



GRADUATE STUDENTS' ASSOCIATION

Council

Notice of Meeting

Tuesday, February 27, 2018: 17:00 – 19:00, GSA Commons

Agenda

		Pages	Action
16:45	Council Sign-in and Light Dinner		
	OPEN SESSION		
17:00	<ol style="list-style-type: none"> 1. Call to Order 2. Remarks from the President 3. Presentation by City of Saskatoon: Bus Rapid Transit 		Guest
17:25	Nomination of Council Chair		Decision
17:35	Approval of the Agenda		Decision
17:40	<p>Consent Agenda</p> <p>Motion: To receive for information by consent items 4-10.</p> <ol style="list-style-type: none"> 4. Minutes from the January 30, 2018 Council Meeting 5. Reports from the Executives 6. Minutes of the Executive Minutes 7. Minutes of the Sustainability Committee 8. Minutes of the Budget Committee 9. Minutes of the Governance Committee 10. Minutes of the Diversity Committee 	<p>(1-11)</p> <p>(12-20)</p> <p>(21-29)</p> <p>(30-33)</p> <p>(34-35)</p> <p>(36)</p> <p>(37-39)</p>	<p>Decision</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
17:45	<p>Regular Agenda</p> <ol style="list-style-type: none"> 11. Ratification of Social Club <p>Motion: To ratify USask IEEE PES Student Branch Chapter as a GSA Social Club.</p> <ol style="list-style-type: none"> 12. Report of the President <ol style="list-style-type: none"> a) President's update b) By-Elections c) Q and A period with the Executives 13. Report of the VP Finance and Operations <ol style="list-style-type: none"> a) Introductory Remarks b) GSA Fiscal Update as of February 18, 2018 	<p>(40-42)</p> <p>(12-14)</p> <p>ORAL</p> <p>(15-16)</p> <p>ORAL</p> <p>(43-46)</p>	<p>Decision</p> <p>Information</p> <p>Information</p>

14. Presentation by VP External: Open Educational Resources	ORAL	Information	
15. Presentation by VP External: Health and Dental Claims and Survey Results	ORAL	Information	
16. <i>VP External</i> : RE: CFS Fee Increase	ORAL	Decision	
Motion: To approve the increase of CFS Fees from \$6.00 to \$6.15.			
17. <i>President</i> : RE: Office Manager Interview Committee	ORAL	Decision	
18. <i>President / VP External</i> : RE: Summer UPASS	ORAL	Information	
19. <i>VP External</i> : Ratification of General Members for the Elections and Referenda Committee	ORAL	Decision	
Motion: To approve Joshua Zimmerman, Tyler Mohart and Kaiyang Tu as general members for the Elections and Referenda Committee, as required.			
20. <i>VP External</i> : Ratification of General Members for Code of Ethics and Discipline Committee	ORAL	Decision	
Motion: To approve Janine Brown, Susmitha Rallabandi, Chelsea Bodo, Ashley Dolovich and Amy Gainer as general members for the Code of Ethics and Discipline Committee, as required.			
21. Other Business / Announcements			
a) <i>VP Finance and Operations</i> : Academic Council Cheques			
b) <i>VP External</i> : Awards GALA Nominations and Tickets			
IN-CAMERA SESSION			
19:00	Adjournment		Decision

**University of Saskatchewan
Graduate Students' Association**

Council Meeting

Minutes from Tuesday January 30, 2017

Present: Archaeology and Anthropology, Biology Graduate Students' Association, College of Medicine Graduate Student Society, Chemistry Course Council, Computer Science Graduate Student Council, Electrical Engineering, Biomedical Engineering, Graduate Geological Society, Geography and Planning Graduate Council, History Graduate Student Committee, Indigenous Graduate Students' Council, Microbiology and Immunology Graduate Students' Council, Johnson Shoyama Graduate Students' Association, College of Kinesiology Graduate Student Executive, Pharmacy and Nutrition Graduate Students' Council, Psychology Graduate Students' Association, Physics and Engineering Physics, Plant Science Graduate Students' Association, School of Environment and Sustainability Graduate Students' Association, School of Public Health Student Association, Sociology Graduate Students' Association Soil Science Graduate Students' Association, Toxicology Graduate Students' Association, Western College of Veterinary Medicine Graduate Students' Association

Executives: Ziad Ghaith (President), Ali Kiani (VP Student Affairs), Naheda Sahtout (VP Student Affairs), Iloradanon Efimoff (Indigenous Liaison)

Organization of Meeting:

Due to the Chair being away on a family emergency, the President acted as the Chairperson until Council nominated a Chairperson. The VP External acted as recording secretary for the duration of the meeting.

INVITED SPEAKER

The President welcomed everyone to the first Council meeting of 2018. He informed the Councillors that the Provost, Vice-Provost Teaching, Learning and Student Experience, Associate Provost, Institutional Planning and Assessment and Strategic Planning Advisor, Institutional Planning and Assessment were here today to speak about the University Plan. The President thanked the guests for joining the GSA Council tonight and proceeded to invite the Provost to discuss the University Plan with the Council.

The Provost hopes that this University Plan can play an important role as a tool to understand the continuity of our programs. The Plan is a guide to our future and provides directions that can be used for the future of the University. The Plan focuses on stakeholders; faculty, staff, alumni, student groups, students. The Plan talks about where we have been and where we are going. We can come into a position of strength by understanding what sort of risks we can take to move forward and the Plan will dictate the clear path that will allow us to move ourselves to areas of excitement.

The U of S has many milestones that they have looked at over the years. We have looked at four in particular, which are captured as the horizontal bars in the weave.

- Indigenization

- Discovery
- Teaching and Learning
- Engagement

There are basic principles that the University is based on. These have been described and shaped by many decades of history and what we continue to go forward, captured in the vertical bars.

- Sustainability
- Diversity
- Connectivity
- Creativity

The Plan shows three commitments with regards to how we would like the University to move forward. These have been in discussions since late 2016. Several of the areas that have led to these commitments shape the future; Commitments are different than pillars – they say this is what we want to do and will provide resources to help guide us there.

- 1) Courageous curiosity: empower a culture of innovation with the courage to confront humanity's greatest challenges and opportunities.
 - a. Be Curious - areas where we want to push the boundaries in scholarship in teaching and learning within Canada and in the World.
 - b. Uplift indigenization – important to what we want to do in this province and country to embrace the key element which is us, indigenous partners, community and students.
 - c. Embrace disciplinarily – disciplinary strength to do interesting and challenging work to challenge the boundaries.
 - d. Seek solutions – to solve major problems in key ways.
- 2) Boundless Collaboration – invigorate the impact of collaboration and partnerships
 - a. Enrich disciplines – allow supervisors and departments to engage more within their college, other colleges, other universities – thereby allowing problem solving and making us evolve.
 - b. Align structure – we want to make it easier for cross-over and collaboration
 - c. Embolden partnerships - want to be involved in partnerships, which are beyond what happens in the University; includes government, private and public sector. Maintaining collaboration at the international level is key.
 - d. Experience reconciliation – the biggest problem with what we have in the country is dealing with reconciliation – accepting what we have gotten to and how to approach reconciliation properly so that we aren't 'close enough'.
- 3) Inspired communities – those involved in community related research will be involved in this. Inspire the world by achieving meaningful change within our community.
 - a. Respect each other therefore respecting oneself
 - b. Amplify value – achieve what we can do together
 - c. Celebrate the stories of what matters to these communities
 - d. Energize to show that what the communities are doing really matters.

This Plan is a journey of the next seven years to 2025. The Plan leads to a University that the world needs. At the end, we would like to look at five aspirations that we would hope to have accomplished;

- 1) Authentic indigenization – enrich spirits and partnerships with indigenous community, staff and faculty.
- 2) Productive collaborations – community, for scholarship and teaching, private sector and international partnerships.
- 3) Meaningful impact – translate knowledge that we have generated, innovation that we have allowed our community to achieve societal goals.
- 4) Distinguished learners – our graduates are the most sought-after
- 5) Global recognition – our research and students are recognized as world class

Deans of colleges / directors of schools are engaged in a parallel exercise so that there is alignment as to how they want to achieve the parts of the University Plan. Provost explained that the Vice Provost, Teaching and Learning and Student Experience is developing a plan by listening to how all the Colleges. Vice Provost Indigenous Engagement is also looking at what we can do. Research plan is also being developed. There will be a lot of richness that will be added to this one page weave / tapestry that will make this stronger for the next generation of planning. It is always a commitment that what we do is for the next generation, taking respect of what people have done before us.

The Provost asked how we see ourselves in this and requested any questions / concerns / comments from the graduate students in attendance.

A council member discussed about ‘Spark Night’ – an innovation opportunity in Saskatchewan, where several different disciplines put up a project that gets funded at the end of the year. Is that something you would want to implement?

What we want is to encourage students / staff and faculty to engage in ideas that they can bring to life. The most important part is to get the engagement between the different groups. Innovation is a much broader word than someone who starts a business – it means pushing boundaries to engage the community.

One thing at the U of S that doesn’t seem to be present is us hosting International Conferences. How could you attract International Conferences to be hosted at the U of S?

The Vice-Provost mentioned that the hosting of conference is done by departments / faculty. It is important to have conversations with them. Conferences have happened here, and include those at the International and National level. It takes years and lots of funding to get an International Conference set up.

Can you talk a little more about the process of getting the Plan approved – this has been in University Council as information – when will we see a revised draft?

The current revised draft will go to PPC tomorrow (Wednesday) and that will go up for discussion, with regards to language and the required narrative. The third component will include the milestones. The process does include more consultations through Council and it will be presented again in February. The language will be adjusted and there will be more attention to detail. Consultations will continue to March. Council, Senate and Board

of Governors will all be informed. In parallel, we are required to move this over the next year and will look into aligning the Colleges plans and will allow a lot of time for discussions. In the seven years, this will be evaluated annually and at the half way mark we will pause and see whether we are headed in the correct direction. Colleges are doing parallel strategic plans and they are working in tandem with the Plan. There are three specific areas that we are looking at and ultimately we want colleges / schools to be able to map their plans so that over the next few years each college / school is able to align to the Plan. The Vice-Provost added that the Plan is a framework so that colleges / schools can take this to build their plan.

