerships. From counseling resources, museum & archive partners, film festivals, theatre groups, and community organizations, we are proud that when opened, the space will be shared by over two dozen groups.

A FEASIBLE AND SUSTAINABLE PROJECT

We are incredibly grateful that Claridge Homes will be gifting the land, and only charging for the cost of development. Claridge Homes will then take the lead to set up the museum for moving in 2021. The donated value of the space is confirmed at \$7 million.

The project will cost \$6 million for the development, and \$4 million to ensure it is a B+ Class facility and has the tools to respond to the needs of our community.

The whole project will cost approximated \$10 million.

BUDGET



CAPITAL CAMPAIGN

PURPOSE

To fundraise for the successful completion of a \$10 million capital campaign undertaken by the Canadian Centre for Gender & Sexual Diversity.

CAMPAIGN GOAL: \$10,000,000

Components:

- Project Manager \$85,000
- Architects, engineers \$65,000
- Consultants \$10,000
- Material & Labour \$6,000,000
- Acquisition of specialized equipment \$3,000,000
- Installation of specialized equipment \$750,000
- Contingency funding \$90,000

Note: the space has been donated by Claridge Homes. All donations will receive a tax receipt.

Leadership Gifts

(\$100,000 and higher)

These gifts will be honoured with room naming rights.

Major Gifts

(\$10,000 to \$99,999)

These gifts will be honoured with naming rights of objects (walls, desks, and other equipment)

Special Gifts

(Gifts under \$10,000)

These gifts will be honoured in our legacy wall, and be the first to be invited to take advantage of our new resources and tools.

General Community Gifts

(e.g., celebrity, awareness & in-kind services)

These gifts will be recognized through our legacy wall



THIS WILL BE THE FIRST LGBTQ2+ FACILITY OF ITS KIND IN THE WORLD.

LE CENTRE CANADIAN DE LA
DIVERSITÉ DES GENRES
+ DE LA **SEXUALITÉ**



THE CANADIAN CENTRE FOR
GENDER+SEXUAL
DIVERSITY

CCGSD-CCDGS.ORG/SPACE