

## Universal Transit Pass (U-Pass)

**Students enrolled exclusively in distance education courses or extension programs:** Only students enrolled exclusively in online or distance education courses or extension programs as determined by their registration status will be automatically opted-out. These students will not be assessed the U-Pass transit fee and do not need to submit an application. Please be sure to check your student account on PAWS to see if you have been assessed the fee.

If you are enrolled in one on-campus class or more (many research or independent studies courses are considered on-campus), you will be assessed the U-Pass transit fee and will be unable to opt-out under this criteria but there are some criteria to opt out of U-Pass. Please, find it below:

### Who is eligible to Opt Out?

Eligible opt-outs include:

1. Students who live in on-campus residences.
2. Students who live outside the city limits during the term.
3. Students enrolled exclusively in distance education courses or programs
4. Students who hold a disability parking pass for the U of S.
5. Students who are eligible for discounted passes under Saskatoon Transit's agreement with Social Services.

### Opt-Out Criteria more details:

1. **Students living in on-campus residences** (Voyageur Place Residence ONLY)

For the opt-out for students living on-campus, you will be required to submit the electronic copies of:

- Your residential agreement

2. **Students living outside the corporate limits for the City of Saskatoon**

If you live outside Saskatoon City limits, but within 50 km of Saskatoon, and are commuting, we require the electronic copies of:

- Your Valid Driver's License (with the out of town address)

If you live over 51 km outside of Saskatoon, and are commuting, we will require the electronic copies of:

- Your Valid Driver's License (with the out of town address); and

- Two (2) pieces of official\* mail in your name (with the out of town address), dated within the last 30 days, and

The over 51 km rule does not apply to your “home” address. For example, if you originally come from another location anywhere in the world but are presently residing in Saskatoon to attend university, you are not eligible for an exemption.

### **3. Distance Learning Students**

If you are working on your program away from the Saskatoon campus or absent from the Saskatoon campus for more than half the academic term, we will require the electronic copies of:

- A signed and dated letter on official letterhead from your Supervisor or Department/Program Head stating that you are doing Distance Learning or will be absent from Saskatoon campus for more than half of the academic term, and

**\*Note:** Examples of the official mail in your name include: utility or telephone bills, bank statements, credit card bills, official correspondence with the University or government, student loans, or a bill from the city in which you live, all dated within 30 days of opt-out application. A valid lease with your name and out-of-town address will also be accepted as one of the two (2) pieces of mail.

### **4. Students holding a disabilities parking permit or have a disability that prevents them from using U-Pass**

If you are holding a Disability Parking Permit, you will be required to submit the electronic copies of the following:

- Your Disability Parking Permit

If you have other disability claims, we will require the electronic copies of:

- A doctor’s certificate indicating an inability to ride the bus

If you qualify to apply for an opt-out of U-Pass, please fill out the online form, the U-Pass administrator will review your request and contact you via email regarding the status of your request. Please be aware that the process and documentation requirements have been changed in an effort to simplify the process for students. You will be required to upload files in order to submit an application. For more information regarding opting out of the U-Pass, please email [contactus@ussu.ca](mailto:contactus@ussu.ca).