Applicability of initiative of U of T to decrease tuition fees for international students – is this something that will be considered in the near future?

U of S wants to look at this to see that we are competitive. Our tuition fees are lower and below the median of all U15 schools. The fact is there are differential fees between domestic and international among all other Universities in the country – it is important that we align to be competitive so that we can get the best of international and domestic. It's not as simple as waiving the differential fees and look at other funding to make sure it is done properly. Toronto has the capability of doing that as they have a different system and funding mechanism than us. U of S is quite different but this will be looked at so that we can provide the best tuition and academic experience for our students.

Pillar of sustainability is not accounted for in the Plan, especially when diversity, creativity and accountability are well accounted for. This is absolutely crucial and more effort should be put into this;

The rest of the document includes sustainability and the sign post has it highlighted and captured. Sustainability is certainly something that will be the future in this planet and is the strong strength for this: University – Planetary health, water security, food security – these will be ideas for the future that will come out of this.

The GSA President has seen this plan multiple times and has seen marked improvements – CGPS is currently working on their own plan and there is parallel plans in each college / school. As most colleges would develop something in isolation of CGPS – how will we deal with potential problems and conflicts?

You raise an interesting question and the concern of negativity that it could become when aligned. Technically students should be members of their own college and then members of CGPS. We want to encourage the right focus of graduate studies / certificate programs so that there is support. If colleges are looking at a different funding model and another one is not, then CGPS needs to ensure that they play a role in aligning that. Critical areas of financing, resources and ensuring that we get the best students. This will be aligned with colleges and the University. The Vice-Provost indicated that the Provost has organized it in such a way that last week, all colleges were invited to provide feedback to the Plan. This allows VPTL to do the planning once they hear from other colleges. We are there to support, lead and influence and therefore these opportunities are allowing us to go back and forth to make sure there is alignment. We at the U of S have the advantage of doing interdisciplinary activities as each of the schools are on campus and we should take advantage of that.

The GSA President stressed that this is an important opportunity for us students to be engaged in these discussions with our colleges / schools.

OPEN SESSION

Call to Order / Opening Remarks

The meeting was called to order at 5:46 pm.

The President reminded everyone that the Chair was away due to an emergency. As per our by-laws, a temporary Council Chair shall be nominated for the duration of the meeting. The President called for nominations from the floor.

Iloradanon Efimoff nominated David Bennett for Chair. Seconded by Arinjay Banarjee.

The President invited David Bennett to the stage to introduce himself prior to Council voting to appoint him as Chair for the remainder of the meeting.

David Bennett indicated that he has played an active role in the GSA as Councillor and Vice-President Finance and is therefore quite familiar with the constitution, by-laws and policies and Roberts Rules of Order. He reiterated that the Chair's role is to facilitate the democratic process and not play an active part in it. The President further added that Mr. Bennett has also been appointed as an honorary lifetime member of the GSA due to his work and efforts with the GSA. The President proceeded to ask Mr. Bennett to leave the room so that Council could vote.

Whereby Council appoints David Bennett to act as Chair for the January 30, 2018 Council Meeting. All in favour. No abstentions.

The President asked Mr. Bennet to take the floor as Chair of Council for the remainder of the meeting.

Arinjay Banerjee asked to make a general announcement to Council prior to the commencement of the meeting. Mr. Banerjee encouraged and stressed that it is important for Council members to read the agenda items carefully so that they are not voting for things that shouldn't be voted on.

Approval of the Agenda

The Chair advised that the meeting is in order and quorum was present. The Chair asked Council if there were any additions / amendments to be made to the agenda prior to approval.

- The VP External indicated that she had sent in her regrets to the November 21 meeting, although these were not included in the minutes.
- The VP External also indicated that herself and the Indigenous Liaison had requested 3 motions to be included in the agenda as items for discussion and decision.

Motion: The VP External motioned to approve addition of the 3 motions, which were included in the supplementary information, in the agenda as items 13.b.1, 13.b.2 and 13.b.3.

Seconded by Ilradanon Efimoff. All in favour. Motion carried.

- The VP Student Affairs would like to strike item 7 from the agenda. This is because the group wanted to be registered as an academic council, although used the wrong form. This has since then been cleared up and they are now registered as an academic council.

Motion: The VP Student Affairs motioned to strike item 7 from the agenda.

Seconded by Naheda Sahtout. All in favour. Motion carried.

Motion: Approval of the agenda as amended. All in favour. Motion carried.

Consent Agenda

The Chair proceeded to ask whether any Council member would like to remove any of the items from the consent agenda, items 4, 5, 6, 8 and 9. Without objection, items 4, 5, 6, 8 and 9 are adopted.

Report of the President

The Chair proceeded with the regular agenda and invited the honorable GSA President to give a report. The President thanked the Chair and Council and indicated that the President's reports as well as the Executive reports are in the agenda. To be brief, the most important update is regarding the proposal to have representation at the University Board. It was adapted by GSA Council on November 21 and was presented to senior administration and University Council as information in December. The GSA has received very positive remarks from the University community about the statement. The original plan was to ask University Council to endorse the statement in January but the President has since then received advice from the University Secretary's Office to meet with the Chair of the Board of Governors before putting this to University Council. The President hopes to meet with the Chair as soon as possible for consultation. In the meantime, we have prepared a full proposal to put forth in University Council, and at the February 15 Council meeting, we will officially ask University Council to endorse the proposal. In the agenda item, the proposed motion has been included in the report provided and has been discussed with the University Secretary Office to make sure that it is aligned with University policy. The Executives and the working group support this motion and hope that the University Council will endorse this in February. We encourage Council members to write questions or comments should they have any. We also encourage GSA Council members to attend the meeting in February (February 15). It is important and further supports the importance and the future of graduate studies at the University of Saskatchewan.

In October, the GSA posed a survey about the UPASS to its members. The results of the survey indicated that many wanted a summer UPASS. Several of the Executives met with Transit Saskatoon and provided multiple ideas about having a summer UPASS. (A) sign a new agreement, which would be brought forth to Council for approval, (B) allowing the GSA to sell passes over the summer, although Saskatoon Transit indicated that the discount would likely not be as much as that of the Fall and Winter. We are awaiting a decision by Saskatoon Transit so that we can bring forth to Council what options are available for us to move forth with.

We are continuing our efforts with the Student-Supervisor Agreement - many departments have started to ask faculty to sign agreements, even though it is not specifically the one we have.

Emails have been sent out in early January to indicate the availability of this agreement and this will be sent by CGPS again as a continual point of information so that faculty are aware of it.

The motion that has been written for the Board of Governors – since there is no time frame, based on your experience when was the last amendment to the Act?

1995 was the most major change, 2004 included a minor change – opening the Act is a political issue and is dependent on the political atmosphere of the province. We cannot push the University to open the Act as the University has strategic priorities. Therefore, although the motion doesn't have imposing language, we are ensuring that we can encourage University Council to accept it which will then be taken to Senate in April. This means that any amendment in the future Act will hopefully include this motion

Friendly amendment to change 'for the Board of Governors' to 'to the Board of Governors'.

Report of the Vice-President External: Health and Dental Fee Increase

Every year we have to discuss the Health and Dental fee increase or decrease because we have to pass Council's recommendation through the University Fee Committee for implementation of our tuition fees for the following year. The following is a brief description of how the Plan fees are determined, based on Fall 2017 data, and what options we have.

- StudentCare's formula to calculate the Plan costs includes; amount of claims students make, inflation trend and administration costs from the insurer, the administrator and the University.
- From September to December, 91 % of the Health Plan claims were made and 101 % of the Dental Plan claims were made. On average, 96 % of the claims were made by students, which is on the high side. Generally, 88 – 92 % is the perfect region for claims. If the percentage claimed is less, then we are overpaying the insurer. If it is more, then the insurer is generally at a loss.
- Briefly, there is generally an increase in individual claims every year; approximately 6% this year for Health and a 5 % increase in the Dental.
- The inflation trend explains the idea that every year there are increases in claims because health services are getting more expensive, there are changes to patterns of use and there are new services being introduced. On a plan like ours, which doesn't inflate much, the inflation trend has generally been between 5 % - 8 %.
- Using all this data, and also knowing that the Fall term has generally contributed 1/3 of the claims for the year, StudentCare can project what the 2017 / 2018 claims would be.
- Using these projected claims; StudentCare can calculate the projected cost of the Plan for the 2018 / 2019, using the formula mentioned above. Their projected cost indicates that the plan would have to increase by about 5 % (\$22.95) in order to meet the expected cost.
- There are 3 options;
 - o Keep the Benefits the same and increase the cost of the Plan by 5 % (\$22.95) to ensure that the Benefits are in fact maintained.
 - o Reduce the coverage of the plan, ie. Reduce prescription drugs from 80 % to 70 % which means that the Plan cost would increase by 0.5 % (\$1.12).
 - o Use the Health and Dental Reserve fund to subsidize the cost increase, which is not ideal as future years students will have to pay a much higher difference.

Furthermore, the reserve fund is essential for emergency situations that sometimes arise, when the insurer decides to change Premiums. Unexpectedly.

The VP External opened the floor to any questions from Council members.

Is this anticipating that the PST is going to stay on insurance?

Yes, we are assuming that the government is not going to take off the PST on premiums anytime soon.

A couple of months ago, there was a discussion about people being unsatisfied with the Plan, and yet this has not been reflected in any of the changes?

I've given ample of opportunities and have let those individuals that were unsatisfied of meeting times but have not received any feedback.

Is there a deadline so that we can put out a survey to consider the entire graduate student body not just GSA Council members?

The deadline for fee changes is 3 weeks. If Council chooses option 2, we need to take into consideration that there are some students that don't have to pay for subscriptions that are paying to subsidize others, whereas other students would like more coverage, so it depends what the students want: but there is a deadline we need me to meet.

Could you talk about the StudentCare survey?

Student Care has prepared a survey. We don't have access to the data yet, but we should soon and that might influence our decision. I will make this data available for the next Council meeting. They have assured me that option 2 would negatively influence students, as this has been observed in other Universities.

Are all the claims mostly prescription drugs or is it only a small percentage?

I don't have the data on hand so can't really answer. There are students that use it more than others. I will have the data available for the next Council meeting.

Seems kind of strange that they would offer to lower prescriptions?

They didn't offer that, we did. This was an option we gave them to see what the price would be.

Comment: For people that do need prescriptions, a lot of medications, this plan really doesn't help at all.

Ideally we would like a suggestion from Council today. The GSA President also mentioned that the Health and Dental Committee met last week and discussed these options. The VP External indicated that this was in fact the case and the recommendation from the Committee was to proceed with option 1 as the members didn't want to put students at risk by lowering the benefits or to put the GSA at risk by lowering the reserve fund.

The Chair informed the Council that the VP External wants to amend the agenda to add a motion to approve option 1, which requires a 2/3 majority. Seconded by Indiana Best. All in favour. Motion carried for Council to vote on Option 1.

Motion to approve an overall increase in 5 % to the current Health and Dental Plan cost. Motion carried with 2 abstentions.

The President encourages everyone to share this with this increase in fees with students in their department. The President also requests that in future years, the GSA should think of assessing Post-docs as mandatory. Currently, Post-docs opt-in whenever they want and this potentially increases the claims of the year; therefore we need to reexamine the current opt-in option for post-doctoral students, for the interest of everyone, especially because for the past three years, there has constantly been an increase.

Motions

13.b.1:

Removal of Jania Chilima and Indiana Best from the Sustainability Committee and addition of Palash Sahyal and Michelle Wauchope-Thompson.

Moved by Iloradanon Efimoff. Seconded by Indiana Best. Motion carried unanimously

13.b.2:

Motion to populate the governance committee as outlined in the GSA governing documents

Moved by Iloradanon Efimoff. Seconded by Ziad Ghaith.

A member of Council asked what the time commitment is like?

The President indicated that we really need to discuss the governance structure this year as there needs to be a reexamination of the new governance structure and how well it has worked to the benefit of the GSA. On average, it could be 2-3 hours every 2 weeks and includes document coverage and modifications. It is a good experience.

The Chair asked Council to vote on populating the Governance Committee, which will include the following;

- The VP External
- The VP Finance and Operations (the newly appointed after the by-elections)
- The Chair as *ex-officio*
- Members of Council: Indiana Best, Iloradanon Efimoff, Jovey Sharma, Ziad Ghaith, Sudipto Mondol.

Motion carried.

13.b.3

Motion to populate the Ethics and Discipline Committee as outlined in the GSA Governing documents.

Can the President provide time commitments?

This Committee will meet only if needed. In his time serving as an Executive, the President doesn't recall ever this Committee having a meeting. Should there be a need, the time commitments will not be exhaustive.

The Chair asked Council to vote on populating the Ethics and Discipline Committee, which will include;

- The Chair
- Members of Council: Logan Pizzey and Marie-Eve Presber
- 2 members that are not Executives or Councillors, which will be approved at the next Council meeting.

Motion carried.

Members at large will be ratified at the next Council meeting.

Other Business

VP External asks Council for approval of revising titles of senior administration in previous Council meetings. The President stressed that it is best practice to ensure that only titles are placed in the minutes. Seeing no objections, this has been adopted.

Motion to move Council to in-camera session. Moved by Ziad Ghaith. Seconded by Iloradanon Efimoff.

Motion to move out of in-camera. Moved by Marie-Eve Presber. Seconded by John Bird. Motion carried.

Motion to allow Council to amend the agenda to approve a motion that allows the Executives to sign the UPASS agreement with USSU. Moved by Ziad Ghaith. Seconded by Katherine Raes. Motion was carried with required 2/3rds to amend the agenda to add this motion.

Motion to allow the Executives to sign the UPASS agreement with the USSU. Motion carried.

The By-election for the VP Finance and Operations has been called and the information session took place today. As the Chair has resigned, we don't currently have a Chief Elections Office. Council needs to appoint a CEO. The Chair opens the floor to nominations.

Arinjay Banarjee nominates Katherine Raes. Seconded by Iloradanon Efimoff.

Katherine Raes has some knowledge of elections and the procedures in the GSA. She has been active in the GSA for a while and has knowledge of how it runs. The President stressed that the CEO should be knowledgeable about the GSA to run this by-election and thanked Katherine for accepting the nomination. The President noted there is nothing to contradict the by-laws of the GSA to appoint Katherine as the CEO for this by-election.

Motion to amend the agenda to add a motion to nominate Katherine Raes as Chief Electoral Office. Motion carried.

Motion to approve Katherine Raes as temporary CEO. Motion carried with 1 abstention.

As the Chair position is currently vacant, a call for Chair will be made and the individual will be nominated at the next Council meeting. This individual will then play the role of Chief Electoral Officer for the general elections.

Motion to adjourn meeting at 6:54 pm. Moved by Katherine Raes. Seconded by Arinjay Banarjee. Motion carried. Meeting adjourned.



University of Saskatchewan - Graduate Students' Association

GSA President Report – February, 2018

It is my great pleasure to provide the GSA Council members with some updates on the GSA activities and initiatives over last month.

The GSA continues to work on initiatives that are geared towards improving the graduate student experience at the University of Saskatchewan. We are pleased with our graduate student engagement, the level of reciprocity that graduate students have with the University and the community, and the achievements of all our graduate students. In this month's report, I will focus on three main topics.

I. Graduate Student Representation on the University Board of Governors

I am pleased to inform GSA Council that the University Council has support in principle a request from the Graduate Students' Association, on the next occasion when amendment is being considered, for amendment of the University of Saskatchewan Act 1995 to provide for the appointment or election of one graduate student member of the Board of Governors, also the University Council support and In the interim resolution that that the Graduate Students' Association to have an appointed or elected representative with status as a non-voting observer or resource person on terms formulated in agreement with the Board of Governors.

This resolution is a step in the right direction, the GSA will act accordingly to ensure that this overwhelming support by the University major academic body will be followed by further steps. This is the very first time that such a statement has been made in such a clear and positive manner by the University Council. It is further a general agreement on the importance of having graduate student voice at the highest level of Governance at the University as a research-intensive university.

II. UPASS

The Transit Saskatoon responded to our request with regards to summer UPASS. Transit Saskatoon offers similar agreement to the Fall and Winter agreement. That is starting by 108 for 4-month UPASS from May-August). Any agreement like this need to be ratified by a referendum. Our Bylaw 4.18 stats:

4.18.1 Referenda

i. A referendum shall be held:

a). where the referendum is proposed by Council, if at least two thirds of the Councilors present at the Council meeting where the referendum is proposed approve of the referendum; or

b). where the referendum is proposed by a Member, if a petition containing the names, student numbers, and signatures of at least fifty (50) Members is presented to the Council.

ii. A referendum shall be held if Council seeks to

a). establish or eliminate a dedicated student fee; or

b). increase a dedicated student fee, other than the Health and Dental Plan fee, by more than five percent (5%).

iii. Council will remain a neutral body with respect to all referendum issues

I would like to invite Council members to decide on the appropriate action for the association based on the mentioned information.

III. Tuition Consultation with graduate students

Many colleges organized tuition consultation with their graduate students. Another tuition consultation will be hosted by the CGPS on March 1st. I would like to strongly encourage Council members to attend this meeting and to voice their thoughts about graduate tuition.

Ziad Ghaith,

President, Graduate Students' Association

Monthly Report from the VP Finance and Operations (February 2018)

Dear GSA members,

It is my pleasure to provide you with this report on my activities as the VP Finance and Operations. This report is complimented by the Fiscal Update to be shared in GSA Council Open Session along with the GSA FY 17/18 Operational Budget which is also posted on our website for members to examine.

I would begin by thanking the membership for their confidence in me shown during the recent by-election. Taking up a portfolio during the middle of the term offers many challenges and I am grateful to the support of my colleagues, particularly, VP External Naheda Sahtout for all her assistance in ensuring the GSA operates in an effective, transparent, and sustainable fashion.

1. Bursaries:

As of Feb. 22 the GSA has received 55 complete applications (with some time still remaining before the deadline). The Bursary Selection Committee will be convened following the deadline to evaluate the applications according to the established process.

2. Supporting our Members:

Council Funding cheques for the Biology, History, Geology, and MBA Councils are available for pickup in the main office or contact me via email at gsa.fin@mail.usask.ca and I would be glad to provide them to you.

The GSA was pleased to be able to offer support to the Nigerian Students' Association, The Nepalese Students' Association, and the SPSHA for their special events. Representatives from various social clubs have indicated that they wish to see increases to the GSA student clubs funding line. This is something I will be examining along with the Finance and Budget Committee.

3. Budget going Forward:

The GSA Finance and Budget Committee had it's first meeting of the year with the aim to present the FY 2018/19 Operational Budget to both the GSA Council and GSA Board in March or April. The new budget lines will be coded to match the chart of codes utilized by the GSA bookkeeper. This will make the GSA budgeting process going forward operate in a more streamlined fashion (hopefully).

4. Other Updates:

I have reviewed the 2013 Draft Audit and Balance Sheets and wait their final submission to the Association from our auditors. I have also been working with our auditor on answering questions related to 2014 in order for them to finalize those returns.

In addition to regular Executive Meetings I was pleased to attend the U of S University Council where our President, Ziad Ghaith, presented a successful motion regarding GSA representation on the Board of Governors going forward. I attended the GSA Governance Committee Meeting and worked several shifts in the GSA Office. I look forward to attending the MoU Signing between the University and the City of Saskatoon on the 27th at 10:00AM in the lobby of Graduate House and welcome all grad students to attend this event. Seeking out further collaboration opportunities between the University community and the city should be examined.

As per GSA Bylaw Section 5.3.4 and 5.3.6 I declare that each Executive member will be given an honorarium of \$533.33 for the month of February. The Honorarium of the VP Finance and Operations will be pro-rated based on the day he was elected to office. The Honoraria rate of the GSA Executive will be posted on the website going forward in accordance with your bylaws.

Further, each GSA Executive member will received approx. 1300.00 from CGPS for the month of February in the form of GSFs.

Please feel free to contact me at gsa.fin@usask.ca should you have any questions or need any clarification.

Sincerely,

David Bennett

Vice-President Finance and Operations.
Graduate Students' Association



Graduate Students' Association
Ali Kiani
VP Student Affairs Report
Feb 27th, 2018

Fellow GSA Council Members,

I am pleased to report that as previous years, I am working on 3MT and Conference. We organized information session for the 3MT and we will have three more workshops on Feb 28th, March 9th, and 12th. As I mentioned in the last report 3MT and Conference will take place on March 15th and 16th. We are hoping to have lots of participants in this event. All judges are ready to participate in the 3MT. We tried to promote in different places such as PAWS, social media, university news. I did fundraise for the 3MT and we got some funding from the departments.

Workshops

We had a Working in Canada Workshop on February 16th. It was a CareerTalks session by Student Employment and Career Centre's. The presentation divided into two main sections, Creating Top Cover Letters and Effective Job Searching. It was a great opportunity for students to learn how to create job search documents and how to write a cover letter and a CV. Also, we had a social event on Feb 16th. Lots of students came and enjoyed of the GSA environments. We will have another workshop next month.

Academic Advocacy

I had few meeting with students regarding their academic issue. Also, I am working on previous cases and I am doing some negotiations with the university regarding their issue.

Regular Committee Meetings

I have been participating in different meetings with the following committees:

- GSA exec meeting
- President breakfast
- Involving in the meeting regarding students issue, few times.
- University council meeting
- Student Forum
- Contacting with students' clubs regarding their applications
- Student advocating
- Working on Graduate student survey



Iloradanon Efimoff
 Monthly Report
 February 16, 2018

To whom it may concern:

The Indigenous community on campus has been in shock and grieving since the release of the verdict in the Colten Boushie case on Friday, February 9th. Many of us were at the Indian Teacher Education Program (ITEP) round dance when we heard the news. Overwhelmingly we have seen love, strength, and courage on the behalf of the family of Colten Boushie. Calls for allyship, peace, and love have been made, with the Boushie family inviting allies to speak at the rally hosted on Saturday, February 10th.

The verdict has shone a very bright light on the racism that is foundational in this country. Threats and racism have been spewed online, towards a grieving family and community. Our allies and community have been integral during this challenging time. I encourage you to engage respectfully in dialogue with an open heart and mind. We are stronger united than divided, and our future depends on our working together. If anyone would like to discuss this with me, I am more than happy to have a respectful conversation. I should also note that this is my perspective, as an Indigenous woman and part of the Indigenous community on campus – and not necessarily the opinion of the entire GSA executive team.

We have seen an outpouring of support from the University, including statements released by president Peter Stoicheff, the Indigenous studies department (in collaboration with other prairie province Indigenous studies departments), the College of Law, the University of Saskatchewan Students' Union (USSU), and more. Events have been hosted with and by the Indigenous community at the U of S as well, including a smudge and share ceremony led by elder Louise Halfe on Monday, February 12th, daily lunch hour sessions through the College of Education the week following the verdict, and a student-organized and executed rally that marched from Gordon Oakes to the Saskatoon court houses on Tuesday, February 13th. Indigenous students will continue to organize and speak out. The results of this trial have impacted myself and our community greatly and we stand in solidarity with the family, each other, and our allies.

The following is a list of the meetings I have attended since January 21st 2018.

Date	Meetings
Jan 22	Indigenous Achievement Week (IAW) meeting
Jan 22	Meeting with Jackie Ottmann to record message to be played at the IAW gala
Jan 22	GSA Sustainability Committee meeting
Jan 22	Met with Carolyn Bennett through work with Indigenous Graduate Students' Council (IGSC) to represent Indigenous students
Jan 23	GSA Executive Meeting
Jan 24	GSA Executive and Board Meeting
Jan 25	Arts and Science Vice-Dean Indigenous Committee meeting
Jan 26	Assisted at GSA wine and cheese (secured DJ, helped clean up)
Jan 28	Canadian Federation of Students Saskatchewan Component tele-meeting
Jan 29	Teaching, learning, and academic resources committee (TLARC) meeting
Jan 30	GSA council meeting
Jan 31	Campus Master plan meeting

Jan 31	Indigenous Leadership Award committee meeting
Jan 31	IAW committee meeting
Jan 31	IGSC networking event hosted in GSA to connect Indigenous students and faculty
Feb 7	TLARC Wellness working group meeting
Feb 7	IGSC IAW event (exploring Wanuskewin)
Feb 8	IAW awards ceremony and gala
Feb 9	IAW round dance
Feb 12	GSA Sustainability Committee meeting
Feb 13	IGSC and Indigenous Students' Council (ISC, undergraduate) collaborated to organize a Justice for Colten Boushie Rally
Feb 15	University of Saskatchewan Council
Feb 15	GSA Sustainability Slam

The beginning of this calendar year has been busy. Indigenous Achievement Week (IAW), hosted each year in collaboration with Indigenous student groups on campus and several departments, namely the Aboriginal Students' Centre (ASC), was hosted February 5th to 9th. Many events were hosted to showcase Indigenous student success. I also had the pleasure of meeting Dr. Carolyn Bennet, a cabinet minister dealing with Indigenous affairs, due to the efforts of the Indigenous Students' Council (undergraduate) to represent Indigenous student needs here on campus. We are working to invite Dr. Philpott, another cabinet minister dealing with Indigenous affairs, to campus as well for discussions with Indigenous students, as U of S has the largest Indigenous student population of all U15 institutions.

In addition, the GSA Sustainability committee has been hard at work to deliver the Sustainability Slam, which occurred on Thursday, February 15th. This event was well attended, with about 50 graduate students, undergraduate students, and community members attending throughout the duration of 9 performances by students. All of the money for this event was fundraised by our VP External, and we extend a warm háw'aa (thank you) to EcoFriendly Saskatoon and the U of S Office of Sustainability for sponsoring this inspirational event!

Please let me know if you have any questions.
Háw'aa (thank you),

Iloradanon Efimoff



**University of Saskatchewan - Graduate Students' Association
GSA Executive Meeting Agenda
Tuesday, February 13, 2018- GSA Commons, 4:30PM – 6:30PM**

Present: Ziad Ghaith (President), Ali Kiani, (VP Student Affairs), Naheda Sahtout (VP External)

Regrets: Iloradanon Efimoff (Indigenous Liaison)

1. Call to Order / Opening Remarks

Meeting called to order at 4:36 pm.

2. Approval of the Agenda

Kiani would like to add item 4.7 – request for money for social events. Kiani would like to add item 4.8 – approval of money for the CareerTalks Session by Student Employment and Career Center on February 16, 2018.

Ghaith moved to approve the agenda as amended. Seconded by Kiani. Motion carried.

3. Approval of the January 30, 2018 GSA Executive Minutes

Kiani moved a motion to approve the minutes as appearing on the website. Seconded by Sahtout. Motion carried.

4. Items for Actions

4.1. Funding Request: Nepalese Students' Association

The Nepalese Students' Association provided a funding proposal for a multicultural event, translated into English as Nepalese Evening. Nepalese performances as well as performances from other student associations will be shared. The main purpose of this event is to promote the cultural diversity on campus as well as to increase cultural events for university students. Another objective is to collect funds for a charity. Last year the event raised funds of \$1000 for the Saskatoon Children's Hospital. This year they will be raising funds for flood victims of Nepal. The NSA requests sponsorship of \$700 from the GSA for the event, which includes \$400 for rental of Louis Pub, \$100 for posters and advertisements and \$200 for snacks and pop.

Members of the GSA Executive team asked whether they had approached other funding sources, whether the USSU was providing funding and whether there were any plans for generating revenue to fund the event. The guests indicated that there were no other funding sources at the moment and that as they are a ratified group under the GSA, they would not be receiving funding from the USSU. Furthermore, they indicated that although they will approach their individual departments, they do have money that they have generated from participating in events such as Folk Fest, which could be used as an emergency source in case they are unable to generate the desired funding.

Representatives of the NSA were asked how many graduate students were expected to be in attendance and whether they would consider hosting the event at a venue that was less costly. They responded by indicating that of the 100 or so individuals that are expected to attend, probably 70 of them would be graduate students. They also indicated that while they realize that other venues might be less costly, they require a good light and sound system, which is why Louis Pub is the ideal location for the event.

President Ghaith stressed that because we are limited to a budget, any decision is made based on the budget and not on the event. If funding for the event is approved, we ask that the GSA logo be present on any advertisements / social media for the event. We also ask that an announcement be made during the event mentioning that the GSA sponsored the event. Ghaith stressed that money cannot be used towards the purchase of alcohol.

Ghaith moved a motion to approve \$250. Seconded by Kiani. Motion carried.

4.2. Funding Request: Nigerian Students Association

The NSA sponsors this event and it is a means to celebrate cultural diversity where different cultures have the opportunity to participate. Although the theme of the event is 'Black history month', the program is intended for everyone. This program is beneficial for everyone, especially for graduate students, as it provides them with an opportunity to network with all levels of the University community (including faculty, staff and undergraduate students). This will be an opportunity for graduate students to excuse themselves from their studies, come out and have fun and network. The graduate students can also act as mentors to undergraduate students at these events, by providing support, strength and inspiration; a sense of fulfillment.

The Executive members asked whether there were other funding sources or fundraising in place to provide funds and how will the remaining cost be covered should GSA be unable to cover the cost of the entire event. The NSA representative indicated that USSU has provided swag items and funded the cost of printing and posters. The NSA has considered trying to seek funds from the community; however, as it is still a new group, it is important for them to have a strong footprint in the University prior to doing so. Should maximum funding not be available, there will be things from the budget line that would have to be removed to compensate. The NSA is proud that there will be performers that are coming in from outside Saskatoon, and this requires extra funding as some will have to be provided with accommodations for the night.

President Ghaith reiterated that we have a limited budget and the amount of money provided to sponsor events is based on the budget. Any requests for sponsorship requires that the GSA logo be on posters and any sort of advertising on social media. We also request that the sponsorship is announced during the event. Money sponsored by the GSA cannot be used for the purchase of alcohol.

Ghaith moved a motion to approve \$250. Seconded by Kiani. Motion carried.

4.3. Funding Request: School of Public Health Students' Association (5:30 pm)

Representatives from SPHSA explained that this is an annual event, which has been happening for the past few years, a celebration of students from SPHSA that are graduating with a Masters of Public Health or a Masters in Epidemiology or Biostatistics. Graduating graduate students will be the primary audience that the event will be catered to as it will be their final event for the

program. The event will start off with an introduction; all professors in the School of Public Health will be invited so this is a good networking opportunity for students that haven't graduated. There will be games for both the professors and students. There will be a dinner planned at the Park Town Hotel, with the venue already booked, and the evening ends with a bit of a dance. They indicated that the majority of those attending will be graduate students.

Members of the Executive team inquired as to whether there is any fundraising efforts, whether the budget will remain as is and how will the net negative budget be covered. Representatives of SPHSA indicated that they have done fundraising and have reached out to the School of Public Health; however, as the Director is currently out of the country, they cannot confirm whether they will receive any funds. The budget might change slightly as the number of people attending changes. The worst case scenario would be to use money from that is allocated for the next years SPHSA, leaving them with less money to use for their events.

Ghaith mentioned that any decision about the amount of money provided to sponsor events is based on the budget. We appreciate all events but we are limited on the budget. If the GSA decides to sponsor the event, the GSA logo should be on all posters / social media / and SPHSA should announce GSA sponsorship during the event. Ghaith stated that sponsorship money from the GSA should not be used for the purchase of alcohol.

Ghaith moved a motion to approve \$300. Seconded by Kiani. Motion carried.

4.4. Commons Office Duty

- Wed, February 14 – Naheda 9- 4:30.
- Thurs, February 15 – Naheda 9 – 2:30; Kiani 12-2:30
- Fri, February 16- Kiani 9-12; Ziad: 2-4
- *Mon, February 19: Holiday*
- Tues, February 20: David 9-2:30; Ziad 2:30-4:30
- Wed, February 21: David 9-4:30
- Thurs, February 22: Naheda 9-2:30; Ziad 2:30-4:30
- Fri, February 23: David 9-2; Ziad 2-4:30
- Mon, February 26: Efimoff 9-11:50; 1:10-4:30
- Tues, February 27: Efimoff 9-12; Kiani 1-4:30
- Wed, February 28: Efimoff 9-4:15
- Thurs, March 1: David 9-12; Kiani 12-4:30
- Fri, March 2: Efimoff, 9-11:50; Kiani 12-4:30

4.5. Conference Motion – Reclaiming our Bodies and Minds (email, February 1, 2018)

Whereby the "Reclaiming our Bodies and Minds" Conference will be held in Toronto from March 2 - 4, 2018.

Whereby this conference will be a great opportunity for the GSA to gain information, implement strategies and understand best practices of how our Association can be more inclusive.

Be it resolved that the VP External submit an application for funding to the Canadian Federation of Students;

Be it Further Resolved that the Association send Darcia Roache, a member of the GSA Diversity Committee, to the conference as a representative of the Association.

Be it further resolved that Darcia Roache is expected to attend the workshops / sessions and provide a detailed report to the GSA Executives with regards to what she has learned and how this information can be used for the betterment of the Association.

Sahtout moved to approve this motion. Efimoff seconds. 3 In favor. 1 abstention.

4.6. Purchasing of Survey Software

On February 1, 2018, Information and Communications Technology announced that members of the University community will now have access to the University's SurveyMonkey enterprise account, with no added charge.

Resolved, that in light of this new information, the Executives hereby reverse the following decision from its October 27 Executive meeting;

Efimoff moves to utilize \$400 from the New Initiatives budget line to fund the Voxco license for 2 months, as needed. Bonkowski seconds. All in favour.

Tabled until information pending the functionality of SurveyMonkey is available from the Indigenous Liaison.

4.7. Request for Money for Social Events

There will be a social on February 16, 2018. Kiani suspects that the cost of the food will be around \$200. Kiani requests that perhaps the Executives could cover from their discretionary fund. Ghaith indicates that each Executive is responsible for his / her own use of the discretionary fund. Ghaith indicates that perhaps Kiani will have to look into using part of his discretionary fund for funding of this and future social events. Kiani asks whether there are other budget lines that could be used. Ghaith said that changes in allocation to budget lines need to be made with the approval of Council. Ghaith and Kiani mentioned that the "Wine and Cheese" social in September should be part of the Fall Orientation. Sahtout will make the adjustments accordingly to determine the budget available for social events.

4.8. Request for Money for the CareerTalks Session by Student Employment and Career Center on February 16, 2018

Kiani moved to approve \$100 from the "Workshop" budget line for this workshop. Ghaith seconded. Motion carried.

5. Items for Information

5.1. Office Manager Recruitment

President Ghaith explained that the job posting has been placed internally on the University Career website, as well as SECC and Indeed. Sahtout will extend the deadline for SECC and Indeed to February 23rd. To date we have 23 applications. We hope that by the end of this month, there will be a Search Committee and interviews will proceed thereafter. Ghaith requested from

the University for a Human Resource member to help during the interviews, to ensure that the interviews are fair and done in a professional manner.

Ghaith recommends that the Search Committee consist of 2 Council members, 2 Executives, and a Human Resource member. Ghaith says that in the call for agenda items for the February 27 Council meeting, a call for Council members to be part of the Search Committee will be included. Council will then be asked to confirm the composition of the search committee.

5.2. UPASS 2018 / 2019 Rate

Saskatoon Transit provided the GSA with a CPI of 1.8%. Based on this, the new rate of the UPASS for the 2018 / 2019 will be \$110.16, in keeping with our agreement with Saskatoon Transit. Council will be asked to formally approve this increase at the Council meeting on February 27. This will then go to the University Fee Review Committee for incorporation.

5.3. A/V Projector and Screen Quotes

Sahtout has solicited advice from FMD and is waiting for them to get back with a response. Sahtout will look at the budget to see where we can allocate more funds into the project, as this will probably require more than \$10,000. Sahtout will bring this budget allocation changes in Council meeting for approval to ensure that the required funds are available when required.

5.4 Salary Increase for Commons Coordinators

The notion of increasing the Commons Coordinators salary was discussed in the November Executive meeting. As per the new agreement, the TA rate has increased from \$18.51 to \$19.64 and in keeping with, the new rate was applied to the Coordinators salary from February 1st, 2018. Retroactive pay for January was paid to all Coordinators by cheques. The Executives have agreed that it is important for our Coordinators to be paid as per the PSAC agreement.

6. Other Business

7. Confidential Session

8. In Camera Session

9. Meeting Adjournment

*Kiani moves to adjourn the meeting at 6:45 pm. Ghaith Seconds.
Motion carried.*



University of Saskatchewan - Graduate Students' Association GSA Executive
Meeting Agenda

Tuesday, February 20, 2018 - GSA Commons, 4:30PM – 6:30PM

Present: David Bennett (VP Finance and Operations), Naheda Sahtout (VP External), Ziad Ghaith (President).

Regrets: Iloradanon Efimoff (Indigenous Liaison - sent in advance)

Absent: Ali Kiani (VP Student Affairs)

1. Call to Order/Opening Remarks

The President called the meeting to order at 4:38PM.

The President welcomed the newly elected VP Finance and Operations to the Team and congratulated him on his election victory and for joining the team. He is looking forward to having him bring his expertise to the GSA team.

2. Approval of Agenda

The Agenda was circulated in advance pursuant to usual practice.

The President asks if there are any additions or amendments to the agenda as circulated. VP External requested to add Item for Action 4.3:
Interdisciplinary Committee Graduate Student Representative.

So moved by VP Finance and Operations. Seconded by the President. All in favour.
Motion carries.

3. Approval of the February 13, 2018 Executive Committee Meetings

Minutes were posted and circulated in advance. No changes or additions were brought forward. Motion to approve the minutes brought forward by VP External. Seconded by President. All in favour. Motion Carries.

4. Items for Action

4.1 Request from the Nepalese Students' Association to Re-examine their funding request.

The President reported that this ratified organization contacted the GSA with a request to re-examine their proposal for event funding. At this time the President invited the representative of the NSA Mr. Ajay Shrestha to join the Executives. Informal introductions were given by all parties.

Mr. Shrestha indicated that the \$250 is likely not enough for their planned event. It was indicated that the previous year they got \$300 for their event. This year they want their event to be bigger and better. They wish for more students' associations to join this event. Hosting at Louis costs approx. \$350.00 and they wish to use that venue because of its stage and lighting systems. They seek \$350.00 to cover the cost of the venue.

VP External asked if they were charging an entrance fee. The reply was in the affirmative at the amount of \$10.00 and they expect approx. 100 guests to attend. They will reach out to people in the residence buildings to get more guests interested in their event.

The President summarizes that we provided \$250 and they are seeking \$350. He further states that the Executive will examine their request and reply as soon as possible. The Executive thanked Mr. Shrestha for attending. He concluded by noting that it is very hard to find other funding sources. The President again offered the use of the GSA Commons as a venue.

A discussion on this request occurred. The President confirmed with VP Finance and Operations the amount remaining in the budget line. VP External notes that after an examination of their provided budget and door charges their event appears like it will be financially successful without further GSA support. The VP Finance and Operations notes that he wasn't elected at the timing of the previous meeting so he defers to the others.

The President reiterates that their event looks wonderful but our budgets are extremely limited and our lack of further funding isn't a reflection on their event.

A decision is made to not further contribute beyond the \$250.00. The VP Finance and Operations will communicate that with them.

4.2 Request from a Group of Graduate Students to use the GSA Commons for a fundraiser for an Indigenous/International Women's Group at Station20 West.

The President notes that this is not a formal social club just a group of engaged students. He forwarded the information and notes the event will be on a weekend. They are seeking no funding, just asking for use of the Commons.

The President indicated that this is for a very good cause that is closely aligned with the values of the GSA and he offers to donate his time to work at this event.

Pending availability of the GSA Commons, it is agreed that the President will facilitate this event and volunteer his time. He further notes he cares deeply about this cause.

4.3 Interdisciplinary Committee of CGPS

The President notes that the GSA had a student sitting on this committee who has had to step away and we must replace this student.

VP External noted that the Chair of this Committee is seeking female representation on this committee in order to achieve some gender balance. Women are underrepresented on this committee.

The President reiterates that this is a CGPS Committee and it is important for the GSA to continue to have great representation on all committees.

The VP External and the Indigenous Liaison will discuss this committee opening and report back on who will serve on this committee.

5. Items for Information

5.1 Introduction from newly elected VP Finance and Operations along with updates on the 2017/18 Budget.

The VP Finance and Operations thanked the team for being so welcoming and thanked VP External Naheda for all her extremely hard work in this portfolio in the meantime.

VP Finance and Operations notes that he is committed to financial transparency of the GSA. He provided the budget update but noted that there were still some discrepancies to work out and that he and the VP External will try to solve these issues as soon as possible. This will help us know how much we have left in each budget line.

It was unanimously agreed that the budget will be posted on our website for the benefit of all members.

6. Other Business

VP External noted that there is one health chat left, which will focus on art therapy. The facilitator has asked for an honorarium of \$150 for supplies and cost. In April we will likely have therapy dogs visit. All were supportive of such a prospect.

VP External also noted that the GSA's Diversity Launch event will take place on March 28th. This will be a great event. Special guests will attend this event. She further notes that the gala prep and planning is well underway.

President concludes by noting our motion in the Uni. Council passed and that this is a big achievement and received very positive feedback from council members. This opens doors for the next step in our just proposal for representation.

7. Confidential Session

8. In Camera Section

9. Adjournment of Meeting

Motion to Adjourn at 5:31PM by VP External. Seconded by President. All in favour.
Meeting Adjourned.

GSA Sustainability Committee Meeting

December 4th, 2017

Attendees: Kristen Hargis, Michelle Wauchope-Thompson, Jaylene Murray, Somto Ufondu, Naheda Sahtout (GSA VP External), Iloradanon Efimoff (GSA Indigenous Liaison)

Regrets: Indiana Best, Palash Sanyal, Jania Chilima

1. Call to order

Meeting called to order at 2:05 pm.

2. Introductions

Members introduced themselves.

3. Approval of chair

Iloradanon appointed as Chair.

4. Approval of minute taker

Naheda appointed as minute-taker.

5. Approval of agenda

Agenda approved as written.

6. Update

a. Standing committee

Sustainability committee is now a standing committee in the GSA. This means that it is going to be a continuous committee that will provide feedback to the GSA on an ongoing basis with regards to how the GSA can become more sustainable and align well with the University's efforts to become more sustainable.

b. Google doc

There is a google drive folder that will be made available to the committee members, and this has information from last year's committee. Members in attendance agree that this will be the best way of sharing documents / information. Members who are on the google drive, that are no longer part of the committee, will be removed to ensure that they are not being spammed. Jaylene and Iloradanon will ensure that old members are removed and new members are added. Minutes and agendas will be uploaded, so that members can do additions as they see fit. Everyone agreed that the structure of the committee meetings will be unstructured and flexible.

7. Divestment

There is a divestment folder on the google drive. Divestment means lobbying the University to withdraw its financial holdings in fossil fuel and reinvest them in companies that are environmentally responsible. Kristin and Jaylene have been working on this initiative heavily this past year. The hope is to organise a student-led campaign across University where students get vocal to ask their university to stop investing in fossil fuel companies. Two actions were discussed: immediately freezing investments in fossil fuels and reinvesting a portion in

environmentally friendly companies. Kristin has a document outlining the different approaches that other universities in Canada / social institutions, which have divested away from fossil fuel, companies as part of their green portfolio. This document will be made available to the committee members.

Last year, divestment was looked as an option at the U of S, since it is not currently present. There is an Office of Sustainability and an AASHE STARS rating within the University. Financial divestment and reinvestment gets a lot of points in STARS; currently the University is at the GOLD level but would like to be at platinum. The issue of divestment was brought forth to the President of Sustainability in January. Sustainability was discussed and advice on different issues and divestment was brought forth. An undergraduate group presented on divestment; the divestment presentation went to financial committee and the investments committee and came back saying ‘thank you for the information’. Student representatives were asked why students were not taking any action, if they feel that there is student interest on this topic. Kristin and Jaylene worked with SSRL to get ethics approval for a survey, that describes whether students would be interested in becoming vocal, that was put on PAWS about a week ago. Currently have 71 responses. To share with Iloradanon to put on our social media.

Divestment – asking the university to invest in a solar firm. There is currently groundwork for a solar farm on campus, with interest from students. This could be part of a transition to divesting. Dr. Chung in engineering works with SaskPower and is quite interested in working on solar panels.

The Divestment campaign typically requires a lot of visibility – get students interested in doing active and passive protests. A Facebook page and email has been created for this Divestment campaign.

8. Review Terms of Reference

a. Council reps

Michelle is a rep for a ratified Council. Somto’s academic council was recently ratified so will potentially be a Council member.

b. At large voting member

Jaylene and Kristin are members at large.

Terms of reference should include the Indigenous Liaison (due to connection to land) and the V External (as a result of the mandate of this role to connect with the wider community). The terms of reference will be changed to accommodate this. These will be updated and uploaded to the google drive and feedback will be requested. This will then be ratified at the next Council meeting (in January).

Voting protocol: these will be done when matters concerning money come into affect. Quorum, minimum number of people to have the vote, has been agreed by those present at the meeting that 5 of the 9 people need to be present to make a vote PASS. If we do not have 9 people in attendance, the majority of votes will decide the decision so if there are 6 people in attendance, 4 people need to vote in favour of this. Abstentions will not be factored into the equation. Should

something need to be voted on urgently, electronic votes are admissible to ensure that all members vote.

9. Potential initiatives

a. Sustainability Slam

Valentines Day themed slam. – Thursday February 15. Iloradanon will book the GSA Commons.

The proposal from last year's event can be found on the Google Drive. Naheda will email Margaret, from the Office of Sustainability, concerning funding. Naheda will approach SaskPower / SaskEnergy / SARCAN for sponsorship. Naheda will approach the mayor's office for potential funding and Shannon Dick (Environmental programs coordinator for the City of Saskatoon).

In January – call for 'artistic and scholarly' acts - so can have presentations and artistic work, story telling, sharing research, poetry and spoken word. Last year, Jay did the opening act; there was a keynote speaker, 5 / 6 acts that were different. The theme revolved around 'what can the campus do'. There were judges / prizes. This year, members agreed that judges were not necessary. Anyone who presents gets a prize, there will be door prizes; Matt Wolsfeld has the potential to donate swag for the door prizes. Jaylene will ask Naomi as there might be swag left over from last years event.

Potential to connect with the Vet Med department – One Health initiative.

b. Saskatoon CarShare Co-operative (<https://saskatooncarshare.com/>)

Talk to them about posters and how the GSA can collaborate with them.

c. GSA sustainability policy

A policy for the GSA – how we can use our resources properly. Tailor a specific policy that we can use for our GSA and that we can incorporate into our policies manual. We could try and incorporate something into the lease agreement, which comes to renewal in 2018. Look into policies that are being used by other GSA's / universities or at the U of S policies. Potential meeting with Matt about what the GSA can do to be more sustainable.

Potential training for office coordinators in terms of recycling and composting etc. that could be useful at events held at the GSA. Jaylene will share the sustainability plan that the university is currently working on.

Naheda will create a draft policy document that other members can contribute to, add / delete. The committee will work on trying to have the policy out in the February Council meeting.

d. GSA dishwasher (currently we have a sanitizer)

Potential to purchase a portable dishwasher that would benefit the GSA to reduce the need to use paper-plates.

e. Signage in the GSA (e.g., tims and starbucks cups are recyclable in Saskatoon! Styrofoam is not)

To indicate where we should be throwing our garbage and what we can do to increase awareness of where we can recycle. Michelle, Iloradanon and Somto will work on signage within the GSA to try and make them similar to what is found on campus. Michelle will check back through her emails from Environment Canada to see if she can compile information on how to create better signage.

Potential presentation from someone who has knowledge on how to use the bins properly to promote recycling awareness. Consistent with what is present in university. Signage with what can be recycled.

f. Green bins in the GSA

Potential discussions with the Office of Sustainability to have these accessible in the GSA.

g. Green bins on campus

h. Advertise electronics recycling

Present one is close to the Gordon Oakes, and one between Arts and Business.

i. Winter biking workshops

j. Funding for the committee

10. Next meeting

Next meeting proposed for the week of January 22nd. Iloradanon will send out a doodle poll with respect to options for that week. The meeting in January will be to review the potential policy and GSA signage.

Meeting adjourned at 3:35 PM.

Friday, February 16, 2018

Budget and Finance Committee Meeting Minutes:

Present: D. Bennett (VP Finance and Operations), T. Shapely (Council Member), L. Pizzey (Board Member), N. Sahtout (VP External)

VP Finance and Operations thanked everyone for attending and noted that he is only two days into his term following the by-election but timelines are tight going forward so he is appreciative of everyone being here. He noted that he would send an updated budget draft out asap and that this can be circulated to Council and posted on our website.

There was a good discussion surrounding GSA fees. It was thought that there is no particular need to raise fees without any justification or some new program or service that would justify an increase in fees. The Fee Review Committee meets Feb. 23rd so if we were to want to increase fees the deadline is tight. Consensus no need to increase fees. We want to avoid raising any of our fees as much as possible as the university will likely be increasing its fees charged to students.

The VP External raised important points about certain budget lines and offered interesting suggestions going forward:

- GSA purchasing foldable, storable chairs and tables to have as a value-added service for Commons Bookings. We would be able to charge at a more favourable rate than FMD.
- Based on current interest the amount for GSA Campus Rec./Intramurals can be lowered to perhaps 300
- The Standing Committee Food&Beverage Budget Line can likely be lowered
- The need for a creation of a 'Sustainability Slam' Revenue and Expenditure Line as this is likely to be a recurring yearly event going forward. VP Finance has created lines for this on current budget (tentatively 77 as placeholders) and will ask Council to amend the current budget than these can be added going forward
- Discussion surrounding A/V system improvements 5 vs 10,000 needed
- The need for a budget line for meeting with external delegates (i.e. important visitors or officials who we take for lunch for instance).
- Suggested the need for the GSA to provide 'seed' funding for Gala going forward instead of solely relying on donations/fundraising to cover this event. Discussion of the pros/cons of this took place. We will have to consider this going forward.

Board Member L. Pizzey noted that the budget line for legal costs and internal audits is unique in this current budget in response to a change in governance structure and will likely not need to be as high going forward. Given that the office manager salary is a large portion of our GSA expenditures this will directly affect the development of the budget development process.

Council Member T. Shapely noted that the working budget had the GSA in a deficit position. This will be rectified by ensuring the proper revenue for line 1 is entered. He is looking forward to reviewing the updated budget to date. The desire to increase the available pool of club funding was expressed as was the need for a budget line for advertisements/communications of events.

Meeting concluded with the the thanks from VP Finance to all participants for their time and efforts in this important matter.

Other suggestions brought forth after the meeting concluded:

- Funding to improve the sound system in the GSA

- Purchasing of a wireless debit/credit machine w/tap feature



Governance Committee
Meeting Minutes
February 16, 2018

Attendance: David Bennett (VP Finance and Operations), Naheda Sahtout (VP External), Sudipta Mondal, Ziad Ghaith

Regrets: Iloradanon Efimoff, Jovey Sharma

The Governance Committee had its first meeting to discuss the process to which recommendations to general membership would occur. Sahtout explained to those present that the mandate of the Committee is to update the governing documents to align with the GSA priorities and to ensure good governing practice in the GSA. Sahtout clarified the Governance Committee provides recommendations to the general membership at the Annual General Meeting for their approval. Furthermore, the Committee will seek input from other Councilors to ensure that recommendations are well aligned.

Sahtout circulated the Associations' Constitution, By-laws and Policies to the members. The Committee will meet once again after two weeks to further discuss the process and updates they would suggest moving forward.

GSA Diversity Committee Meeting
January 18th 2018

Attendees: Naheda Sahtout (VP External), Franklyn De Silva, David Bennet, Ashley Dolovich, Iloradanon Efimoff (Indigenous Liaison)

Regrets: Darcia Roache

Absent: Nikisha Khare

1. Call for meeting at 5:10 pm
2. Introductions
3. Chair vote
 - a. Iloradanon nominates Naheda, Franklyn seconds, all in favour, carried
4. Note-taker vote
 - a. Naheda nominates Iloradanon, David seconds, all in favour, carried
5. Introduction to the committee
 - a. Ad-hoc committee (temporary for this year).
 - b. Want to include a series of diverse individuals to ensure that voice is heard to create positive spaces. Hope to create events to encourage broad inclusion amongst our student body.
 - c. Today we want to discuss what we are interested in doing with this committee; what events may help encourage diverse participation?
6. Terms of reference
 - a. Will send these to members for edits.
 - b. Idea is to provide this in the AGM to make the diversity committee a standing committee.
 - c. Should include two-spirited in the terms of reference.
 - d. The USSU pride centre language: "The USSU Pride Centre is a welcoming, vivacious, and celebratory campus community. We provide a friendly environment with a diverse group of people of all sexual orientations and gender identities.
The Pride Centre seeks to work with people of all sexual orientations and gender identities in an open and progressive environment that advocates, celebrates and affirms sexual and gender diversity."
7. Brainstorming – how can the GSA be more inclusive to diversity?
 - a. Multicultural council of Saskatchewan – in Regina.
 - i. Have a multi-faith calendar each year; lists all of the holidays for different faith groups. Need to be conscious of when we are holding events – not holding events during large holidays.
 - b. GSA hasn't had issues with outright discrimination that we know of; but how can we make all people feel welcome here? We are missing segments of graduate student population because we're not reaching out and making them feel comfortable.

- c. An advertisement campaign about what the GSA wants to represent. Example “GSA, we are multicultural”; or “GSA, we are inclusive to the LGBTQ+ community”. Being strategic about placement. Could have posters, media clips for tv screens in the university (we can buy into these televisions). Potentially social media – something on our facebook page. Can also have something like this under our signature in emails.
 - d. Could be entirely part of the branding of the GSA.
8. What events might attract graduate students not normally involved?
- a. Could have a joint event with the Pride Centre.
 - b. Discuss inclusivity during orientation events – branding during orientation. This may help get interest from other graduate students.
 - c. Board game night – intercultural board games. Family friendly. Information needs to be out early for people with disabilities (Naheda usually does this a month in advance, which seems sufficient to the committee). Nut free snacks. This could be a launching event; maybe include small talks on what it means to be diverse; share food; sticky notes to discuss what it means to be different/diverse; cultural potluck; could also be inviting university admin; intercultural activities (wrapping hijab, making foods, etc.)
 - i. Could invite Adam Pottle from English; board of out Saskatoon; Alex Wilson; Jackie Ottmann; Saskatoon sexual health;
 - d. Naheda could reach out to the USSU pride centre to see if we could host an event together.
 - e. PAC GSD (provost advisory committee on Gender and Sexual Diversity) – committee seat.
 - f. Get all execs positive space trained and safe talk trained.
 - g. Need terms of reference solidified, put the committee into the portfolio of the executives.
 - h. Book swap event, or a book swap – could add books to the library, DVDs as well
 - i. Multi-faith council using the space.
 - j. Have a diversity resource/committee page.
 - k. Build diversity training into becoming ratified, and getting elected (executive, board).
 - l. Important to differentiate between a lack of diversity and feeling included.
9. This semester:
- a. Summary: talks, food, administration, speakers, diverse and positive space, sticky note idea (keep this in the GSA), board games.
 - b. Website – tab for diversity; online module for training for councils.
 - c. Franklyn is okay with finding videos to start.
 - d. Ashley will contact Regina for the multi-faith organization.
 - e. May be able to contact diversity groups to get sponsorship (such as the multi-faith group in Regina).
 - f. Naheda to email the Terms of Reference.
 - g. Naheda too look into date for launching event.
 - h. Naheda can add book swap to GSA communication.

10. Pronoun statements at events.
11. Policies on campus for disabilities and other policies.
12. Meeting adjourned 6:20

CONSTITUTION OF UNIVERISTY OF SASKATCHEWAN IEEE PES STUDENT BRANCH CHAPTER, SASKATOON, CA (as drafted in 2017 and updated September 2017)

Constitution

Preamble

The IEEE PES Student Branch Chapter of University of Saskatchewan is a nonprofit membership organization dedicated to promoting professionalism among power engineering students and is a student chapter affiliated with the Institute of Electrical and Electronics Engineers (IEEE) and the IEEE Power and Energy Society (IEEE PES).

Article I - Name and Official Symbol

1. This organization shall be known as the University of Saskatchewan IEEE PES Student Branch Chapter or in short USask IEEE PES Student Branch Chapter.
2. The student chapter is supported by IEEE Canada, IEEE PES Canada, IEEE North Saskatchewan Section, and IEEE NSS PES/IAS Joint Chapter.

Article II – Purpose

The purposes of the USask IEEE PES Student Branch Chapter shall be as follows:

1. To promote excellence in engineering and the role of engineers in developing the quality of life.
2. To encourage professionalism and professional registration among power engineering students and engineering staff, and to instill a code of engineering ethics in the engineering community.
3. To develop and implement activities that promoting awareness of career opportunities and the role of professional engineers in society.
4. To provide orientation and guidance for new power engineering students by providing a communication link with other students and an opportunity to work for common goals.
5. To work as a coordinating body with other technical societies on campus to produce integrated extra-curricular activities particularly
6. To develop the funds necessary to achieve these purposes.
7. To uphold the vision and traditions of University of Saskatchewan
8. To engage in such other activities as might be consistent with and reasonably related to the purposes previously described in this Article.

Article III - Membership

1. Membership in this organization shall be open to University of Saskatchewan students enrolled in the Schools of Engineering as engineers. As required by IEEE and IEEE PES, Active members must pay annual dues, have a membership card, and regularly attend USask IEEE PES Student Branch Chapter meetings.
2. Membership and participation are free from discrimination based on race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as disabled.

3. Membership implies participation and members shall be deactivated based upon the following criteria:
 - a. If a member withdraws or is expelled from the University of Saskatchewan
 - b. If a member displays actions not concurrent with the Engineering Code of Ethics.
5. Deactivated members may be reactivated upon written request, requalification, and attendance at subsequent meetings.

Article V – Branch Structure

A central body of four Executive Officers will head the branch leadership, with special duties described in the Bylaws and titles described as follows:

Chair:

The Chair shall play central role in managing the chapter. The Chair shall be responsible for:

1. Representing the Chapter on the IEEE North Saskatchewan Section
2. Serving as a liaison to the administration, faculty and staff at the University of Saskatchewan
3. Serving as a liaison to the IEEE and IEEE PES
4. Serving as a chair in all executive and general meetings
5. Ensuring the Executive Committee members are carrying out their duties
6. Arranging collaborations with different organizations/institutions/individuals

Vice-Chair:

The Vice-Chair shall serve as the Chair, when required in the absence of the Chair. Additionally the Vice-Chair shall be responsible for:

1. Managing day to day operation of the chapter
2. Preparing necessary documents for the events/activities
3. Contacting sponsors/charities for collaboration
4. Handling all the constitutional affairs and bylaws

General Secretary:

The General Secretary shall be responsible for:

1. Providing support during the activities/events +
2. Arranging meetings and drafting minutes of the meetings
3. Dealing with the students/members and answering any queries
4. Handling the official email account, and social media accounts of the Chapter
5. Handling the website of the chapter

The Treasurer:

The Treasurer shall be responsible for:

1. Handling all the financial matters of the Chapter
2. Maintaining financial records of all the transactions of the Chapter
3. Preparing quarterly reports about the finances of the chapter
4. Dealing with the registration fee for events/activities
5. Authorizing the expenditures for events/activities

ARTICLE VI – Election

1. Election of Officers for the following year shall be held no later than the second month of each academic year. Voting will be held in a General Meeting where all candidates are given a chance to give a speech prior to voting. All voting will be done through secret ballot. All of those who hold IEEE Membership and all undergraduate and graduate Electrical and Computer Engineering students are eligible to vote.
2. The positions will be advertised to all Electrical and Computer Engineering students and Branch members three weeks prior to the elections. Candidate nomination forms will be accepted up to a period determined by the current Executive prior to elections, never being closer than three days.

ARTICLE VIII – Meetings

1. The Branch shall hold regular, and special Executive and Committee Meetings at such places and times as designated by the Executive.
2. Executive Meetings are only to be attended by Executive members, any non-Executive individual(s) invited by the Branch Chair for official purposes.
3. A General Meeting, including the Annual General Meeting, can be called by a simple majority vote of the Executive.
4. An Annual General Meeting shall be held no later than the second last month of each academic year.

ARTICLE IX – Amendments

1. Amendments to this constitution shall become valid immediately upon fulfillment of the criteria specified in either Method A or Method B given below:
 - a. Method A:
 - (1) Copies of the amendments are to be submitted to all members at least one week prior to the student chapter meeting.
 - (2) A two-thirds majority affirmative vote of those present is required for passage of an amendment.
 - b. Method B:
 - (1) Copies of the amendments and a ballot with which to vote on the amendments shall be mailed to all members.
 - (2) Members shall be given two weeks, but no more than four weeks, in which to return their ballot to the USask IEEE PES Student Branch Chapter.
 - (3) A two-thirds majority affirmative vote of the returned ballots is required for passage of an amendment.
2. A defeated amendment shall not be resubmitted for approval in its original form, nor in a form not significantly different from the original in content, until one calendar year shall pass.
3. The aforementioned methods shall be the only valid methods by which this constitution may be changed (i.e. - Techniques such as "Suspension of the Rules" are prohibited to amend or change this constitution in any manner).
4. Amendments to this constitution are subject to the review and approval of the appropriate representative of USask IEEE PES Student Branch Chapter.

Fiscal Update from the VP of Finance and Operations:

Dear Fellow GSA Members,

In addition to my regular report I wish to take this opportunity to provide you with a financial update on our Association. First, let me thank the membership for their confidence shown in me during the recent by-election. Taking up a portfolio during the middle of the term offers many challenges but I am committed to ensuring the GSA's financial transparency and utilizing *our* resources in a responsible and sustainable manner.

To that end I have attached an updated budget (current to Feb. 22/18) to this fiscal update. To compile this budget I (with the generous, able, and exacting help of VP External Naheda Sahtout) created a ledger of all revenues and expenditures tied to our operational budget and ensured they were coded to the appropriate budget line. In accordance with our bylaws and principles of transparent financial management this budget is now posted on our website and will be regularly updated. I regret that this has not done up to this point.

I firmly believe that in a democratic, transparent, and responsive student union like the GSA membership should have access to as much information as possible while ensuring necessary protections of privacy and confidentiality. Should any member wish to review the accounting ledger please do not hesitate to contact me and I would be glad to take you through after stripping any private information. Our GSA bylaws call for reporting of expenditures and revenues by the VP Finance and Operation to membership. Again, I regret that this has not been done up this point and I will seek out a way to accomplish this going forward while protecting individual's privacy.

Please feel free to contact me at gsa.fin@usask.ca should you have any questions or need any clarification.

Sincerely,

David Bennett

Appended to this report: GSA FY 2017/18 Operational Budget (current to Feb. 21, 2018).

Graduate Students' Association 2017-18 Budget Revenues

	Fee-Based	2017-18 Budgeted	2017-18 YtD Actual	Variance + (-)	
1	GSA Membership Fees	215,000.00	207,131.47	(7868.53)	
2	UPASS Administration	11,000.00	***	***	
	Fundraising/Sales Based				
3	GSA Commons Bookings	13,000.00	8175	(4825.00)	
4	GSA/CFS Handbook Advertisement Sales	700.00	550.00	(150.00)	
5	Orientation Fundraising/Support	1,500.00	1600.00	100	
6	3MT and GSA Conference Fundraising/Support	-	4500.00	4500.00	
7	GSA Awards Gala Fundraising / Sponsorship	-	28,700.00	28,700.00	
8	GSA Awards Gala Ticket Sales	-			
77*			500	500	
	Other Revenues				
9	USASK Cold Beverage Agreement	6,000.00	0.00	(6000.00)	
10	H&D Continuum Revenues	-	266.12	266.62	
11	GSA Event Sales	-	1565.00	1565.00	
12	ISIC Card Sales	100.00	0.00	(100.00)	
13	Notary Services	100.00	90.00	(10.00)	
14	Donations	15,000.00	11,000.00	(4000.00)	
15	Health Chats	500.00	500.00	0	
	TOTAL	262,900.00			

Graduate Students' Association 2017-18 Budget Expenses

	Staff Salaries and Executive Honoraria	2017-18 Budgeted	2017-18 YtD Actual	Variance + (-)	
16	Office Staff & Coordinators	70,000.00	48045.44	21954.56	
17	Indigenous Liason Honorarium	6400.00	4,799.97	1600.03	
18	President's Honorarium	7000.00	5,249.97	1750.03	
19	VP External Honorarium	6400.00	4,266.64	2133.36	
20	VP Student Affairs Honorarium	6400.00	4,799.97	1600.03	
21	VP Operations and Finance	6400.00	4,541.91	1858.09	
22	Bookkeeper	6000.00	6127.20	(127.20)	
	Executive Operations				
23	Executive Travel	4000.00	3296.59	703.41	
24	Executive Business Cards & Name tags	250.00	229.31	24.79	
25	Executive Meeting & Retreat Expenses	250.00	167.12	82.88	
26	President's Discretionary Fund	400.00	283.42	116.58	
27	VP External Discretionary Fund	400.00	200.59	199.41	
28	VP Student Affairs Discretionary Fund	400.00	30.62	369.38	
29	VP Operations and Finance Discretionary Fund	400.00	148.45	251.55	
30	Indigenous Liason Discretionary Fund	400.00	35.00	365.00	
	GSA Financial Expenses				
31	Historic and Annual Financial Audits	14,000.00	5883.00	8117.00	
32	Internal Audits and Legal Costs	25,000.00	17487.54	7512.46	
33	Banking and Credit Fees	1,100.00	560.38	539.62	
	GSA Operating Costs				
34	Commons Renewal and Repair	1500.00	572.59	927.41	
35	Commons Liability Insurance	4500.00	4373.00	127.00	
36	GSA D&O Insurance	2400.00	1088.00	1312.00	
37	Telephone, Fax, and Internet Costs	2000.00	1346.11	653.89	
38	Building Lease	15.00	12.60	2.40	
39	Incorporation, ISC, and WCB Fees	250.00	196.99	53.01	
40	ICT Tech Support	250.00	175.99	74.01	
41	A/V System and Projector Replacement	5000.00	0.00	5000.00	
	GSA Equipment and Supplies				
42	Commons Supplies	1500.00	1482.09	17.91	
43	Postage and Courier	300.00	256.15	43.85	
44	Office Supplies and Stationary	1300.00	936.98	363.02	
45	Electronic Equipment, Software, and Batteries	800.00	939.09	(139.09)	

	Staff Salaries and Executive Honoraria	2017-18 Budgeted	2017-18 YtD Actual	Variance + (-)	
	GSA Council and Board Operations				
46	GSA Academic Council Funding	5000.00	4,410.67	589.33	
47	GSA Academic Council Food & Beverage	2500.00	2526.44	(26.44)	
48	Townhall Food & Beverage	500.00	0.00	500.00	
49	Standing Committees Food & Beverage	1000.00	273.55	726.45	
50	GSA Chairperson Honorarium	800.00	373.61	426.39	
51	GSA Recording Secretary Honorarium	1000.00	546.05	453.95	
52	GSA Returning/Electoral Officer Honorarium & Election Expenses	1250.00	674.22	575.78	
	GSA Services				
53	UPASS Administration Fee	11,000.00	5726.70	5274.00	
54	GSA Handbook Services	5000.00	3580.50	1419.50	
	GSA Events				
55	GSA Awards Gala	28,700*	4036.61	23663.39	
56	GSA 3MT & Conference	4500*	0.00	4500.00	
57	GSA Fall Orientation	7000.00	8431.62	(1431.62)	
58	GSA Winter Orientation	800.00	743.18	56.82	
59	GSA Campus Rec./Intramural Sports	600.00	150.00	450.00	
60	GSA Social Events	500.00	922.59	(422.59)	
61	GSA Workshops	500.00	293.69	206.31	
62	GSA New Initiatives	435.00	0.00	435.00	
63	GSA Health Chats	500.00	513.77	(13.77)	
77*	GSA Sustainability Slam	N/A	420.21	420.21	
	Student Support and Bursaries				
65	Graduate Student Club Funding	5,000.00	4,000.00	1000.00	
66	GSA Needs-based Bursary	22,000.00	15,000.00	7000.00	
67	U of S Travel Award Contribution	7,000.00	7000.00	0	
68	U of S Crisis Program Loan/Grant Contribution	5,000.00	5,000.00	0	
69	GSA Financial & Legal Contingency Fund	10,000.00	0.00	10,000.00	
	TOTAL	262,400.00	180,860.74		